Oregon Coast Community College
Board of Education Budget Committee Meeting Minutes
Wednesday, May 21, 2025
Newport Central Campus, Room 140
400 SE College Way, Newport, OR 97366
Zoom Meeting ID: 985 6171 1982

BUDGET COMMITTEE MEETING

I. Call to order
OCCC Board of Education Vice Chair Debbie Kilduff called the meeting to order at 6:02 p.m.

II.Roll Call
Board of Education members in attendance: Debbie Kilduff, Patrick Alexander, Marion Mann, Paul Schuytema, and Bud Shoemake. Rich Emery and Chris Chandler were excused.

Budget Committee members in attendance: Alison Baker, David Bigelow, Sandy Gruber, Billie Jo Smith, Sandra Roumagoux, Jedd Fly, and Michael Smith (joined meeting at 6:10 PM).
Quorum established.

Staff and Representatives in attendance: Marshall Mease Roache, Robin Gintner, Joy Gutknecht, Bruce Clemetsen, Dave Price, Lori Templeman, Alex Rybicki, Haiden Wiggins.

III. Elect Chair of Budget Committee
Sandy Gruber nominated David Bigelow to Chair the OCCC Budget Committee. Sandra Roumagoux seconded the nomination. All present voted in favor. **Motion carried**. David Bigelow was voted as Chair.

IV. Appoint Jedd Fly to Budget Committee
Jedd Fly was appointed to the Budget Committee for a 3-year term.

V.Review budget process, timeline, roles
Bigelow asked President Roache to review the budget approval process, timeline, and roles. Roache welcomed and thanked all members of the budget committee for their service to the College. Roache summarized the Oregon Budget Process for Public Entities and explained as in previous years, the Budget Committee conducts the public hearing and will review, provide input, and once satisfied, approve the preliminary OCCC budget this evening or at a subsequent meeting if more time is needed. The full budget process presentation is available here.

The proposed budget was developed by the President and Budget Officer (Robin Gintner, VP of Administrative Services) with input and guidance from the Executive Team and multiple College stakeholders. Once approved, the President and Budget Officer will finalize the preliminary budget (as final numbers become available) and present it to the Board of Education for its adoption at its next regularly scheduled meeting. If the preliminary budget is not approved tonight, the Budget Committee will be invited back on May 28th for additional discussion and deliberation.

Roache announced that public notice for the Budget meeting was made available in newsprint and on the College website on May 9th. The public was provided with contact information and instructions to send any comments to ea@oregoncoast.edu.

VI. Presentation of the proposed 2025-2026 OCCC Budget

President's Budget Message, President Roache

The purpose of the Budget Message is to provide a narrative explanation for the numerical budget, addressing key components in budget development, which include financial inputs, relevant trends and conditions, major budgeting assumptions, key features of the budget, and the budget process. Roache provided a summary of the information contained in the written President's Budget Message and Proposed 2025-2026 Budget.

2025-2026 Proposed Budget: Vice President of Administrative Services, and Budget Officer Robin Gintner

Gintner presented the fiscal specifics of the proposed budget to the committee, including the following schedules:

Schedule 1: Summary of Proposed Appropriations
Schedule 2: Detailed Planning Assumptions for the Fiscal Year 2025-26
Schedule 3: Proposed Budget 2025-26
Schedule 4: Statement of Revenues, Expenses and Changes in Fund Balance
Schedule 5: General Fund Resources
Schedule 6: General Fund Expenditures by Category
Schedule 7: General Fund Expenditures by Function
Schedule 8: General Fund Division/Department Summary
Schedule 9: Debt Service Funds
Schedule 10: Special Revenue Funds
Schedule 11: Capital Projects Fund
Schedule 12: Enterprise Fund
Schedule 13: Internal Service Funds
Schedule 14: Reserve Fund

Gintner introduced the summary of proposed appropriations and reviewed each schedule. During the presentation, the Committee sought clarifications on budget items and Gintner provided clarifications on all to the satisfaction of the committee.

VII. Public Comment
No public comment was received.

VIII. Discussion
Gintner and Roache answered questions asked by committee members during the discussion. The Board and Budget Committee thanked Roache and Gintner for their time, effort, and explanations.

IX. Approval of proposed budget or announcement of next meeting

Paul Schuytema moved to approve the proposed 2025-2026 budget as presented. Marion Mann seconded. Roll call was taken, and all 12 committee members in attendance voted in favor. **The motion carried to approve the OCCC 2025-2026 preliminary budget as presented.**

X. Adjournment

The Budget Committee Meeting adjourned at 7:45pm.

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:

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Marshall Mease Roache, PhD
Clerk of the Board

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION
BUSINESS MEETING
Wednesday, May 21, 2025, 7:55 PM
Central County Campus, Room 140
400 SE College Way, Newport, OR 97366
Zoom Meeting ID: 989 4442 2304
https://oregoncoast.zoom.us/j/98944422304

A. Call to Order
Vice Chair Debbie Kilduff called the regular meeting of the Oregon Coast Community College Board of Education to order at 7:54 PM.

B. Introduction
a. Board roll call
In attendance: Vice Chair Debbie Kilduff, Patrick Alexander, Marion Mann, Paul Schuytema, and Bud Shoemake. Rich Emery and Chris Chandler were excused.

b. President's Welcome
President Marshall Mease Roache welcomed everyone to the meeting and acknowledged the presence of OCCC staff, Board members, and guests. Attendees were reminded that pursuant to SB 1502, the meeting will be recorded and posted on the College website within 7 days of the meeting.

c. Approval of Business Meeting Minutes from April 16, 2025
Alexander moved to approve the Business Meeting Minutes from April 16, 2025. Schuytema seconded. All voted in favor. **Motion Carried**.

d. Finalize agenda
No changes to the agenda.

C. Communications
a. Written
No written communication was received.

b. Public comment on agenda & non-agenda items (as received)
No Public Comment.

c. Public Comment Closed
Kilduff closed public comment.

d. President's Response to Public Comment (if needed)
No Comment was given.

D. College Reports

a. OCATT & Renovations Project Update

Chris and Nancy Giggy, GO-Bond Project Managers (Integrity Management Solutions), provided an attachment with the monthly report on the Oregon Coast Advanced Technology & Trades (OCATT) & Renovation Project. The report stands as written. Kilduff shared that the Budget Oversight Committee met to discuss possible layouts of the OCATT Building. It was announced that the building will be located on the south side of the parking lot.

OCATT & Renovations Project Update May 2025

b. President's Report

President Roache summarized his event attendance, professional development, collaborations, and community involvement on behalf of the College since April 16, 2025. The report also includes contributions from each Vice President's area.

