Call to order: 1:02pm
- Land acknowledgement https://www.youtube.com/watch?v=E5CbX7fk4Xo
- Attending: Jennifer Fleming, Alison Williams, Joy Gutknecht, Dan Lara, Tabitha Hoadley, Michael Durham, Taylor Powelson, Spencer Smith, Ann Hovey, Shaneon Dinwoodie, Darci Adolf, Theresa Harper, Ben Kaufmann, Patrick Misiti, Laura McClister, Dave Price, Larry Boles, Marion Mann, Claire Smith, Lori Templeman, Tony Noble, Melissa Batchelor, Will Quillian, Oscar Juarez, Dana Gallup, Robin Gintner, Rob Seal
- Roll call of voting member: Lynn Barton (absent)
- Review of minutes and approval vote: Unable to review and approve. Will approve at next CoCo.
- Call for adjustments to the agenda
- Approval vote on agenda adjustments

Information & Discussion Items

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1. President's update – Dan Lara for Birgitte Ryslinge
    a. The public forums regarding the ballot measure for the bond have now been scheduled. This is available on the main page for the College, under News. The dates are Thu March 30 6-7pm in Lincoln City, Thu April 6 6-7pm at the Newport campus, Tue April 11 10-11am at the Welding Lab in Toledo, and Thu April 13 2-3pm at the Waldport campus. Please share this information out, and please attend if you are able.
2. Instructional Leadership Team – Dan Lara
    a. Discussed the common course numbering. There are a number of courses that they are starting with within the CCN realm, and the first batch of writing courses has come to ILT for approval. They are standardizing course number, course title, credits, description, and outcomes. The ones that have come to us are Writing 121, 122, and 227. These include the Course Edit Form, which explains why changes are occurring, specifically what is being changed, and the new CCOG. Z was chosen to represent that a course is a CCN course. You'll see this change at the start of summer, and these changes must be adopted.
        ▪ Similar changes are taking place with math.

- The state is tackling 16 courses a year, in different disciplines, trying to get all the colleges and universities in the state to standardize.
- Today is just the initial read-out, so we'll be voting on this next month.

b. Ongoing discussions around student success: Looking at pass rates by modality. Also looking at where we have institutional policies, procedures, or references to student faculty engagement, and where we are attempting to build faculty capacity to interact in a remote environment.

3. Accreditation Steering Committee – Dan Lara
   a. Thank you to all who got in your SPAREs and SPARCs. They're rolled into the overall college budget process, and budget requests that came out of this process will be discussed this coming Tuesday. This is running parallel with the overall college budget work, which involves looking at last year's scheduled course offerings and projecting into the next year regarding the total instructional budget.

4. Assessment Task Force – Alison Williams
   a. Working on how to do meaningful outcome assessment reflection (taking the results and doing something with it). It's an ongoing work in progress, and will be shared later on.

5. Equity and Inclusion – No Update (Flyer: Mesoamerican Group)
   a. Instructors play a large role in getting this information to students, so it would be great to share on your Canvas, or send out to students.

6. Associated Student Government – Taylor Powelson for Jessica Eubank
   a. Pancake breakfast went really well. This was a trial run for the next one, which will be Th 3/16 or M 3/20. Please share with your students.
   b. Shark Shack: Not currently accepting clothing donations, as they're still trying to figure out the process of how to take in and store those.
   c. Looking for a new member soon; come Spring, we'll be able to share.

7. Distance Education and Planning (DEP) – Theresa Harper for Darci Adolf
   a. Looking at some of the new tools the college has purchased, and how to utilize them more broadly. Currently looking at Design Plus, which can be used to customize your Canvas course.
   b. Faculty Focus: Discussion around ChatGPT. We'll continue those each month, with different ideas and topics.
   c. Three things you can do in Canvas
      - Showing a picture on the course thumbnail: Course -> Settings -> Choose Image. Click "Remove Image" to return to the color block.
      - Grade Book: Some things that you can do here affect all of the assignments at one time. Click the gear icon in the upper right.
         - Grade Posting Policy: Allows you to set grades to post automatically, or manually.

- Late Policies: Allows you to have Canvas automatically apply a point deduction to late submissions, either by Day or by Hour. You can also set a lowest possible grade. Finally, you can set a grade to be automatically applied to missing submissions.
- Assignments Tab: Lets you see all of the assignments, and their associated points, in one view. If using multiple categories of assignments, Canvas just picks one – so you might have to make sure that it was placed in the correct category. Just drag and drop into the correct category. You can also use drag and drop to change the order. Assignments can be hidden and published here too. You can also add new assignments and create new groups here, as well as assign weights.

Action Items

N/A

Announcements

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1. New voting members needed: If interested, please email Alison Williams.

Future Meetings

- April 14, 2023
- May 12, 2023
- June 9, 2023 (early because of Commencement)

- Out at: 1:41pm

College Council Voting Representatives

<u>Faculty</u>
Lynn Barton -- Absent
Patrick Misiti
Will Quillian
Jennifer Fleming
Tony Noble
Missing 3 members

<u>All Managers Group (AMG)</u>
Ben Kaufmann
Spencer Smith
Darci Adolf

<u>Classified</u>
Shaneon Dinwoodie
Missing 3 members

<u>Associated Student Government (ASG)</u>
Jessica Eubank – Absent