

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING MINUTES
Wednesday, January 21, 2025, 6:00 pm
Central County Campus
400 SE College Way, Newport, OR 97366
Meeting Link: <https://oregoncoast.zoom.us/j/94516855885>
Meeting ID: 945 1685 5885

A. Call to Order

- a. Debbie Kilduff called the meeting to order at 6:00 pm.

B. Introduction

- a. Board roll call
 - Chair Debbie Kilduff, Vice Chair Paul Schuytema, Patrick Alexander, Chris Chandler, Rich Emery, Marion Mann, and Bud Shoemake.
- b. President's Welcome
 - Dr. Marshall Mease Roache welcomed everyone. Announcing for the first time that we are meeting in *Dr. Birgitte Ryslinge Board Room*. Attendees were reminded, pursuant to State of Oregon Public Meeting Laws, the meeting will be recorded and posted on the College website within 7 days of the meeting.
- c. Approval of December 10, 2025, Board of Education meeting minutes.
 - Chandler made the motion. Schuytema seconded. Roll call vote, unanimous - **Motion carried.**

B.c. Draft Business Meeting Minutes December 10, 2025

C. Communications

- a. Public Comment was Opened
No public comment was presented.
- b. Written
No written communication was received.
- c. Public comment on agenda & non-agenda items (as received)
No public comment on agenda & non-agenda items were received.
- d. Closing Public Comment
Public comment was closed.
- e. President's Response to Public Comment (if needed)
No response was needed.

D. College Reports

- a. OCATT & Renovations Update – Nancy Giggy
 - Good news, last month's action item the board voted on, the bids came in \$400k less
 - Phase 2 will begin mid-late March

D.a. OCATT & Renovations Project Update

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b. Associated Student Government (ASG) - Bruce Clemetsen

- ASG is very active and involved – here are some highlights of the work they are doing
 - i. Tremendous impact with the Thanksgiving food drive – 40 meals for students
 - ii. This group is important to the college, providing resources to our fellow students – the space that they are using is very valuable to them. Thank you to the students who have stepped up.

c. Aquarium Science Program (AQS) - Bruce Clemetsen

- February 23-25, 2026, National Visiting Committee Annual visit, aquarists from all over the country, some of the biggest named aquariums - they also come from other academic programs
 - i. They will examine the students doing the work and evaluate the curriculum – ensure that the students are being taught the correct and proper procedure
 - ii. These visitors will be offering real-time feedback to our students, reviewing their resumes, performing mock interviews, and allowing them to receive feedback.

d. Registrar - Bruce Clemetsen

- Helpful support to both students and faculty
 - i. Public record requests manager and archivist, FERPA Expert, transcript evaluator, and distributor. Integrate with financial aid compliance rules. Validating completion of credentials by college rules and state requirements.

D.b.c.d. ASG/AQS/ Registrar (Presentation)

e. OCCA Monthly Report – Paul Schuytema

- OCCA did not have a board meeting in January; everything at the OCCA right now is focused on the short legislative session.

D.e. OCCA Monthly Report

f. President's Report – Dr. Marshall Mease Roache

- Professional Development goal of each month – January 2026, Crabbing and Rock Fishing

D.f. President's Report

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E. Information & Discussion Items

a. What's on the Horizon for 2026?

- OCATT – Construction continues with completion anticipated in mid to late March.
- Toledo expansion – entering into an agreement with LCSD to expand our operations in Toledo. By create an extension campus it will allow us to serve our Siletz and Edyville areas
- Potential Sports Complex – Local group is looking into the possibility of developing a Sports Complex for Newport and Lincoln County, right here in South Beach – could create a wonderful opportunity for our students
- Natural Resource Program – Partnership with Yakona with a wonderful donation from the Barton's. We will be entering into an MOU with OSU, the goal is Fall 2026 to offer a full Natural Resources program.
- Recommitting our relationship with WOU, extending the MOU for our AQS program and making it even more robust
- Year 7 Accreditation, NWCCU report due in August with an October visit

F. Board Reports

a. No other reports

G. Action Items

a. None

H. Announcements & Future Meetings

The next scheduled meeting of the OCCC Board of Education will be:

Tuesday, February 24, 2026, 5 pm at Lincoln County School District Offices, 1212 NE Fogarty St., Newport, OR 97365, and via Zoom.

I. Adjournment

Kilduff adjourned the meeting at 7:00 pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at

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(541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Jennifer Dolphin

Approved by:

Dr. Marshall Mease Roache
Clerk of the Board