

Associate of Applied Science in Nursing Application - Fall 2025

Applications open January 6, 2025 and will close
on March 31, 2025 at 1145 PM.

Program Description

This two-year degree is a combination of nursing and transfer credits. This Associate Degree qualifies you to take the National Council Licensure Exam (NCLEX-RN) to become a Registered Nurse (RN).

Important Dates, Timelines & Steps

Thank you for your interest in Oregon Coast Community College's (OCCC) Nursing Program. OCCC offers an Associate of Applied Science Degree in Nursing. The following is a list of important dates, timelines, and steps when considering the OCCC Nursing Program.

1. On the Nursing website read the Frequently Asked Questions. This document is located here: <https://oregoncoast.edu/nursing-program-faqs-2/>
2. Make an Academic Advising Appointment with Blake Hagan, the Student Success Coach who specializes in Nursing and Allied Health at <https://www.oregoncoast.edu/advising/>. Advising appointments are mandatory. ****If you have already met with Blake you do not need to meet with him again**** Your initial appointment can occur over the phone or via Zoom. Be sure to state this on the appointment page. Official transcripts are required of all transfer students, and college credits from other institutions will be evaluated, and may be accepted toward degree requirements at OCCC. Transfer students should bring an unofficial transcript to their initial advising appointment to review any credits transferable and the current program requirements.
3. You must complete an application to attend Oregon Coast Community College. You will select the nursing pathway as your degree pathway of choice. This is also where you will pay your \$200 nonrefundable application fee. Acceptance to the college DOES NOT indicate acceptance to the nursing program. These are two different application processes. Here is the link you will use to complete the admission application: <https://apply.oregoncoast.edu/portal/user-profile/login?ReturnUrl=https%3a%2f%2fapply.oregoncoast.edu%2f>
4. The financial aid process can be lengthy. If you have not yet done so, please complete your 2024/2025 FAFSA or ORSAA. OCCC has been granted independent accreditation and now has its own unique school code, 042837, to be used on your application. Many incoming nursing students will need to submit a time frame extension appeal due to the number of prerequisite courses needed to gain admission to the program. This will require you to meet with your academic advisor. Please commit to careful monitoring of your OCCC email account to check for updates on your financial aid. If you have specific questions, please reach out to finaid@oregoncoast.edu or call 541-867-8503. For Information on tuition and fees, please look on the OCCC Nursing Program webpage.
5. If you plan to apply to the Nursing Program you must submit OFFICIAL college transcripts from each school that you attended. The process for getting an official transcript evaluation is:

a. Submit your official transcript in a sealed envelope to our college at:

Oregon Coast Community College
ATTN: Registrar
400 SE College Way
Newport, Oregon 97366

b. Fill out the Request for Transcript Evaluation form located on the Student Forms page at <https://oregoncoast.edu/student-forms/>. Evaluations are processed in the order that they are received and take between two days to two weeks to complete.

c. When your transfer credit evaluation is complete, you will be sent an email to your Oregon Coast email.

d. The official TRANSCRIPT EVALUATION PROCESS MUST BE COMPLETED BY: March 31, 2025.

Your transcript(s) should include any winter term courses in progress that are relevant to the nursing application. You must submit official transcripts again, once grades are completed for Winter and Spring terms.

The DEADLINE to apply to the Nursing program is March 31, 2025.

Information Related to Associate of Applied Science Prerequisites

Prior to applying you must have completed the following pre-requisite courses by March 31, 2025 at 5pm. All prerequisite courses must be completed with a grade of "C or higher". **There are limited exceptions to this rule that will be evaluated on a case-by-case basis.**

- BI 231 Anatomy and Physiology I
- BI 232 Anatomy and Physiology II
- MP111 Medical Terminology
- MTH 95 Intermediate Algebra (or higher) this requirement cannot be waived by a placement test score.
- PSY 201 or PSY 201A Introduction to Psychology – Biological Emphasis
- PSY 215 Human Development
- WR 121 English Composition
- WR 122 English Composition **OR** WR 123 English Composition **OR** WR 227 Technical Report Writing

Please Note:

The following general education courses are required for your Associate of Applied Science Degree at OCCC but do not have to be completed prior to application, though it is strongly recommended that courses be completed prior to application.

