

<b>Administrative Policy:</b>		Tuition Refunds		<b>Policy Number:</b>	AP 6315
<b>Applicable regulations - Federal/State/Board/College</b>					
<b>Accountable Administrator:</b>		Vice President of Administrative Services	<b>Position responsible for updates:</b>		Vice President of Administrative Services
<b>Original Date</b>	05/20/2025	<b>Revised &amp; Adopted</b>	N/A	<b>Reviewed &amp; Adopted</b>	N/A

### Purpose/Principle:

Students who withdraw from the College or from college courses, and who have complied with regulations governing withdrawals, are entitled to certain refunds depending on the time of withdrawal.

Basic tuition refunds are calculated as follows:

All Terms:

First five (5) days of the term for an 11-week course or the equivalent day of the term for course of varying length = 100%

After the first five (5) days of the term for an 11-week course or the equivalent day of the term for courses of varying length = 0%

Refer to the College catalog and Academic Calendar for drop and withdrawal guidelines and deadlines.