

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION
PUBLIC HEARING & BUSINESS MEETING
Tuesday, February 25, 2025, 6:40 PM
Central County Campus, Commons
400 SE College Way, Newport, OR 97366
Zoom Meeting ID: 918 4471 0544
<https://oregoncoast.zoom.us/j/91844710544>**

Public Hearing on Exemption from Competitive Bidding for GO-Bond Construction Projects (ORS 279A, 279B, 279B)

A. Call to Order

The Public Hearing was called to order by Vice Chair Debbie Kilduff at 6:41pm.

B. Roll Call

In attendance: Chair Rich Emery, Vice Chair Debbie Kilduff, Chris Chandler, Marion Mann, Paul Schuytema, and Bud Shoemake. Patrick Alexander was also present, to be sworn in during the Business Meeting.

Vice Chair Kilduff announced, "Per OCCC Board Policy 6340 Bids and Contracts, *The OCCC Board of Education acts as the College's Local Contract Review Board*, we are convening tonight in that capacity."

C. Findings of Fact Overview

Chris and Nancy Giggy (GO-Bond Project Managers, Integrity Management Solutions) reviewed the Findings of Facts related to the Construction Manager/General Contractor (CM/GC) method of solicitation. The Findings of Fact recommends using a (CM/GC) to oversee subcontractors and ensure quality and cost-effectiveness, citing ORS 279c.335.

[Findings of Fact Overview](#)

D. Public Comment

No public comment.

E. Board Discussion

None.

F. Closing of Hearing

There being no discussion, Kilduff closed the budget hearing at 6:49pm.

Regular Business Meeting

A. Call to Order

Vice Chair Debbie Kilduff called the regular meeting of the Oregon Coast Community College Board of Education to order at 6:50 PM.

B. Introduction

a. Board roll call

In attendance: Chair Rich Emery, Vice Chair Debbie Kilduff, Chris Chandler, Marion Mann, Paul Schuytema, and Bud Shoemake. Patrick Alexander was also present, to be sworn in later in the meeting.

b. Welcomes by President

President Marshall Mease Roache welcomed everyone to the meeting and acknowledged the presence of OCCC staff, Board members, and guests. Attendees were reminded that per SB 1502 the meeting will be recorded and posted on the College website within 7 days of the meeting.

c. Swearing in of Patrick Alexander by Amy Southwell, Lincoln County Clerk

Patrick Alexander was sworn in as the Board member representing Zone 2.

d. Approval of Business Meeting Minutes from January 15, 2025

Schuytema moved to approve the Business Meeting minutes from January 15, 2025. Chandler seconded. All voted in favor. **Motion Carried.**

e. Finalize agenda

No changes to the agenda.

C. Communications

a. Written

No written communication was received.

b. Public comment on agenda & non-agenda items (as received)

No public comment.

c. Public Comment Closed

Public comment was closed.

d. President's Response to Public Comment (if needed)

No response was needed.

D. College Reports

a. OCATT & Renovation Project Update

Chris and Nancy Giggy (GO-Bond Project Managers, Integrity Management Solutions) provided a monthly report.

Topics Covered:

- OCATT building design Team to present 2-3 concepts by the end of March.
- RFP for CM/GC to be sent out in the next week.
- Geotech survey has started, and construction of OCATT Building to begin in the fall.
- Cost analysis for seismic reinforcement to be conducted.

[OCATT & Renovations Project Update February 2025](#)

b. President's Report

President Roache reported on recent events and activities at the College.

1. College Updates

- Fall 2024 Honor Roll was announced. Roache highlighted the impressive number of students who made the honor roll, with 112 students achieving a 3.7 GPA or higher.
- The inaugural P.A.C.T. Program graduation was celebrated with 12 graduates.
- The Career Tech Expo was successful with many students and local industry partners participating.

2. Community Engagement

- The Oregon AI Conference was attended by President Roache and Business Faculty Dr. Flores, with discussions on AI's potential impact on their programs.
- A Town Hall meeting with U.S. Senator Merkley and U.S. Representative Val Hoyle was successful, with a high turnout.
- Upcoming events include the OCC Legislative Summit, a live Town Hall with Senator Dick Anderson and Rep. David Gomberg, and the Pearls of Wisdom (OCCC Foundation annual gala).