Link to May 2025 President's Report.

c. Financial Aid Update

Bruce Clemetsen (VP of Academic and Student Affairs) provided an overview of the financial aid distribution and funding sources. The financial aid update revealed that students received approximately $6.1 million in financial aid, with nearly $3 million coming from federal sources.

Link to Financial Aid Update

E. Board Policy Update Process

No Board Policies reviewed this month

F. Information & Discussion Items

a. Confirm Commencement Participation

President Roache announced the upcoming Commencement ceremony on June 13th at 6:00 PM and requested confirmation of Board participation.

b. 2025-2026 Board Meeting Calendar & Locations

President Roache shared the draft of the 2025-2026 Board Meeting calendar. There will be eight meetings in Newport, two in Lincoln City, one in Waldport, one at the Toledo Welding Laboratory, and one at the LCSD Teaching and Learning Center. Approval of the calendar will be an action item at the June Business Meeting.

Draft 2025-2026 Board Meeting Calendar

c. First Read: Biennial Review and Update of Foundation and College Agreement, and Foundation ByLaws

Dave Price (VP of Engagement) shared the updated Foundation Agreement and Bylaws, which have been approved by the OCCC Foundation Board of Directors. The only change to the document was the correction of a typo on page 5 of the Bylaws.

Foundation and College Agreement and Foundation ByLaws

G. Board Reports

a. OCCA Report

Kilduff (OCCA Liaison) reported that OCCA elected new officers at the recent meeting and adopted a revised equity call to action.

The Board was invited to the OCCA Board Leadership and Governance Summit on September 6th at the Chemeketa Salem Eola campus, which includes mandatory training for Board Members. Roache proposed cancelling the Board Retreat scheduled for September 5th and attending the Summit instead. The Board agreed to cancel the Retreat and attend the Summit.

b. Other Board Reports

No other Board reports

H. Action Items

a. Suspend Academic Programs: AAS Accounting, Accelerated Accounting Certificate, Entry Level Accounting Certificate, Business Applications Certificate, and Foundation Welding Skills Certificate

Schuytema motioned to suspend the academic programs: AAS Accounting, Accelerated Accounting Certificate, Entry-Level Accounting Certificate, Business Applications Certificate, and Foundation Welding Skills Certificate. Shoemake seconded. All voted in favor. **Motion Carried.**

b. Renew Darktrace Cybersecurity software contract

Robin Gintner (VP of Administrative Services) announced that the DarkTrace Cybersecurity software contract, totaling $100,156, was up for renewal. Gintner requested Board approval for the contract amount, subject to the requirements of Board Policy 6340, Bids and Contracts. Schuytema motioned to renew the Darktrace Cybersecurity Software Contract. Shoemake seconded. All voted in favor. **Motion Carried.**

I. Announcement of future meetings:

Kilduff announced that the next scheduled meetings of the OCCC Board of Education will be held:

- Wednesday, June 18, 2025, Business Meeting and Budget Hearing and Adoption in person at North County Center, 3788 SE High School Dr., Lincoln City, OR, 97367 & via Zoom.
- • Wednesday, June 26, 2025, Budget Adoption (if needed) at Central County Campus, 400 SE College Way, Newport, OR, 97366 & via Zoom.

J. Adjournment

Kilduff adjourned the meeting at 8:34 PM.

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Minutes submitted by: Executive Assistant, Lori Templeman

Approved by:

Marshall Mease Roache, PhD
Clerk of the Board

Oregon Coast Community College
Bond Projects
Construction Manager's Report

Report Date June 12, 2025

GENERAL OVERVIEW

The Schematic Design phase for the OCATT building has been completed. The project team met with OCCC leadership on Tuesday, 10 June to make final decisions on general building layout and style. Selected schemes from that meeting are included in this report. The GLAS-Hacker design team is issuing Schematic documents for cost estimating on Friday, 13 June. Estimates will be reviewed on 9 July. In the meantime, GLAS is preparing their final proposal to complete design.

Permits have been issued for the summer 2025 "Fix-it" work and bids are due 19 June. Construction costs will be finalized by early July and work is scheduled to begin in August.

Design is 75% complete for the priority system replacements (HVAC controls, AQS Building AC, access controls and security) and will be completed for bidding in July. Design for other facility improvements will begin after that.

BUDGET

The current program budget summary is shown on the next page. Changes since last month are noted below.

Income

No changes.

Current Budgets

This section was updated to match the current committed costs. Projected budgets will be added for individual projects as cost estimates are completed.

Committed Costs

OCATT construction cost of $97,000 was added for contractor pre-construction services.

North Center construction cost of $9,053 was added for UPS replacement.

To date, $3.23 million has been committed.

Actual Costs

To date, $2.45 million has been expended.

OCCC Bond Program Budget Summary - Updated June 10, 2025

Budget Income Elements

	Original Budget	Current Budget	Actual To-Date	Notes
Bond Sale	$ 33,100,000.00	$ 36,262,284.40	$ 36,262,284.40	Bond sale date of August 15, 2024. Current budget includes premium from bond sale of
State Matching Grant	$ 8,000,000.00	$ 8,000,000.00		
Interest on Bond Proceeds	$ -	$ 2,508,859.51	$ -	Projected interest value added 10/24.
Totals	**$ 41,100,000.00**	**$ 46,771,143.91**	**$ 36,262,284.40**	

Original Project Budgets

	OCATT Building	entral County Camp	Aquarium Building	North County Cente	South County Center	Total
Construction	$ 12,309,000.00	$ 3,740,600.00	$ 534,200.00	$ 942,290.00	$ 291,300.00	$ 17,817,390.00
Soft Costs	$ 1,510,900.00	$ 1,009,962.00	$ 144,234.00	$ 254,418.00	$ 78,651.00	$ 2,998,165.00
Furnishings & Equipment	$ 250,000.00				$ -	$ 250,000.00
Construction Inflation	$ -	$ 299,248.00	$ 42,736.00	$ 75,383.00	$ 23,304.00	$ 440,671.00
Owners Contingency	$ 1,830,100.00	$ 374,060.00	$ 53,420.00	$ 94,229.00	$ 29,130.00	$ 2,380,939.00
Total Original Project	**$15,900,000.00**	**$ 5,423,870.00**	**$ 774,590.00**	**$ 1,366,320.00**	**$ 422,385.00**	**$ 23,887,165.00**
Note: Original budgets taken from 2023 GLAS Architects Assessment.					Non-Project Costs	$ 100,000.00
						$ 23,987,165.00