If accepted into the nursing program these courses will need to be completed by the following:

- Arts and Letters Elective: will need to be completed by the start of Fall Term of 2026
 - o please consult with an academic advisor for eligible courses for this category
- Fundamentals of Nutrition (FN 225): will need to be completed by the start of Fall Term of 2025
- Science courses (BI 233 and BI 234): will need to be completed by the start of Fall Term of 2026

Courses that are Points Eligible: these courses must be completed with a "B" or better to be eligible for points. Please refer to the point sheet that you will be emailed and that will be available on the website.

Only the following courses are point eligible:

- Anatomy and Physiology sequence (BI231, 232, and 233)
- Microbiology (BI234)
- Nutrition (FN 225)
- Social science elective

- Arts & letters elective

Additional Information

Nurses at all levels need to be caring and relate well to people of different backgrounds and cultures. As a nurse, you need to be able to adapt to change, think critically, and respond during crises. Personal integrity and ethical behavior are essential for nurses. The nursing program is academically and physically rigorous. As a nursing student, you need to be able to grasp scientific concepts, set up and solve basic math and algebra problems, and communicate well verbally and in writing. You need to be able to remain on your feet for extended periods, lift up to 40 pounds, hear heart and breath sounds and use a telephone, read fine print, and identify skin tones such as pale, ashen, grey, or bluish.

Carefully review the Technical Standards (<https://oregoncoast.edu/technical-standards-nursing-program/>) on the website to see if you can perform these functions. Should you find that you have any limitations, contact the Nursing Department for further clarification.

Upon successful completion of this Associate Degree program you will receive an Associate of Applied Science Degree in Nursing. You may then apply to the Oregon State Board of Nursing (OSBN) to take the nursing license examination. Upon passing this exam and receiving your license, you will be licensed as a registered nurse and can provide care according to the Oregon Nurse Practice Act (Division 45).

If you would like to pursue a nursing career, please complete and submit the application and supporting documents to the Oregon Coast Community College Nursing Education Program by March 31, 2025.

Sincerely,

Dr. Crystal Bowman

Dr. Crystal Bowman Ph.D., RN, MSN-Ed., CHSE, CNE, CNE-Cl., SANE
Dean of Nursing & Allied Health, Oregon Coast Community College

Application Instructions:

1. Please complete all forms.
2. Please review all information provided below.
3. Please submit your application prior to March 31, 2025.
4. Applications accepted after March 31, 2025, or those that are incomplete will not be processed unless there are exceptional circumstances and the late submission is approved by the Dean of Nursing & Allied Health
5. The non-refundable \$200 application fee will be paid when you complete your official application to the college. **Assistance with paying this application fee MAY be available - please contact Student Affairs for details.**

Applicant Information

Complete this section by filling in all blanks. If not applicable, indicate n/a. An inability to contact you will result in closure of the application process and re-application will be necessary.

1. Today's Date:

2. What is your full legal name?

3. What is your mailing address?

4. What is your OCCC ID#?

5. What is your OCCC email address?

*The OCCC email address will be our primary way of communicating with you throughout the application process. Please check your email periodically to receive updates from us. Make sure that emails from the college are not going to your spam folder.

If you do not have a current email address please provide us with a reliable email address that we can use to send and request to/from you.

6. What is the best phone number to reach you at?

7. Please sign and date below certifying that the above information is thorough and accurate to the best of your knowledge.

Once your application has been processed you will be asked to provide additional information so that your application can be scored. Your social security number will be required for a criminal background check for in order to be able participate in clinical activities.

Conditions for Programmatic Completion

The following addresses some conditions for completion of the Nursing Program. Persons applying for admission are referred to as "applicants." Persons admitted to the Program are referred to as "students."

A. The Nursing Program is a fall term, limited entry enrollment program. Academic prerequisites for admission were outlined earlier in this application. Admission to the Program is based on a point system, with those applicants having the highest number of points being accepted into the Program. (See Score Sheet.)

B. Applicants and students must demonstrate a personal history compatible with obtaining a license to practice Nursing in Oregon. Admission to and graduation from the Nursing Program does not assure eligibility for licensure. The Oregon State Board of Nursing (OSBN) makes the determination about eligibility for licensure. The OSBN may not license persons with certain criminal convictions or with a major mental or physical illness that could affect ability to practice safely. Applicants or students with questions about licensing regulations may want to call OSBN at 971-673-0685. All applicants are required to check the Disqualifying Crimes and Potentially Disqualifying Crimes lists available on the OCCC website at current students – nursing – disqualifying crimes.

