

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Wednesday, January 15, 2025, 6:00 PM
Central County Campus, Room 140
400 SE College Way, Newport, OR 97366
Zoom Meeting ID: 974 5910 4456
<https://oregoncoast.zoom.us/j/97459104456>**

A. Call to Order

Chair Rich Emery called the meeting to order at 6:00 PM.

B. Introduction

a. Board roll call

In attendance: Chair Rich Emery, Vice Chair Debbie Kilduff, Chris Chandler, Marion Mann, Paul Schuytema, and Bud Shoemake. Zone 2 position is vacant.

b. Welcomes by President

President Marshall Mease Roache welcomed everyone to the meeting and acknowledged the presence of OCCC staff, Board members, and guests. Attendees were reminded that per SB 1502 the meeting will be recorded and posted on the College website within 7 days of the meeting.

c. Approval of Business Meeting Minutes from December 11, 2025

Chandler moved to approve the Business Meeting minutes from December 11, 2025. Schuytema seconded. All voted in favor. **Motion Carried.**

d. Finalize agenda

No changes to the agenda.

C. Communications

a. Written

No written communication was received.

b. Public comment on agenda & non-agenda items (as received)

No public comment.

c. Public Comment Closed

Public comment was closed.

d. President's Response to Public Comment (if needed)

No response was needed.

D. Interviews for Zone 2 Vacancy

Chair Emery welcomed two applicants, Phillip R. Mills and Patrick Alexander, who had applied to be considered for appointment to the vacant Board position in Zone 2. The Board then conducted interviews with the applicants.

- a. Phillip R. Mills – Board members took turns asking questions of Mr. Mills.
- b. Patrick Alexander – Board members took turns asking questions of Mr. Alexander.

Mills and Alexander shared their volunteer and business experiences, their perceptions of the College, and their motivations for applying for the Board position. The applicants were informed they would be notified of the Board's decision after the meeting.

E. College Reports

a. OCATT & Renovation Project: Architect Search Review and Selection Committee recommendation, and next steps

Chris and Nancy Giggy, Oregon Coast Advanced Technology & Trades (OCATT) project managers (Integrity Management Solutions) provided a monthly report.

Topics Covered:

- Architect Recommendation
- CM/GC Process
- Findings of Facts

The board received a recommendation from the Architect Selection Committee to award a contract for architect design services for the OCATT and renovations project to Glass Hacker Architects.

[OCATT Project Manager's Report January 2025](#)

[OCATT Project Manager's Presentation](#)

b. President's Report

President Mease Roache gave his first President's Report to the Board highlighting recent events and activities at the College.

1. College Updates

- Fall enrollment (end-of-term '23-24 compared to '24-25) saw a 5% increase in Full-Time Equivalent (FTE) students, including a 27% increase in adult continuing education programs. Fall enrollment has seen continuous growth over the past five years, with end-of-term FTE at 167 in '24-25.
- Northwest Oregon Works provided OCCC with \$41,247 in funding to help hire an Aquarium Science staff member and facilitate growth in Aquaculture Technician offerings.
- The first OCCC Pre-Apprenticeship for Construction and Trades Graduation will take place at the Central County Campus on Friday, January 31st with 12 graduates in the first cohort.

2. Community Engagement

- OCCC is hosting a Town Hall featuring U.S. Senator Jeff Merkley and U.S. Representative Val Hoyle on February 1st at the Central County Campus.
- The Higher Education Coordinating Commission (HECC) Chair Sandy Rowe visited OCCC on January 14th, meeting with faculty staff, and students, and discussed future challenges and opportunities for higher education.
- Driftwood and Newport Public Libraries hosted two Latino Community Outreach Events, where Immigration Law and Civil Rights Attorney Kate Sinkins led an informative conversation.

[Link to January 2025 President's Report.](#)

c. Aquarium Science Update

Larry Boles, Director of Aquarium Science (AQS) discussed the AQS program's history, challenges, and future plans. Boles highlighted the program's achievements, such as a 100% pass rate on exams for two years running and a successful partnership with Western Oregon University.

[Link to AQS Report](#)

d. Welding Update

Gage Boone (PT Faculty – Welding Instructor) and Levi Yerkes (Welding Instructional Assistant) presented on updates and changes to the Welding Program. They reiterated the program's mission to equip students with knowledge to land jobs in marine welding.

[Link to Welding Report](#)

F. Board Policy Update Process

a. No new Board Policies reviewed this month

G. Information & Discussion Items

a. Deliberation of Zone 2 Interim Appointment

Chandler requested to move deliberation to immediately before action item I.a.

b. Five-year Academic Calendar 2025-26 to 2030-31

Bruce Clemetsen (VP of Academic and Student Affairs) introduced Kira Woosley (Registrar), who presented the OCCC 5-year Academic Calendar. [Five-year Academic Calendar](#)

c. OCCA 2025 Legislative Priorities

The Oregon Community College Association is seeking support from community college boards across the state for their legislative priorities, which include requesting \$920 million in funding from the state legislature. Dave Price, the VP of Engagement, presented OCCA's draft resolution outlining these priorities. While the funding request and some priorities may vary in importance across colleges, the resolution represents a collaborative effort to demonstrate broad support for increasing investment in community colleges statewide.

[OCCA Legislative Priorities](#)

H. Board Reports

a. Other Board Reports

No other Board Reports

G.a. Deliberation of Zone 2 Interim Appointment (moved to before item I.a.)

Board members shared their impressions of the two candidates, Mr. Mills and Mr. Alexander, and agreed that both candidates are excellent community representatives.

I. Action Items

a. Appoint _____ as Interim Zone 2 Representative (through June 30, 2025)

Chandler moved to appoint Patrick Alexander as the Zone 2 Representative through June 30, 2025. Mann seconded.

All voted in favor. **Motion carried.**

b. Approve Resolution No. 2025-01-01 Revisions to Previously Approved Consent Agenda Resolution

Chandler motioned to approve Resolution No. 2025-01-01. Kilduff seconded. All voted in favor.

Motion carried.

c. The OCCC Board of Education has received the recommendation of the Architect Selection Committee. Pending the completion of the protest period, OCCC will award a contract for Architect Design Services for the OCATT & Renovations Project to GLAS-Hacker Architects.

Chandler motioned to award the contract for Architect Design services for the OCATT &

Renovations Project to GLAS-Hacker Architects. Kilduff seconded. All voted in favor. **Motion carried.**

d. Approve Resolution 2025-01-02 Support OCCA Legislative Priorities for the 2025 Legislative Session

Chandler motioned to approve Resolution 2025-01-02. Kilduff seconded. All voted in favor. **Motion carried.**

J. Announcement of future meetings:

Emery announced the next scheduled meetings of the OCCC Board of Education will be held Tuesday, February 25, 2025 in person at Central County Campus, 400 SE College Way, Newport, OR & via Zoom.

- 5:00 PM Joint Boards OCCC & LCSD Work Session
- OCCC Board of Education Business meeting will begin immediately following the work session (approximately 7:10 PM).


K. Adjournment

Emery adjourned the meeting at 8:00 PM.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:



Marshall Mease Roache, PhD
Clerk of the Board