Current Budgets

	OCATT Building	entral County Camp	Aquarium Building	North County Cente	South County Center	Total
Construction	$ 97,000.00	$ 1,684,179.88	$ 7,000.00	$ 9,053.44		$ 1,797,233.32
Design	$ 530,912.00	$ 288,413.16	$ 47,905.00	$ 262,840.00	$ 35,905.00	$ 1,165,975.16
Consultants	$ 58,020.00	$ 15,155.71				$ 73,175.71
Project Management	$ 112,288.36	$ 8,440.00	$ 1,000.00	$ 3,000.00	$ 1,000.00	$ 125,728.36
Permits & Fees	$ 2,304.66			$ 5,623.76		$ 7,928.42
Furnishings & Equipment						$ -
Owners Contingency & Inflation						$ -
Total Current Project	**$ 800,525.02**	**$ 1,996,188.75**	**$ 55,905.00**	**$ 280,517.20**	**$ 36,905.00**	**$ 3,170,040.97**
					Non-Project Costs	$ 58,532.41
						$ 3,228,573.38

Committed Costs To-Date

	OCATT Building	entral County Camp	Aquarium Building	North County Cente	South County Center	Total
Construction	$ 97,000.00	$ 1,684,179.88	$ 7,000.00	$ 9,053.44	$ -	$ 1,797,233.32
Design	$ 530,912.00	$ 288,413.16	$ 47,905.00	$ 262,840.00	$ 35,905.00	$ 1,165,975.16
Consultants	$ 58,020.00	$ 15,155.71	$ -	$ -	$ -	$ 73,175.71
Project Management	$ 112,288.36	$ 8,440.00	$ 1,000.00	$ 3,000.00	$ 1,000.00	$ 125,728.36
Permits & Fees	$ 2,304.66	$ -	$ -	$ 5,623.76	$ -	$ 7,928.42
Furnishings & Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Project Committed	**$ 800,525.02**	**$ 1,996,188.75**	**$ 55,905.00**	**$ 280,517.20**	**$ 36,905.00**	**$ 3,170,040.97**
					Non-Project Costs	$ 58,532.41
						$ 3,228,573.38

Actual Costs To-Date

	OCATT Building	entral County Camp	Aquarium Building	North County Cente	South County Center	Total
Construction	$ -	$ 1,602,487.08	$ -	$ -	$ -	$ 1,602,487.08
Design	$ 289,061.50	$ 155,828.57	$ 8,905.00	$ 151,512.20	$ 8,905.00	$ 614,212.27
Consultants	$ 30,781.30	$ 10,870.00	$ -	$ -	$ -	$ 41,651.30
Project Management	$ 112,288.36	$ 8,440.00	$ 1,000.00	$ 3,000.00	$ 1,000.00	$ 125,728.36
Permits & Fees	$ 2,304.66	$ -	$ -	$ 5,623.76	$ -	$ 7,928.42
Furnishings & Equipment	$ -	$ -	$ -	$ -	$ -	$ -
Total Project Actual	**$ 434,435.82**	**$ 1,777,625.65**	**$ 9,905.00**	**$ 160,135.96**	**$ 9,905.00**	**$ 2,392,007.43**
					Non-Project Costs	$ 58,532.41
						$ 2,450,539.84

SCHEDULE

The Master Schedule for the Bond Program is shown below. This schedule shows the primary design and construction elements for the projects. Project elements with firm schedules are shown in color and with start/finish dates. Other projected project elements are shown in gray.

OCCC Bond Program Master Schedule Updated June 2025

			2025				2026				2027			
ACTIVITIES	**Start**	**Finish**	**Q1**	**Q2**	**Q3**	**Q4**	**Q1**	**Q2**	**Q3**	**Q4**	**Q1**	**Q2**	**Q3**	**Q4**
OCATT Building														
Programming	1/24/25	3/31/25												
Schematic Design	4/14/25	6/13/25												
Sitework Design														
Sitework Bidding & Permitting														
Sitework Construction														
Building Design														
Building Bidding & Permitting														
Building Construction														
Close-Out & Equipment Move-In														
Existing Facility Fix-It Packages														
Design	2/10/25	5/16/25												
Bidding & Permitting	5/19/25	6/19/25												
Construction - North														
Construction - Central & AQS														
Construction - South														
Existing Facility Priority Packages														
HVAC Controls & AQS HVAC Design	3/10/25	7/2/25												
Security & Access Controls Design	3/10/25	7/2/25												
Bidding & Permitting														
HVAC Construction - North														
HVAC Construction - Central & AQS														
HVAC Construction - South														
Security Construction - North														
Security Construction - Central & AQS														
Security Construction - South														
Existing Facility MEP Packages														
Design	7/21/25	2/18/26												
Bidding & Permitting														
Construction - North														
Construction - Central & AQS														
Construction - South														
Existing Facility Improvements														
Design														
Bidding & Permitting														
Construction - North														
Construction - Central														

PROJECT-SPECIFIC ACTIVITY

Lease Crutcher Lewis, the selected contractor, is engaged with design pre-construction support for all projects as well as bidding for the 2025 Fix-It work package.

