



OREGON COAST  
COMMUNITY COLLEGE

**BOARD OF EDUCATION**

Richard Emery, Chair  
Debbie Kilduff, Vice-Chair  
Chris Chandler  
Marion Mann  
Alison Nelson-Robertson  
Paul Schuytema  
Bud Shoemake

**PRESIDENT**

Dr. Birgitte Ryslinge

**VISION**

Shaping the Future through  
Learning

**MISSION**

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

**BOARD GOALS 2023-24**

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).

2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.

4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION  
BUSINESS MEETING**

**Wednesday, November 13, 2024, 6:00 PM  
North County Center**

**3788 SE High School Dr., Lincoln City, OR 97367**

Zoom Meeting ID: 992 6480 4067

<https://oregoncoast.zoom.us/j/99264804067>

**A. Call to Order**

- a. Board roll call
- b. Welcomes by President
- c. Approval of Business Meeting Minutes from October 16, 2024
- d. Finalize agenda

**B. Communications**

- a. Written
- b. Public Comment on Agenda & Non-agenda Items (as received)
- c. Public Comment Closed
- d. President’s Response to Public Comment (if needed)

**C. College Reports**

- a. President’s Report – President Ryslinge
- b. BSN Education Program Curriculum Overview – Dr. Crystal Bowman, Dean of Nursing & Allied Health
- c. Financial Report: Fiscal Year 24-25 Quarter 1 – Robin Gintner, VP of Administrative Services
- d. Northern Exposure: Update on OCCC’s North County Center – Dave Price, VP of Engagement

**D. Board Reports**

- a. OCCA Conference: Kilduff, Mann, Schuytema
- b. Foundation Report – Marion Mann
- c. Other Board Reports

**E. Board Policy Update Process**

- a. First Read: Board Policy Review Packet Chapter 4 – Revise BP 4010

**F. Information & Discussion Items**

- a. Introduction to IMS and Bond Project: Overview of RFP process & current steps – Chris & Nancy Giggy, Integrity Management Solutions

**G. Action Items**

- a. Approve establishment of a Bachelor of Science in Nursing (BSN), based on the presented curriculum, and in accordance with the consortium agreement of Oregon community colleges, to be offered and awarded by Oregon Coast Community College upon approval from the Higher Education Coordinating Commission and the Northwest Commission of Colleges and Universities.

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo’n) and Alsea (Wusi’n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world. December 2021



**H. Announcement of future meetings:**

The next regularly scheduled meeting of the OCCC Board of Education will be held on Wednesday, December 11, 2024, in person at Central County Campus, 400 SE College Way, Newport, OR, OR & via Zoom.

**I. Adjournment**

\* Denotes supporting documentation. Attachments are distributed to Board members with the agenda, otherwise they will be posted to the website as they become available.

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**Standing Informational Updates for Board of Education**

**1. Upcoming Events:**

**Informational: Events of Board Interest**

- Bureau of Labor and Industries Commissioner Visit – P.A.C.T. Program, November 18, 2024
- College Closure, November 28-29, 2024 (Thanksgiving)
- Finals Week, December 2-6, 2024
- Pearls of Wisdom, March 15, 2025

**2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)**

There were no contracts or purchases in the period 10/1/24 to 10/31/24 that were subject to the requirements of Board Policy 6330, Purchasing.

**3. College Staff Changes (new hires or movement of College employees from 10/1/24 to 10/31/24)**

**New Employees**

- Erica Todd – Student Success Coach
- Craig Watkins-Brandt – Pre-Apprenticeship Coordinator

**Employee Separations**

- Matt Batchelor – Apprenticeship Coordinator & Career Connected Learning Systems Navigator

**Employee Position Changes**

- Melissa Batchelor – Title II Program Director