

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION
BUSINESS MEETING
Wednesday, April 16, 2025, 6:00 PM
Central County Campus, Room 140
400 SE College Way, Newport, OR 97366
Zoom Meeting ID: 966 6777 8286
<https://oregoncoast.zoom.us/j/96667778286>**

A. Call to Order

Chair Rich Emery called the regular meeting of the Oregon Coast Community College Board of Education to order at 6:02 PM.

B. Introduction

a. Board roll call

In attendance: Chair Rich Emery, Vice Chair Debbie Kilduff, Patrick Alexander, Chris Chandler, Marion Mann, and Bud Shoemake. Paul Schuytema was excused.

b. President's Welcome

President Marshall Mease Roache welcomed everyone to the meeting and acknowledged the presence of OCCC staff, Board members, and guests. Attendees were reminded that pursuant to SB 1502, the meeting will be recorded and posted on the College website within 7 days of the meeting.

c. Approval of Business Meeting Minutes from March 19, 2025

Chandler moved to approve the Business Meeting Minutes from March 19, 2025. Kilduff seconded. All voted in favor. **Motion Carried.**

d. Finalize agenda

No changes to the agenda.

C. Communications

a. Written

No written communication was received.

b. Public comment on agenda & non-agenda items (as received)

Emery opened public comment.

<u>Commenter Name</u>	<u>Topic</u>	<u>In-Person or Zoom</u>
Catherine Roller	DEI	In Person

c. Public Comment Closed

Emery closed public comment.

d. President's Response to Public Comment (if needed)

Roache thanked Catherine Roller for her testimony.

D. College Reports

a. OCATT & Renovations Project Update

Chris and Nancy Giggy, GO-Bond Project Managers (Integrity Management Solutions), provided the monthly report on the Oregon Coast Advanced Technology & Trades (OCATT) & Renovation Project. Topics Covered:

- The preliminary programming phase for the new OCATT building is complete, and schematic design for 2025 repair projects is underway.
- The Construction Manager General Contractor (CM/GC) Selection Committee has recommended Lewis Construction as the CM/GC for the Bond Project.
- The new building will be designed with sustainability and resilience features, including energy efficiency, electric vehicle charging, and seismic resilience.
- A recommendation was made to authorize the president to approve individual proposals for GLAS Architects not to exceed a total of \$3.5 million.

[OCATT & Renovations Project Update April 2025](#)

[OCATT Bond Program Budget April 2025](#)

[OCATT Programming Report April 2025](#)

b. President's Report

President Roache summarized his event attendance, professional development, collaborations, and community involvement on behalf of the College since March 19, 2025.

[Link to April 2025 President's Report.](#)

c. Media Report

The media report featured media and press releases from the past month related to the College.

[Link to April 2025 Media Report](#)

E. Board Policy Update Process

a. Adopt all Chapter 1,3, &7 Board Policy Changes (Recissions, updates, revisions, new policies) as summarized on page 3 of the April 16, 2025 agenda, and as detailed in the March 19, 2025 Board Document Attachment E.a.

Chandler moved to adopt all Chapter 1,3, &7 Board Policy Changes (Recissions, updates, revisions, new policies) as summarized on page 3 of the April 16, 2025 agenda, and as detailed in the March 19, 2025 Board Document Attachment E.a.

Kilduff seconded. All voted in favor. **Motion Carried.**

F. Information & Discussion Items

a. Recommendation to Suspend Academic Programs: AAS Accounting, Accelerated Accounting Certificate, Entry-level Accounting Certificate, Business Applications Certificate, and Foundation Welding Certificate

Bruce Clemetsen (VP of Academic & Student Affairs) presented a recommendation to suspend academic programs due to low enrollment, specifically in accounting. The accounting degree and certificates will be suspended, but the transfer business program will continue. For students currently enrolled in accounting programs, individualized plans will be created to allow them to complete their credentials within the next year, with courses offered online. Clemetsen also

discussed suspending a foundational welding skills certificate that lacks hands-on welding experience and has had no enrolled students.

[Recommendation to Suspend Academic Programs](#)

G. Board Reports

a. Other Board Reports

Kilduff announced that the OCCA newsletter is available online and suggested to the Board that they subscribe to the newsletter.

H. Action Items

a. Approve Tuition and Fees 2025-2026 Recommendation

Mann motioned to approve the Tuition and Fees 2025-2026 recommendation. Alexander seconded. Emery, Kilduff, Alexander, Mann, and Shoemake voted in favor, and Chandler voted against. Schuytema was excused. **Motion Carried.**

b. Approve the CM/GC Selection Committee's recommendation to award the CM/GC services contract for the OCCC Bond Program to Lewis Construction.

Chandler moved to approve the CM/GC Selection Committee's recommendation to award the CM/GC services contract for the OCCC Bond Program to Lewis Construction. Kilduff seconded. All voted in favor. **Motion Carried.**

c. Authorize up to \$3.5 million for GLAS Architects to provide design-related services for the OCCC Bond Program to be contracted on an as-needed basis for individual projects as recommended by IMS and approved by the President.

Kilduff moved to authorize up to \$3.5 million for GLAS Architects to provide design-related services for the OCCC Bond Program to be contracted on an as-needed basis for individual projects as recommended by IMS and approved by the President. Chandler seconded. All voted in favor. **Motion Carried.**

I. Announcement of future meetings:

Emery announced the next scheduled meetings of the OCCC Board of Education will be held:

- Wednesday, May 21, 2025, Business Meeting and Budget Committee Meeting: Presentation of Budget - in person at Central County Campus, 400 SE College Way, Newport, OR 97366 & via Zoom.
- May 28, 2025, Budget Committee Meeting (if needed) in person at Central County Campus, 400 SE College Way, Newport, OR 97366 & via Zoom.

J. Adjournment

Emery adjourned the meeting at 7:00 PM.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:

A handwritten signature in black ink, appearing to read 'MR', is written over a horizontal line.

Marshall Mease Roache, PhD
Clerk of the Board