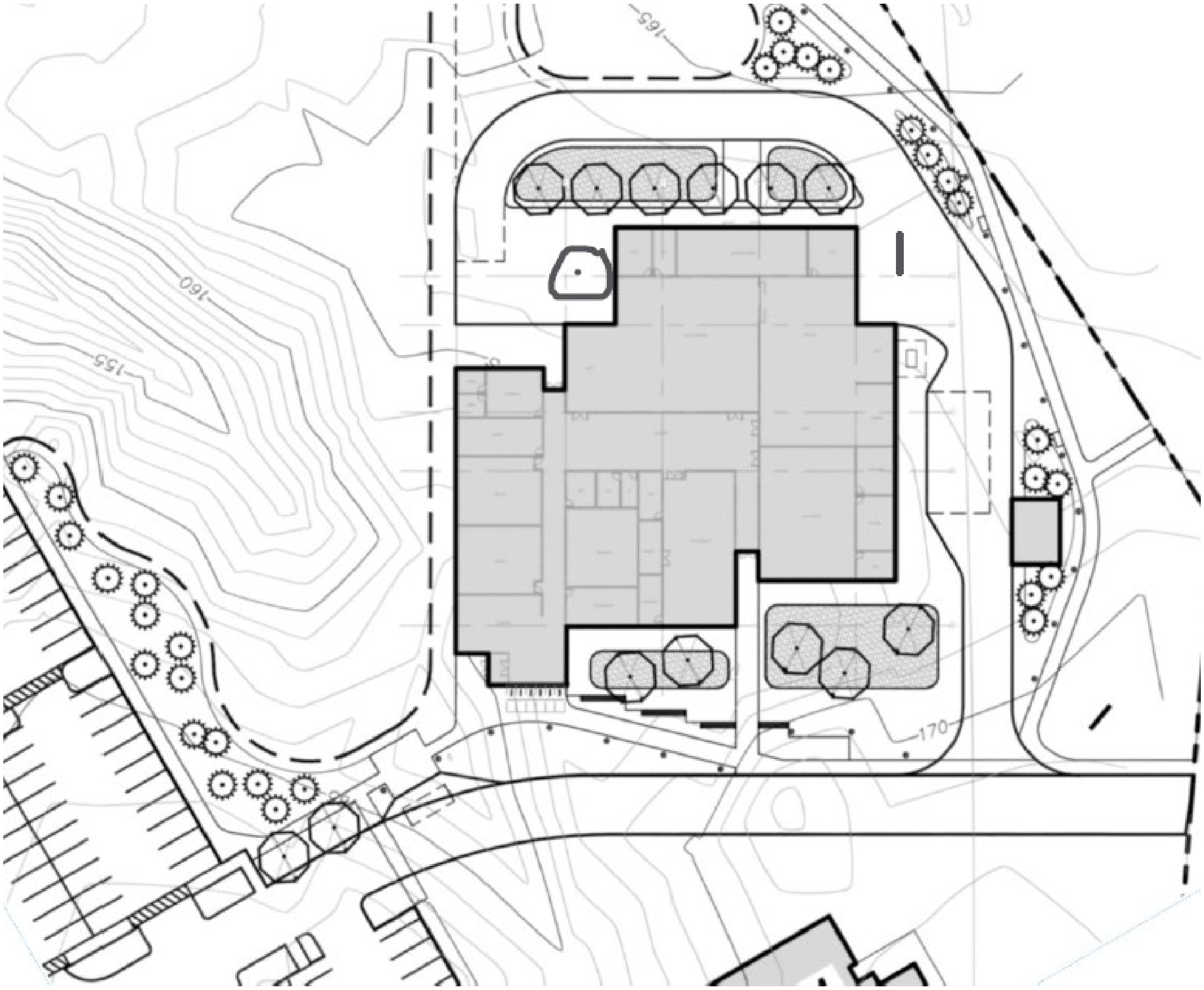
OCATT Design

Schematic Design, developing building floor plans and exterior concepts for the new building, is completed. The GLAS-Hacker design team created multiple options for the site plan, building form and interior layout. The images below reflect the final scheme selected by the OCCC leadership team. Initial cost estimates will be created by 9 July for review and reconciliation with budget expectations.

OCATT Building View from Campus

OCATT Building View Entering Campus

OCATT Building Site Plan



OCATT Building Preliminary Floor Plan

Existing Building "Fix-It" Design

The final "Fix-it" design package was issued for bidding on 16 May. Bids will be received by 19 June. The construction cost will be finalized in late June. Procurement will be in July with construction starting in August. Some construction activities will continue past September but will not impact staff or student activities.

The work in this package includes the following items:

1) refinishing exterior brick and siding systems at north, central and south county centers
2) resolving water intrusion issues
3) repairing damaged interior finishes
4) replacing corroded interior fixtures in the Aquarium Sciences building
5) replacing the roof on the North County building

Existing Building MEPLV Design

The pre-bond building assessments identified a number of mechanical, electrical, plumbing and low-voltage (MEPLV) issues in the existing buildings. The OCCC Facilities Manager has asked that some of these systems be prioritized because they are at, or past, the end of their service life and are having issues. These systems are:

1) HVAC controls at all campuses
2) AQS building boiler replacement and air conditioning addition
3) Access controls and security at all campuses

Design will be issued for bidding in July. We expect construction to begin this Fall depending on system lead-times.

Design for other mechanical, electrical and low-voltage system improvements will begin in July with construction scheduled for 2026.

Existing Building Interior Improvements

The final planned element of the Bond Program will be improvements to interior spaces at all campuses. This could include renovations to the Central Commons and the North Lobby and Commons. We expect to start design for these elements in 2026 after design for OCATT and the existing facility repairs are completed and those budgets are firmly established. Construction of the interior improvements will likely occur during summer 2027 and would conclude the current scope of the Bond Program.

June 18, 2025

President's Board of Education Report
Dr. Marshall Mease Roache, President

The following is a summary of the activities I have been involved in on behalf of the college since May 21, 2025. This is not an exhaustive list of my daily work at the college. This list highlights specific activities that align with our college mission, vision, strategies and values.

Internal College Relations
OCCC BOE meeting
OCCC Town Hall All-Staff meeting (2 meetings)
ASG Spring Fashion Show
OCATT Building meeting
Lincoln County Center visit
Graduation Walkthrough at the PAC
2025 Celebrateus Employee Recognition event
College Council meeting
Nursing Pinning Ceremony
OCCC Commencement Ceremony

External Relations/Partnerships and Collaboration
Economic Development Alliance of Lincoln County Board meeting
Newport Rotary meeting
Lincoln City Rotary meeting
Fleet of Flowers event, Depoe Bay
Lincoln County Educational Leaders meeting
Community College Baccalaureate Association meeting
Newport Chamber of Commerce Afterhours event
Yakona Fundraiser event at the PAC
Chemeketa Eola 25th Anniversary celebration
Hatfield Center retirement for Dr. Cowen
University of Oregon Order of the O Board meeting
Toledo Rotary meeting
Newport Chamber of Commerce luncheon meeting
Cascades West Economic Development District meeting
Newport Rotary Literacy at the Park event
Lincoln County School District Music fundraiser
Tillamook Bay Community College President meeting

Professional Development
Oregon Community Table on Postsecondary Education and Training

OCCA/Legislative Relations/OPC/HECC
OCCA Legislative Call
OCCA Federal Issues Update Call
Oregon President's Council monthly meeting
Legislative Town Hall meeting

Academic & Student Affairs Report
Dr. Bruce Clemetsen, Vice President

Student Data of Note:
New student data we can get from The Cube - Average Credits attempted in the academic year and total attempted credits for the academic year. The Good news is that in 2023-24 the average number of credits attempted was 17.58 in the year - a 5-year low. This year there is a 5 year high of 19.69 credits. This shows we are providing good advertising, good advising, good support, and good retention.

Career Cruises:
As part of our PIM grant (Perkins Innovation and Modernization) and in cooperation with LCSD, Siletz, and Eddyville, we sponsored 4, 3-day career exploration programs for high school students. Approximately 40 students participated in a Healthcare, Natural Resources, Trades, or Aqua and Maritime Technology career exploration course. Students learned about our programs, had field trips, speakers from the community, and hands-on projects to complete. Students who participated in all three days earned a $325 stipend. LCSD connected these activities to their Summer Learning program, provided teachers/chaperones, and bus transportation.

