



OREGON COAST  
COMMUNITY COLLEGE

**BOARD OF EDUCATION**

Richard Emery, Chair  
Debbie Kilduff, Vice-Chair  
Chris Chandler  
Marion Mann  
Paul Schuytema  
Bud Shoemaker  
Vacant

**PRESIDENT**

Dr. Marshall Mease Roache

**VISION**

Shaping the Future through  
Learning

**MISSION**

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

**BOARD GOALS 2023-24**

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).

2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.

4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27

**OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION  
BUSINESS MEETING**

Wednesday, January 15, 2025, 6:00 PM

Central County Campus

400 SE College Way, Newport, OR 97366, Room 140

Zoom Meeting ID: 974 5910 4456

<https://oregoncoast.zoom.us/j/97459104456>

**A. Call to Order**

**B. Introduction**

- a. Board roll call
- b. Welcomes by President
- c. Approval of Business Meeting Minutes from December 11, 2024
- d. Finalize agenda

**C. Communications**

- a. Written
- b. Public Comment on Agenda & Non-agenda Items (as received)
- c. Public Comment Closed
- d. President’s Response to Public Comment (if needed)

**D. Interviews for Zone 2 Vacancy**

- Phillip R. Mills
- Patrick Alexander
- Applications accepted until 1/14/25

**E. College Reports**

- a. OCATT & Renovation Project: Architect Search Review and Selection Committee recommendation, and next steps – Chris and Nancy Giggy, OCATT Project Managers (Integrity Management Solutions)
- b. President’s Report – President Mease Roache
- c. Aquarium Science Update – Larry Boles, Director of Aquarium Science
- d. Welding Update – Gage Boone & Nevin Sjostrom, Welding Faculty

**F. Board Policy Update Process**

- a. No new Board Policies reviewed this month

**G. Information & Discussion Items**

- a. Deliberation on Zone 2 Interim Appointment
- b. Five-year Academic Calendar 2025-26 to 2030-31 – Bruce Clemetsen, VP of Academic and Student Affairs
- c. OCCA 2025 Legislative Priorities – Dave Price, VP of Engagement

**H. Board Reports**

- a. Other Board Reports

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo’n) and Alsea (Wusi’n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world. December 2021



I. Action Items

- a. Tentative: Appoint \_\_\_\_\_ as Interim Zone 2 Representative (through June 30, 2025)
b. Approve Resolution No. 2025-01-01 Revisions to Previously Approved Consent Agenda Resolution
c. The OCCC Board of Education has received the recommendation of the Architect Selection Committee. Pending the completion of the protest period, OCCC will award a contract for Architect Design Services for the OCATT & Renovations Project to GLAS-Hacker Architects.
d. Approve Resolution No. 2025-01-02 Support OCCA Legislative Priorities for the 2025 Legislative Session

J. Announcement of future meetings:

The next regularly scheduled meeting of the OCCC Board of Education will be held on Tuesday, February 25, 2025, in person at Central County Campus, 400 SE College Way, Newport, OR 97366 & via Zoom.

- 5:00 PM Joint Boards OCCC & LCSD Work Session
• OCCC Board of Education Business meeting will begin immediately following the work session (approximately 7:10 PM) in person & via Zoom.

K. Adjournment

\* Denotes supporting documentation. Attachments are distributed to Board members with the agenda, otherwise they will be posted to the website as they become available.

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Standing Informational Updates for Board of Education

1. Upcoming Events:

Informational: Events of Board Interest

- January 14th: Oregon Transfer Days
• January 20th: College closed in observance of Martin Luther King Day

Board Participation Encouraged (Coordinate with EA)

- January 31st: Pre-Apprenticeship for Construction Trades (P.A.C.T.) Graduation
• February 7th: Career & Technical Education Day
• March 8th: Board Retreat
• March 15th: Pearls of Wisdom (OCCC Foundation Annual Gala)

2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)

There were no contracts or purchases in the period 12/1/24 to 12/31/24 that were subject to the requirements of Board Policy 6330, Purchasing.



3. **College Staff Changes** (new hires or movement of College employees from 12/1/24 to 12/31/24)

**New Employees**

Rebecca York – Career Connected Learning Navigator

**Employee Separations**

Darci Adolf – Director of Library and Media Services

Kelley Deitmeyer – PT Faculty, Spanish

Ann Hovey – Assistant Registrar

Lacy Jane – Student Success Coach

Mary Mackey – Math Tutor

Sisi Virasak – PT Faculty, Computer Science

**Employee Position Changes**

Melissa Rushford – Academic and Student Affairs and Administrative Coordinator

Oregon Coast Community College does not discriminate on the basis of race, color, national origin, sex, disability, age, sexual orientation, gender identity, marital status, or religion in its programs and activities. The following individual has been designated to handle inquiries regarding the College’s non-discrimination policies:

**Joy Gutknecht, Director of Human Resources**

541-867-8515 • [joy.gutknecht@oregoncoast.edu](mailto:joy.gutknecht@oregoncoast.edu)

Questions can also be mailed to their attention at

400 SE College Way, Newport, 97366.

**SOUTH COUNTY CENTER**  
3120 Crestline Drive  
Waldport, Oregon 97394  
541-563-4502

**CENTRAL COUNTY CAMPUS**  
400 SE College Way  
Newport, Oregon 97366  
541-265-2283

**NORTH COUNTY CENTER**  
3788 SE High School Drive  
Lincoln City, Oregon 97367  
541-994-4166

**TOLEDO**  
625 N. Bay Boulevard  
Toledo, Oregon 97391  
541-867-8501