



## BOARD OF EDUCATION

Debbie Kilduff, Chair  
Paul Schuytema, Vice Chair  
Patrick Alexander  
Chris Chandler  
Richard Emery  
Marion Mann  
Bud Shoemake

### PRESIDENT

Dr. Marshall Mease Roache

### VISION

Shaping the Future  
Through Learning

### MISSION

At OCCC, we equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible, engaging programs, and a commitment to equitable outcomes, we enrich the economic and civic vitality of Lincoln County

### BOARD GOALS 2023-25

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).
2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.
3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.
4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27

OREGON COAST COMMUNITY COLLEGE  
BOARD OF EDUCATION MEETING  
Wednesday, September 17, 2025, 6:00 PM  
Central County Campus, Room 151  
400 SE College Way, Newport, OR 97366  
Zoom Meeting ID: 947 0334 7240  
<https://oregoncoast.zoom.us/j/94703347240>

## A. Call to Order

## B. Introduction

- a. Board roll call
- b. President's Welcome  
*Pursuant to SB-1109, this public meeting of the Oregon Coast Community College Board of Education will be recorded and posted on the college's website within seven (7) days of the meeting.*
- c. Approval of Business Meeting Minutes from July 16, 2025
- d. Finalize agenda

## C. Communications

- a. Written
- b. Public Comment on Agenda & Non-agenda Items (as received)
- c. Public Comment Closed
- d. President's Response to Public Comment (if needed)

## D. College Reports

- a. OCATT & Renovations Project Update – Chris and Nancy Giggy, GO-Bond Project Managers (Integrity Management Solutions)
- b. President's Report – President Marshall Mease Roache
- c. Cybersecurity: Malware Protection & Vulnerability Scanning and Assessment – Spencer Smith, Director of IT

## E. Information & Discussion Items

- a. Mission Statement Discussion – President Roache
- b. Board Policy 2210 – Board of Education Officers and Staff

## F. Board Reports

- a. Other Board Reports

## G. Action Items

- a. Approve an exception to competitive procurement under CCRP (CCR.310) and ORS 279B.075 for the purchase of one TenStar mobile simulator with motion base and the listed machine licenses, in the amount of \$137,051, funded from the remaining federal Perkins Innovation & Modernization grant

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world.  
December 2021



#### G. Action Items (continued)

- b. Approve an amendment to the Lease Crutcher Lewis contract in the amount not to exceed \$1,400,000 for the Phase 1: OCATT Site Clearing and Earthwork Package.
- c. Approve an amendment to the Lease Crutcher Lewis contract in the amount not to exceed \$3,200,000 for the Priority HVAC work at all campuses.

#### H. Announcement of future meetings:

The next scheduled meeting of the OCCC Board of Education will be held:

- October 15, 2025, in person at Central County Campus, 400 SE College Way, Newport, OR 97366 & via Zoom.

#### I. Adjournment

\* Denotes supporting documentation. Attachments are distributed to Board members with the agenda, otherwise they will be posted to the website as they become available.

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#### Standing Informational Updates for Board of Education

##### 1. Upcoming Events:

###### Informational: Events of Board Interest

- All-College In-Service September 16<sup>th</sup>
- Fall Term Begins September 22<sup>nd</sup>
- OCCC Welcome Week Events September 22-26<sup>th</sup>

###### Board Participation Encouraged (Coordinate with EA)

- OCCA Annual Conference, Best Western Plus Hood River Inn, Hood River, OR, November 5-7<sup>th</sup>

##### 2. Contracts and Purchases \$25,000 to > \$100,000 Report (BP 6330: Purchasing)

There were no contracts or purchases in the period 7/1/20 to 8/30/25 that were subject to the requirements of Board Policy 6330, Purchasing.



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**3. College Staff Changes** (new hires or movement of College employees from 7/1/20 to 8/30/25)

**New Employees**

Sarah Whiteford – Dean of Academic Pathways & CTE  
Brook Clark – PT Faculty Nursing  
Pierce Moon – PT Faculty Nursing  
Jamayca Nelson – PT Faculty Nursing  
Angela Siler – PT Faculty Nursing  
Amanda Whitescarver – PT Faculty Nursing  
Kelsey Gilseth – Foundation Administrative Specialist

**Employee Separations**

Courtney Williams – PT Faculty Nursing  
Shannon Woodruff – PT Faculty Nursing  
Kathryn Holt – Student Resources Assistant (Grant Funded), GED Instructor  
Tiffanie Hoffmeyer – PT Faculty Nursing  
Tony Noble – PT Faculty Economics