Faculty and Staff Development:
- Part Time Faculty Kirstin Lovely, Education, has a grant for the summer to complete the design of an Open Education Resource textbook for the ED 251 – Foundations of Education course. This will make course materials free or this core course.
- Part Time Faculty Kim Putman is having her OER for sociology published as a collection of OER publications for Oregon sociology programs!
- Dana Gallup, Accessibility Services Coordinator, is now the Member-At-Large on the board for ORAHEAD (Oregon Association of Higher Education and Disability).
- Full Time Faculty Alberto Flores (BA) and Part Time Faculty Nissa Garcia-Ivers (CHEM), Helen Beaman (PSY), Jan Bishop (COMM), and Jenn Loeske (MTH) completed a free Canvas course on how to make a Canvas course meet ADA Accessibility requirements.
- Part Time Faculty Jennifer Chaney (GED) completed a multi-part course on Universal Design for Learning (UDL) to enhance classroom learner support and accessibility.

Academic Program Developments:
Welding: In the fall, we will be offering two (2) cohorts of welding at Taft High School.

Biology: Our new Director of the Library, Dr. Erin Riggs, will be teaching biology, allowing Dr. Sam Loftus to teach the 200-level biology. This allows us to provide the science needed for computer science and biology transfer. In the future aquarium science and natural science programs will need the 200-level biology.

Engagement Report
Dave Price, Vice President

Marketing

- Spring campaigns are underway
  - Spotify: 65,918 impressions thus far (impressions more than doubled since May Board Report), 5,165 separate listeners served ads average of 12.7x per listener.
  - Google Ads continue all month and through July
- Lots of media generated this month, including SBM, Nursing NCLEX Scores, Nursing BSN, and more. (Published press releases; earned media.)

Community Ed

- Planning underway for Fall Catch The Wave
  - Deadline for new course proposals, July 15
  - New community ed instructor pay rate $35/hour

SBDC

- Non-Profit SBM Successfully Launched May 28; about 30 participants, ranging from local chambers of commerce from across county, to Newport Symphony Orchestra, to Lincoln City Cultural Center, to Yaquina Railroad Museum in Toledo and many more Lincoln County institutions.
- Graduation held Monday, June 9 at Beachcrest Brewing for about 50 grads of Small Business Management Program cohorts, including
  - Traditional
  - Retail
  - Restaurant

Foundation

- Scholarship apps deadline is May 1
- 94 Applications submitted
- 20% Increase over 2024
- Applicants from 12 different programs of study represented
- Awarded $111,000, a 15% increase over last year
- Increase made possible by new named scholarships developed by Jeanette in the past year

Administrative Services Report
Robin Gintner, Vice President

Finance

- The Go-Live date for the new finance module (CNF) to replace SharkNet is still tentatively scheduled for August 1.
- In the Student Accounts Specialist recruiting, two finalists were brought back for second interviews. The position has been offered to the successful finalist.
- Audit fieldwork for FY 24-25 has begun. We are working with the auditors to provide all the required information.
- End-of-year grant spending is in full swing and will be wrapped up in the next couple of weeks.

- The public notice of the Budget Hearing, scheduled for June 18, 2025, was completed and sent to the newspaper for publication.

IT

- With the exception of email threats intercepted by Barracuda, which decreased from last month, all other areas of cyber security have seen a significant uptick in the number of attacks.
- In the last week, there have been 1337 malware detections blocked or quarantined by ThreatDown (Malwarebytes) compared to the 1288 reported in May.
- 308 email threats were blocked by Barracuda in the last month compared to 432 in last month's report.
- Dark Trace managed 54 controlled network behaviors and intercepted approximately 5171 spam, phishing, and impersonation emails in the last 30 days. This is significantly higher than last month's report of 14 controlled network behaviors and 4500 spam, phishing and impersonation emails.
- One incident of drive-by remote screen hijacking took place but was thwarted by Marshall and Spencer. It was an honest mistake by a student.

Facilities and Public Safety

- All bond-related interior work that was planned this summer for AQS, has been officially pushed to Summer 2026 as it will require a shutdown of the building to move tanks and relocate animals into a temporary space. To avoid the need to do this twice, we are working with GLAS and our contractor, Lease Crutcher Lewis, to consolidate all work into a longer shutdown in 2026 rather than splitting the work between two summers. This will minimize the impact on Aquarium Science operations.
- Fire panel work continues in Newport. At the request of the Newport Fire Chief, cell dialer cards were added to the panel this month to eliminate the use of copper pot lines.
- Planning has begun for summer projects at all sites including some bigger projects like stripping and waxing floors.

Media Report
Dr. Marshall Mease Roache, President

Oregon Coast CC nursing graduates have 96 percent exam pass rate • Lincoln Chronicle
May 18, 2025 - Oregon Coast Community College is touting the growth and success of its nursing program as it prepares to graduate 28 students who completed the program this spring and had the college's highest-yet percentage of students passing the national license test.

Oregon Coast Community College approved for accredited 4-year nursing degrees
May 27, 2025 - Oregon Coast Community College in Newport has been approved to offer its own four-year degree in nursing. The opportunity comes at a time when demand for nurses is high, particularly in rural places.

OCCC nursing program surges in growth and success | Business | thenewsguard.com
May 27, 2025 - The 2024-2025 report shows that 96.43 percent of OCCC nursing graduates passed the NCLEX, up from just under 79 percent in 2021-2022. The steady climb in success is the result of strategic curricular enhancements and the implementation of a robust mentoring program led by Dr. Crystal Bowman, OCCC's Dean of Nursing and Allied Health, and her team.

Oregon Coast CC wins approval to offer bachelor's degree in nursing • Lincoln Chronicle
May 28, 2025 - The approval for a baccalaureate nursing program was granted by the Northwest Commission on Colleges and Universities. It followed the Oregon Higher Education Coordinating Commission's endorsement of the program earlier this year.

From Glass Floats to Furoshiki' | Coast Life | thenewsguard.com
May 28, 2025 - This is a collaborative event of Lincoln County Historical Society and Oregon Coast Community College presented by Sachiko Otsuki who is a curator of LCHS and Faculty of Arts at OCCC.

Legislative town hall sponsored by Oregon Coast Community College • Lincoln Chronicle
June 6, 2025 - Oregon Coast Community College and its Small Business Development Center (SBDC) invite community members to join the next live Legislative Town Hall at 8 a.m. on Friday, June 6.