Oregon Department of Human Services criminal history requirements and policies located in Division 7 located at:
https://secure.sos.state.or.us/oard/displayDivisionRules.action;JSessiONID_OARD=6uvulRyE8-Q0Gt_fu8WfXjAVrSEu1VO9nmOBGvtT1FD8etvcSQFr!-1969788327?selectedDivision=1626; specifically, OAR 407-007-0200 to 407-007-0640 .

Oregon Board of Nursing's criminal history requirements and policies found in Division 1 of the Nurse Practice Act located at
<https://secure.sos.state.or.us/oard/viewSingleRule.action?ruleVrsnRsn=215762>."

a. Upon admission to the program you will be required to answer questions to determine if there is personal history of:

- i. conviction for a criminal offense or
- ii. Failure to provide truthful and complete answers to these questions will result in denial of admission for applicants and dismissal for students.
- iii. If the college becomes aware of criminal or unethical behavior on the part of the applicant, admission will be denied.

- b. Any applicant may be asked to meet with the Dean of the Nursing Program to discuss whether the applicant's criminal history would make it unlikely for the applicant to obtain licensure in Oregon. Applicants with criminal records may want to contact the Oregon State Police to determine if their records might be expunged and, if so, how to accomplish expungement of their records. Admittance to the nursing program and licensure as a Registered Nurse in the State of Oregon are two different things.
- c. Before the first day of a mandatory orientation in September 2025, all students admitted to the Program will be required to pass a criminal background check and drug screen which fulfill the requirements of the clinical sites.
- i. Several clinical sites used for student experiences in the Program reserve the right to deny placements for students with a record of certain criminal offenses. If a student is denied clinical placement, continuation in the program will not be possible.
- ii. If a student is arrested during the time he/she is enrolled in the Nursing Program, they must notify the Dean of the Nursing Program of the arrest.
- iii. The student's status in the Program will be reviewed by the Dean of the Nursing Program. A possible outcome of the review may be the student's inability to continue in the Program.

Conditions for Programmatic Completion
(Continued)

- d. Students with chronic or recurring performance limitations (physical or mental) that restrict ability to meet Program requirements, including the consistent delivery of safe Nursing care, may be asked to provide a statement from a qualified healthcare provider addressing the applicant's/student's abilities per the technical standards, to perform procedures and make decisions required of LPNs or RNs. Any performance limitations that cannot be accommodated while maintaining standards of competent and safe Nursing care will interfere with progression in the Nursing Program. (See documentation related to OCCC's Nursing Program Technical Standards.)
- e. Failure to provide information requested to carry out the above policies may result in dismissal from the Program.

Conditions for Programmatic Completion (Continued)

C. Any student admitted to the Program with a history of substance abuse will be monitored for indications of a recurrence of substance abuse per the OCCC Nursing Program policy. Any student whose behavior, appearance, or breath odor indicates inappropriate use of alcohol or other drugs can be required to undergo immediate drug testing to detect the presence of alcohol or other drugs and to report the results of such testing to the Director of the Nursing Program. The student's status in the program will be reviewed by the nursing faculty and the Director of the Nursing Program. Any required testing and counseling shall be at the student's expense. Failure to follow a counselor-prescribed treatment plan will result in dismissal from the Program.

D. Any applicant or student whose nursing assistant certificate or nursing license at any level in any state has been suspended or revoked may be dismissed from the Program.

E. In compliance with The Family Educational Rights and Privacy Act, Oregon Coast Community College releases only very limited information regarding students. All Nursing students, including those who have filed a Request for Non-Disclosure of Student Information Form, should be aware that some confidential information will be posted/shared.

a. Information includes posting of student name with physical location of campus and clinical assignments, and reporting: criminal background and drug screen clearance, immunization, TB testing, and CPR certification to contracted clinical sites through the format of a Clearance Letter indicating the student has met stated clinical requirements

b. Students will be required to share their social security numbers with the Oregon State Board of Nursing when providing information regarding eligibility for testing and licensure including a criminal background check with the use of fingerprints. Access to confidential information about students is limited by federal law.

c. For more information regarding Non-Disclosure of Student Information, please contact the Office of the Registrar at

