



OREGON COAST  
COMMUNITY COLLEGE

**BOARD OF EDUCATION**

Richard Emery, Chair  
Debbie Kilduff, Vice-Chair  
Chris Chandler  
Marion Mann  
Alison Nelson-Robertson  
Paul Schuytema  
Bud Shoemake

**PRESIDENT**

Dr. Birgitte Ryslinge

**VISION**

Shaping the Future through  
Learning

**MISSION**

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

**BOARD GOALS 2023-24**

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).

2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.

4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION  
BUSINESS MEETING**

**Wednesday, October 16, 2024, 6:00 PM  
Central County Campus**

**400 SE College Way, Newport, OR 97366, Room 151**

Zoom Meeting ID: 925 0006 2790

<https://oregoncoast.zoom.us/j/92500062790>

**A. Call to Order**

- a. Board roll call
- b. Welcomes by President
- c. Approval of Business Meeting Minutes from September 11, 2024
- d. Approval of Executive Session Minutes from September 11, 2024
- e. Approval of Special Meeting Minutes from September 30, 2024
- f. Finalize agenda

**B. Communications**

- a. Written
- b. Public Comment on Agenda & Non-agenda Items (as received)
- c. Public Comment Closed
- d. President’s Response to Public Comment (if needed)

**C. College Reports**

- a. President’s Report – President Ryslinge
- b. Cybersecurity & Vulnerability Assessment for Oregon Coast – Spencer Smith, Director of IT
- c. Clery Crime Reporting & Safety Report – Chris Rogers, Director of Facilities & Safety
- d. Financial Updates – Robin Gintner, VP of Administrative Services
  - i. Fiscal Report: 23-24 Quarter 4 Draft Year-end
  - ii. Update Automation Migration for Financial Systems
- e. Annual Student Success Metrics – President Ryslinge

**D. Board Reports**

- a. OCCA Report – Debbie Kilduff
- b. Other Board Reports

**E. Information & Discussion Items**

- a. Project Management RFQ Review and Selection Committee recommendation regarding award of the project management services contract – Dave Price, VP of Engagement
- b. *Public Meetings in the Age of Zoom* – President Ryslinge

**F. Action Items**

- a. Approve Project Management Firm recommendation and Professional Services Agreement with Integrity Management Solutions, LLC for an estimated \$1.072M over 49 months.

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo’n) and Alsea (Wusi’n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world. December 2021



**G. Announcement of future meetings:**

The next regularly scheduled meeting of the OCCC Board of Education will be held on Wednesday, November 13, 2024, in person at North County Center, 3788 SE High School Dr., Lincoln City, OR & via Zoom.

**H. Adjournment**

\* Denotes supporting documentation. Attachments are distributed to Board members with the agenda, otherwise they will be posted to the website as they become available.

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**Standing Informational Updates for Board of Education**

**1. Upcoming Events:**

**Informational: Events of Board Interest**

- Donor Scholar Reception, October 24<sup>th</sup>, 4:00 PM
- Pearls of Wisdom, March 15, 2025

**Board Participation Encouraged (Coordinate with EA)**

- 2024 OCCA Annual Conference, Salishan Coastal Lodge, Gleneden Beach, OR, November 6-8<sup>th</sup>

**2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)**

There were no contracts or purchases in the period 9/1/24 to 9/30/24 that were subject to the requirements of Board Policy 6330, Purchasing.

**3. College Staff Changes (new hires or movement of College employees from 9/1/24 to 9/30/24)**

**New Employees**

- Gage Boone – FT Faculty, Welding Instructor
- Thomas Boyce – GED Instructor, Math
- Marge Burak – Math Tutor (Casual Employee)
- Kelley Deitemeyer – PT Faculty, Spanish Instructor
- Tiffanie Hoffmeyer – PT Nursing, Clinical Instructor
- Samuel Loftus – FT Faculty, Biology Instructor
- Kirstin Lovely – PF Faculty, Education Instructor
- Mary Mackey – Math Tutor (Casual Employee)
- Charles Pohl – PT Faculty, Music Instructor
- Brad Schaedler – PT Faculty, History Instructor
- Nevin Sjostrom – FT Faculty, Welding Instructor

**Employee Separations**

- Robert Boyd – FT Faculty, Welding
- Kerri Powers – Student Resources Assistant
- Lauren Whipple – Student Success Coach



**Oregon Coast Community College**

**Board of Education Meeting**

Date: October 16, 2024

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**Employee Position Changes**

Kathryn Holt – Student Resources Assistant & GED Instructor

Paul Lask – ¾ Time Faculty, English Instructor

Joy Thayer – FT Faculty, Nursing Instructor

**SOUTH COUNTY CENTER**  
3120 Crestline Drive  
Waldport, Oregon 97394  
541-563-4502

**CENTRAL COUNTY CAMPUS**  
400 SE College Way  
Newport, Oregon 97366  
541-265-2283

**NORTH COUNTY CENTER**  
3788 SE High School Drive  
Lincoln City, Oregon 97367  
541-994-4166

**TOLEDO**  
625 N. Bay Boulevard  
Toledo, Oregon 97391  
541-867-8501