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

*ALL GOVERNMENTAL FUNDS

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference
REVENUES:							
Revenue From Local Sources:							
Property Taxes	$ 3,389,083	$ 3,451,316	$ 3,915,625	$ 3,932,451	100%	75%	25%
Tuition and Fees	1,152,767	1,371,203	1,618,398	2,006,942	81%	75%	6%
Operating Grants	11,127	40,055	82,763	210,500	39%	75%	-36%
Donations	-	255,000	75,000	100,000	75%	75%	0%
Interest	83,983	144,134	509,357	132,642	384%	75%	309%
Merchandise Sales	90,030	111,221	156,770	172,000	91%	75%	16%
Miscellaneous	122,672	190,621	293,338	392,112	75%	75%	0%
Revenue From State Sources:	-	-	-	-			
State Appropriation	2,611,066	2,938,164	3,338,016	4,534,104	74%	75%	-1%
Operating Grants	254,288	336,224	541,003	1,577,097	34%	75%	-41%
Financial Aid Received	263,944	453,195	443,624	605,000	73%	75%	-2%
Construction Funds	-	-	-	8,000,000	0%		
Revenue From Federal Sources:	-	-	-	-			
Operating Grants	341,567	246,633	284,600	1,646,762	17%	75%	-58%
Financial Aid Received	876,805	988,209	1,300,519	2,950,000	44%	75%	-31%
Total Revenues	9,197,334	10,525,977	12,559,012	26,259,611	48%	75%	-27%
EXPENDITURES:							
Salary	2,961,591	2,857,067	3,533,876	6,068,925	58%	75%	-17%
Benefits	1,500,246	1,452,859	1,686,851	3,115,084	54%	75%	-21%
Personnel Services	4,461,837	4,309,926	5,220,726	9,184,009	57%	75%	-18%
Materials and Services	1,608,065	1,923,216	2,722,090	4,307,056	63%	75%	-12%
Financial Aid Disbursed	1,659,574	1,344,322	1,737,916	3,572,101	49%	75%	-26%
				-			
Capital Outlay	-	9,861	1,599,393	39,650,000	4%	75%	-71%
				-			
Debt Service - Principal	-	-	-	2,310,000	0%	75%	-75%
Debt Service - Interest	159,457	120,005	72,428	144,856	50%	75%	-25%
Total Expenditures	7,888,932	7,707,330	11,352,554	59,168,022	19%	75%	-56%
Year To Date Surplus (Deficit)	1,308,401	2,818,647	1,206,458	(32,908,411)			
OTHER FINANCING SOURCES (USES):							
Proceeds From Sale of Assets	-	-	-	-			
Proceeds From Debt	-	-	-	-			
Proceeds From GO Bonds	-	-	36,025,084	33,000,000	109%	75%	34%
Contingency	-	-	-	(2,132,823)			
Unappropriated	-	-	-	-			
Transfers From Other Funds	-	-	229,342	315,000			
Transfers To Other Funds	-	-	(229,342)	(1,615,000)			
Total Other Financing Sources (Uses)	-	-	36,025,084	29,567,177	122%	75%	47%
Net Change in Fund Balance	1,308,401	2,818,647	37,231,542	(3,341,234)			
FUND BALANCE:							
Beginning Fund Balance	3,250,001	3,132,202	4,004,772	3,341,234	120%	75%	45%
Ending Fund Balance	$ 4,558,402	$ 5,950,850	$ 41,236,314	$ -			

** All budgeted college funds, fiduciary funds are excluded (i.e. Club funds).*

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

GENERAL FUND

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference
REVENUES:							
Revenue From Local Sources:							
Property Taxes	$ 1,483,683	$ 1,524,685	$ 1,573,971	$ 1,594,984	99%	75%	24%
Tuition and Fees	1,152,767	1,371,203	1,618,398	2,006,942	81%	75%	6%
Operating Grants	-	-	-	-			
Donations	-	255,000	75,000	100,000	75%	75%	0%
Interest	50,188	89,861	95,544	105,662	90%	75%	15%
Merchandise Sales	-	-	-	-			
Miscellaneous	114,693	168,840	278,717	319,450	87%	75%	12%
Revenue From State Sources:	-	-	-	-			
State Appropriation	2,388,804	2,839,060	3,203,522	4,297,713	75%	75%	0%
Operating Grants	-	-	-	-			
Construction Funds	-	-	-	-			
Revenue From Federal Sources:	-	-	-	-			
Federal Work Study	-	-	7,963	48,886	16%	75%	-59%
Total Revenues	5,190,135	6,248,650	6,853,116	8,473,637	81%	75%	6%
EXPENDITURES:							
Salary	2,611,194	2,539,941	2,979,623	4,794,456			
Benefits	1,334,706	1,294,152	1,443,543	2,450,644			
Personnel Services	3,945,900	3,834,093	4,423,165	7,245,099	61%	75%	-14%
Materials and Services	1,156,845	1,507,750	1,558,792	2,165,987	72%	75%	-3%
Capital Outlay	-	-	-	150,000	0%	75%	-75%
Debt Service - Principal	-	-	-	-			
Debt Service - Interest	-	-	-	-			
Total Expenditures	5,102,745	5,341,844	5,981,957	9,561,086	63%	75%	-12%
Year To Date Surplus (Deficit)	87,390	906,806	871,159	(1,087,449)			
OTHER FINANCING SOURCES (USES):							
Proceeds From Sale of Assets	-	-	-	-			
Proceeds From Debt	-	-	-	-			
Contingency	-	-	-	(1,147,331)			
Unappropriated	-	-	-	-			
Transfers From Other Funds	-	-	(7,553)	-			
Transfers To Other Funds	-	-	-	(15,000)			
Total Other Financing Sources (Uses)	-	-	(7,553)	(1,162,331)			
Net Change in Fund Balance	87,390	906,806	863,607	(2,249,780)			
FUND BALANCE:							
Beginning Fund Balance	2,442,598	1,972,666	2,777,210	2,249,780	123%		
Ending Fund Balance	$ 2,529,988	$ 2,879,472	$ 3,640,816	$ -			

Notes

At the end of third quarter, total revenue was 6% over budget thanks to the number of funding sources that were either over or right at budget. The only source lagging was Work Study but that is actually a pass-through funding stream.

Property Taxes were already at 99% of budget with May payments from the County still to be received and Tuition & Fees was at 81% of budget with Spring term still to be booked.

Interest earned on the LGIP was at 90% and Donations and CCSF were right on target at 75%. Even the hard-to-predict Miscellaneous revenue was 12% ahead of budget.

The final CCSF payment will be received in July as it's the second year of the State biennium.

A really good overall revenue picture.

Personnel costs were well under budget at the end of third quarter (14%). Given that there have been several positions vacant, including an instructional Dean and two Directors, a slowing of our payroll costs is to be expected.

Materials & Services continues its downward trend, having gone from 6% over budget at the end of Summer, to just 2% over budget at the end of Fall, to now 3% under budget at the end of Winter.

There have been no capital equipment purchases.

Total expenditures were 12% under budget.

General Fund is a major fund of the College and is used to account for the activities directly related to the College's basic education objectives.