[Link to February 2025 President's Report.](#)

c. Title IX, ADA, Drug & Alcohol

Bruce Clemetsen (VP of Academic and Student Affairs) reported on the importance of Title IX, prohibiting sex-based discrimination in educational programs and activities.

Topics covered:

- Applicability of Title IX to students, employees, contractors, and visitors.
- Types of sexual harassment
- Process for handling Title IX complaints.
- Role of the Title IX Coordinator & importance of annual training on legal requirements.
- Report of one Title IX report and investigation in 2023-24. There were no hearings or appeals.
- Overview of the Americans with Disabilities Act (ADA) and Section 504, prohibiting discrimination based on disability.
- Review of student accessibility services and the grievance process for students.
- Resolution of two ADA violations in 2023-24 through voluntary resolution agreements with the Federal Office of Civil Rights.
- Compliance with federal regulations regarding drug and alcohol policies.
- Report of one alcohol and drug-related incident in 2023-24 with no warnings or referrals issued.

[Link to Full Report](#)

E. Board Policy Update Process

a. First Read: Board Policy Chapters 4, 5, & 6

Birgitte Ryslinge (Accreditation Liaison Officer) introduced the first reading of Board Policy Review for Chapters 4, 5, & 6, emphasizing the importance of completing policy reviews by the end of summer for the upcoming year 6 accreditation review in 2025. This is the first read, with voting taking place at the next meeting. One new policy is being introduced, and most changes are minor or due to legal reference updates.

[Link to Board Policy Packet](#)

F. Information & Discussion Items

a. Title IX Rollback to 2020 Title IX Regulations, OCCC Board Policy 3433

Birgitte Ryslinge (Accreditation Liaison Officer) discussed the recent change in the interpretation of Title IX by the Department of Education. This change has affected all higher education institutions, including OCCC. To ensure compliance, it was recommended to approve the Title IX Board Policy update in the current meeting with a first read as an exception to Board Policy. The updated policy will authorize the President to update any related policies and procedures to comply with rapidly changing state and federal laws and regulations. Any future changes will be reported to the Board at the next scheduled meeting.

[Link to Title IX Rollback Regulations](#)

b. OCCC Five-year Academic Calendar 2025-30

Bruce Clemetsen (VP of Academic and Student Affairs) presented the OCCC 5-year Academic Calendar, revised to ensure summer terms start in July, aligning with the fiscal year.

[Link to Revised 5-year Calendar](#)

G. Board Reports

a. OCCA Report

Debbie Kilduff (OCCA Liaison) shared the OCCA February update for college boards. She also encouraged Board members to register for the regular updates by OCCA.

b. Other Board Reports

No other Board Reports

H. Action Items

a. Move to approve and adopt the Revised BP 3433 Prohibition of Sexual Harassment under Title IX, as an exception to practice under BP 2410 Board Policies and Administrative Procedures AND authorize President Roache to update BP 3433 and any related policies and procedures at any time to comply with rapidly changing state and federal laws and regulations. Any changes will be reported to the Board at the next scheduled Board Meeting.

Schuytema moved to approve the motion as written. Chandler seconded.

All voted in favor. **Motion carried.**

b. Accept Findings of Fact exempting the GO-Bond Construction Project from the traditional competitive bidding requirements and adopt the CM/GC method of solicitation.

Chandler motioned to approve the motion as written. Schuytema seconded. All voted in favor.
Motion carried.

I. Announcement of future meetings:

Kilduff announced the next scheduled meeting of the OCCC Board of Education will be held Wednesday, March 19, 2025, in person at Central County Campus, 400 SE College Way, Newport, OR & via Zoom.

J. Adjournment

Kilduff adjourned the meeting at 8:07 PM.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:

A handwritten signature in black ink, appearing to read 'MR', is written over a horizontal line.

Marshall Mease Roache, PhD
Clerk of the Board