



SPARE – Service Areas

## (Service and Program Annual Review and Evaluation)

**Service Area:**  
**Facilities**

**Date Review Completed:**  
**August 2021**

**Update/Review Year:**  
**July 2020-June 2021**

**Planning Year:**  
**July 2021-June 2022**

**Budget Request Year:**  
**July 2022-June 2023**

Completing the form	Looking back at completed year	Asses for the current year that has just started, and plan for the next year.	Input to budget request year	
August 2020	19-20	20-21	21-22	
August 2021	20-21	21-22	22-23	
August 2022	21-22	22-23	23-24	

SPARC Service Area Schedule

Service Area	2018-19	2019-20	2020-21	2021-22
Library	SPARC		SPARE	SPARE
Office of Instruction			SPARE	SPARC
Registrar's Office			SPARE	SPARE
IT			SPARE	SPARC

Service Area Outcomes (SAOs) Assessment

1. List your service area outcomes below, with **the assessment results for each outcome.**

**Outcome #1: Paint all classroom in the Newport campus and repair wall and ceiling damage**

**Our classrooms have not been repainted since the original build out. As such, they were showing substantial wear and tear. We were able to repair walls, baseboard and ceilings during the process.**

2. In the last year, how has assessment of SAOs led to improvements in service levels for students and the College community?
  - **In doing this work and assessing it afterwards, the facilities team has learned how certain areas are used more than others, leading to increased wear and tear. The facilities team can monitor these areas and make repairs and spot repaint as needed.**
3. (New) In the last year, how has the assessment of SAOs contributed to addressing equity gaps and improving student success rates at the College?
  - **While not directly related to student success, a clean and well maintained classroom can be conducive to success because it creates a welcoming and comforting environment for students and staff.**
4. In the last year, how has assessment of SAOs contributed to College achievement of core theme subobjectives?
  - **It is our hope that our efforts in having and maintaining clean, functional classrooms and study areas will make the learning experience and enjoyable as possible.**

5. What challenges remain to make Service Area Outcome Assessment more effective for your area?
- **Our challenges will be maintaining these areas to a high standard with the current level of staffing. This will become challenging once all Covid restrictions are lifted and classroom use returns to pre pandemic levels.**

### Update on Service Area Goals and Objectives:

1. Provide an update below on your Service area's progress toward achievement of short-term objectives you established in your most recent review/annual update. Are there challenges that have been encountered in accomplishing your objectives?

- **Our challenge is and always will be staffing. We will almost certainly always be in a reactionary mode, when it comes to maintenance, rather than preventative.**

*What were your short-term goals/objectives in 2019-2020 (from your last program review)?*

#### **Goals/Objectives from 2019-2020**

- **Painting all public hallways and office hallways.**
- **Performing deferred maintenance on air handlers and boilers.**
- **More extensive flooring work than in normal years (carpets and VCT tile restoration.**

*In 2020-2021, what progress did you make toward achieving your prior year goals? Were there challenges you had in accomplishing these objectives?*

- **We were able to paint all hallways in the Newport campus.**
- **All classrooms were repainted and walls repaired.**
- **Dealt with corrosion and other issues in air handlers. Also did annual PM work.**
- **All carpets we cleaned and VCT tile resurfaced.**

2. (New) As you look toward upcoming (2021-2022, current) year, identify two or more short-term objectives below that will continue to promote progress toward the institution's mission of achieving equitable outcomes for students at the College?

#### **Equity Goals/Objectives for 2021-22**

- **Complete a remodel of two classrooms in our Lincoln City center that will soon house our EMT program.**
- **Clearing dead or dying brush around our buildings for fire safety.**

3. As you look to the next year, identify two or more short-term objectives below that will continue to promote progress toward your service area's achievement of your long-term goals.

### **Operational Goals/Objectives for 2021-22**

- **Begin cleaning the exterior of the Newport campus in preparation for painting.**
- **Continuing to convert parking lot lights to non-ballast LED lights as the current ones die.**
- **Detailed pressure washing of all outdoor concrete.**

### **Requests for Resources (for Fiscal Year 2022-2023)**

1. For any specific aspect of a goal or objective listed above that would require additional financial resources, complete the form below. If you are aware of a potential funding source other than college general funds, identify the potential source below.

Type of Resource	Requested Amount	Potential Funding Source
Waldport water bottle Station install and water line repair	\$4,000	Facilities
Boom lift rental	\$5,000	Facilities
UPS battery replacement	\$20,000	Facilities

2. *Describe the purpose of the resource request.*

- **In our Waldport center, we have a water line supplying the water fountain that needs to be replaced with a different line into the cold domestic line. Along with this, a grant was obtained that purchased multiple water bottle filling stations. We have one that was designated to Waldport and will be installed after the mentioned water line repair.**
- **We need to rent a boom lift to continue cleaning the exterior of the Newport campus to further ready it for painting in the future.**

- **Our two main Uninterrupted Power Supplies (UPS) , one in Newport, one in Lincoln City, are nearing the age for battery replacement. This was last performed 5 and 6 years ago, respectively.**

3. *How does this request further college fulfillment of the college mission and its Core Theme objectives?*

- **While not directly related to our Core Themes, these repairs and upgrades help our students in many ways. Maintaining a functional UPS is vital in keeping our lights, network and other systems operational during a power outage. A Waldport water bottle fill station will help the school cut down on plastic waste. And a clean and repainted exterior will create a welcoming environment for new and returning students.**