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

SPECIAL REVENUE FUNDS

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference
REVENUES:							
Revenue From Local Sources:							
Property Taxes	$ -	$ -	$ -	$ -			
Tuition and Fees	-	-	-	-			
Operating Grants	11,127	40,055	82,763	210,500	39%	75%	-36%
Donations	-	-	-	-			
Interest	-	-	1,559	-			
Merchandise Sales	-	-	-	-			
Miscellaneous	-	-	282	-			
Revenue From State Sources:							
Operating Grants	254,288	336,224	541,003	1,577,097	34%	75%	-41%
Financial Aid Received	263,944	453,195	443,624	605,000	73%	75%	-2%
Construction Funds	-	-	-	-			
Revenue From Federal Sources:							
Operating Grants	310,059	246,633	276,636	1,597,876	17%	75%	-58%
Financial Aid Received	876,805	988,209	1,300,519	2,950,000	44%	75%	-31%
Total Revenues	1,716,223	2,064,317	2,646,387	6,940,474	38%	75%	-37%
EXPENDITURES:							
Salary	332,991	307,228	524,909	1,240,101			
Benefits	155,634	155,182	228,031	650,957			
Personnel Services	488,625	462,410	752,940	1,891,058	40%	75%	-35%
Materials and Services	360,114	278,527	515,573	1,760,488	29%	75%	-46%
Financial Aid Disbursed	1,659,574	1,344,322	1,737,916	3,572,101	49%	75%	-26%
Capital Outlay	-	9,861	-	100,000	0%	75%	-75%
Debt Service - Principal	-	-	-	-			
Debt Service - Interest	-	-	-	-			
Total Expenditures	2,508,313	2,095,120	3,006,428	7,323,647	41%	75%	-34%
Year To Date Surplus (Deficit)	(792,090)	(30,804)	(360,042)	(383,173)			
OTHER FINANCING SOURCES (USES):							
Proceeds From Sale of Assets	-	-	-	-			
Proceeds From Debt	-	-	-	-			
Contingency	-	-	-	-			
Unappropriated	-	-	-	-			
Transfers From Other Funds	-	-	7,553	15,000	50%		
Transfers To Other Funds	-	-	-	-			
Total Other Financing Sources (Uses)	-	-	7,553	15,000	50%		
Net Change in Fund Balance	(792,090)	(30,804)	(352,489)	(368,173)			
FUND BALANCE:							
Beginning Fund Balance	196,755	260,215	560,441	368,173	152%		
Ending Fund Balance	$ (595,335)	$ 229,411	$ 207,952	$ 0			

Notes

At the end of the third quarter, taking into account the additional $2M in grant capacity:

Total revenue was at 54% of budget so 21% short.

Total expenditures were 56% of budget so 19% short.

4th quarter grant billings will likely bring both of those closer to budget as May and June always bring a lot of grant spend-out activity.

Special Revenue Funds account for the resources that are legally restricted to expenditures for specific purposes.

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

DEBT SERVICE FUNDS

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference
REVENUES:							
Revenue From Local Sources:							
Property Taxes	$ 1,905,400	$ 1,926,630	$ 2,341,654	$ 2,337,467	100%	75%	25%
Tuition and Fees	-	-	-	-			
Operating Grants	-	-	-	-			
Donations	-	-	-	-			
Interest	33,796	54,274	58,937	26,980	218%	75%	143%
Merchandise Sales	-	-	-	-			
Miscellaneous	-	-	-	-			
Revenue From State Sources:	-	-	-	-			
Unfunded PERS Liability Set-Aside	222,263	99,104	134,493	236,391	57%	75%	-18%
Operating Grants	-	-	-	-			
Construction Funds	-	-	-	-			
Revenue From Federal Sources:	-	-	-	-			
Operating Grants	-	-	-	-			
Total Revenues	2,161,459	2,080,008	2,535,084	2,600,838	97%	75%	22%
EXPENDITURES:							
Salary	$ -	$ -	$ -	$ -			
Benefits	-	-	-	-			
Personnel Services	-	-	-	-			
Materials and Services	20	10	30	167	18%	75%	-57%
Capital Outlay	-	-	-	-			
Debt Service - Principal	-	-	-	2,310,000	0%	75%	-75%
Debt Service - Interest	159,457	120,005	72,428	144,856	50%	75%	-25%
Total Expenditures	159,477	120,015	72,458	2,455,023	3%	75%	-72%
Year To Date Surplus (Deficit)	2,001,982	1,959,993	2,462,626	145,815			
OTHER FINANCING SOURCES (USES):							
Proceeds From Sale of Assets	-	-	-	-			
Proceeds From Debt	-	-	-	-			
Contingency	-	-	-	(542,875)			
Unappropriated	-	-	-	-			
Transfers From Other Funds	-	-	-	-			
Transfers To Other Funds	-	-	-	-			
Total Other Financing Sources (Uses)	-	-	-	(542,875)	0%		
Net Change in Fund Balance	2,001,982	1,959,993	2,462,626	(397,060)			
FUND BALANCE:							
Beginning Fund Balance	535,707	499,139	342,464	397,060	86%		
Ending Fund Balance	$ 2,537,689	$ 2,459,133	$ 2,805,090	$ (0)			

Notes

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Total revenue for the fund is 22% more than budgeted. Property Taxes were at 100% of budget and Interest at more than double at the end of third quarter. The PERS Set-Aside remains under budget as there are several vacancies so actual payroll costs are lower than budgeted.

The final principal and interest payments on the original GO bonds will be made on 6/15/25.

Debt Service Funds accounts for the accumulation of resources, and the repayment of general long-term debt, interest and related cost.

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

CAPITAL PROJECT FUND

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference
REVENUES:							
Revenue From Local Sources:							
Property Taxes	$ -	$ -	$ -	$ -			
Tuition and Fees	-	-	-	-			
Operating Grants	-	-	-	-			
Donations	-	-	-	-			
Interest	-	-	353,317	-			
Merchandise Sales	-	-	-	-			
Miscellaneous	-	-	-	-			
Revenue From State Sources:	-	-	-	-			
State Appropriation	-	-	-	-			
Operating Grants	-	-	-	-			
Construction Funds	-	-	-	8,000,000	0%	75%	-25%
Revenue From Federal Sources:	-	-	-	-			
Operating Grants	-	-	-	-			
Total Revenues	-	-	353,317	8,000,000	4%	75%	-71%
EXPENDITURES:							
Salary	-	-	-	-			
Benefits	-	-	-	-			
Personnel Services	-	-	-	-			
Materials and Services	-	-	362,054	-			
Capital Outlay	-	-	1,599,393	39,400,000	4%	75%	-71%
Debt Service - Principal	-	-	-	-			
Debt Service - Interest	-	-	-	-			
Total Expenditures	-	-	1,961,447	39,400,000	5%	75%	-70%
Year To Date Surplus (Deficit)	-	-	(1,608,130)	(31,400,000)			
OTHER FINANCING SOURCES (USES):							
Proceeds From Sale of Assets	-	-	-	-			
Proceeds From Debt	-	-	-	-			
Proceeds From GO Bonds	-	-	36,025,084	33,000,000	109%	75%	34%
Contingency	-	-	-	-			
Unappropriated	-	-	-	-			
Transfers From Other Funds	-	-	-	-			
Transfers To Other Funds	-	-	(229,342)	(1,600,000)		75%	-25%
Total Other Financing Sources (Uses)	-	-	35,795,741	31,400,000	114%	75%	39%
Net Change in Fund Balance	-	-	34,187,611	-			
FUND BALANCE:							
Beginning Fund Balance	-	-	-	-			
Ending Fund Balance	$ -	$ -	$ 34,187,611	$ -			

Notes

This fund has collected 88% of its budgeted revenue. This is unchanged from last quarter. Budgeted revenue consisted of the GO bond sale plus the state match of $8M. The State's bond sale took place in May - we will be requesting our funds in FY 25-26. In addition to budgeted revenue, the fund has earned $353k in interest.

Expenditures to date consist of bond acquisition costs, the Central Campus roof, project management, OCATT and other design work along with preliminary costs on the OCATT building (permits, geotechnical, etc.)

Capital Project Fund is used for the acquisition of land, new construction and major equipment purchases. The Capital Project Fund is a Special Revenue Fund that for reporting purposes the college has chosen not to aggregate with the other funds.

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

ENTERPRISE FUND - YOUR COLLEGE STORE

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference	Notes
REVENUES:								
Revenue From Local Sources:								
Property Taxes	$ -	$ -	$ -	$ -				
Tuition and Fees	-	-	-	-				
Operating Grants	-	-	-	-				
Donations	-	-	-	-				
Interest	-	-	-	-				
Merchandise Sales	90,030	111,221	156,770	172,000	91%	75%	16%	
Miscellaneous	10	-	-	28,151	0%	75%	-75%	
Revenue From State Sources:	-	-	-	-				
State Appropriation	-	-	-	-				
Operating Grants	-	-	-	-				
Construction Funds	-	-	-	-				
Revenue From Federal Sources:	-	-	-	-				
Operating Grants	31,508	-	-	-				
Total Revenues	121,548	111,221	156,770	200,151	78%	75%	3%	
EXPENDITURES:								
Salary	17,405	9,897	29,345	34,368				
Benefits	9,906	3,525	15,277	13,484				
Personnel Services	27,311	13,422	44,622	47,852	93%	75%	18%	
Materials and Services	83,836	118,387	114,694	130,850	88%	75%	13%	
Capital Outlay	-	-	-	-				
			-					
Debt Service - Principal	-	-	-	-				
Debt Service - Interest	-	-	-	-				
Total Expenditures	111,147	131,809	159,316	178,702	89%	75%	14%	
Year To Date Surplus (Deficit)	10,401	(20,588)	(2,546)	21,449				
OTHER FINANCING SOURCES (USES):								
Proceeds From Sale of Assets	-	-	-	-				
Proceeds From Debt	-	-	-	-				
Contingency	-	-	-	-				
Unappropriated	-	-	-	-				
Transfers From Other Funds	-	-	-	-				
Transfers To Other Funds	-	-	-	-				
Total Other Financing Sources (Uses)	-	-	-	-	0%			
Net Change in Fund Balance	10,401	(20,588)	(2,546)	21,449				
FUND BALANCE:								
Beginning Fund Balance	(54,857)	(33,676)	(47,117)	(21,449)	220%			
Ending Fund Balance	$ (44,456)	$ (54,264)	$ (49,664)	$ -				

Sales revenue continues to remain above budget, albeit only slightly (3%).

At the end of 3rd quarter, Personnel and Materials & Services were continuing to run high (14% over budget). They have since had their detail examined and clean-up and adjustments have been made.

An enterprise fund furnishes goods to students, staff and the public (i.e. Your College Store). The goal is for the fund to be self supporting.

OREGON COAST COMMUNITY COLLEGE
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

INTERNAL SERVICE FUNDS

	YTD MAR 2023	YTD MAR 2024	YTD MAR 2025	BUDGET 2024/25	% Executed	Fiscal Year Completion	Difference	Notes
REVENUES:								
Revenue From Local Sources:								
Property Taxes	$ -	$ -	$ -	$ -				
Tuition and Fees	-	-	-	-				
Operating Grants	-	-	-	-				
Donations	-	-	-	-				
Interest	-	-	-	-				
Merchandise Sales	-	-	-	-				
Miscellaneous	7,969	21,781	14,339	44,511	32%	75%	-43%	Revenue was under budget by 43% but expenditures were under budget by 55% so the fund is currently running a surplus balance. The breakdown of activity within this fund has the Unemployment portion running a surplus ($6,460) and maintaining ample reserve for covering claims ($125,605). The Printing/Copying portion is running a slight surplus ($842).
Revenue From State Sources:	-	-	-	-				
State Appropriation	-	-	-	-				
Operating Grants	-	-	-	-				
Construction Funds	-	-	-	-				
Revenue From Federal Sources:	-	-	-	-				
Operating Grants	-	-	-	-				
Total Revenues	7,969	21,781	14,339	44,511	32%	75%	-43%	
EXPENDITURES:								
Salary	-	-	-	-				
Benefits	-	-	-	-				
Personnel Services	-	-	-	-				
Materials and Services	7,251	18,542	7,037	35,200	20%	75%	-55%	
Capital Outlay	-	-	-	-				
Debt Service - Principal	-	-	-	-				
Debt Service - Interest	-	-	-	-				
Total Expenditures	7,251	18,542	7,037	35,200	20%	75%	-55%	
Year To Date Surplus (Deficit)	718	3,240	7,302	9,311				
OTHER FINANCING SOURCES (USES):								
Proceeds From Sale of Assets	-	-	-	-				
Proceeds From Debt	-	-	-	-				
Contingency	-	-	-	(142,617)				
Unappropriated	-	-	-	-				
Transfers From Other Funds	-	-	-	-				
Transfers To Other Funds	-	-	-	-				
Total Other Financing Sources (Uses)	-	-	-	(142,617)	0%			
Net Change in Fund Balance	718	3,240	7,302	(133,306)				
FUND BALANCE:								
Beginning Fund Balance	122,574	126,634	130,181	133,306	98%			
Ending Fund Balance	$ 123,293	$ 129,874	$ 137,484	$ -				

Internal Service Funds (ISFs) exist primarily to provide services to the other instruction or administrative units of the College. The College has 3 ISFs, Unemployment, Copier and Insurance Deductible funds.

OREGON COAST COMMUNITY COLLEGE
CHANGE IN FUND BALANCE-DRAFT
For the year to date (YTD) March 2023, 2024, 2025 & 2024/25 Budget

RESERVE FUND - STRATEGIC INITIATIVES 5000

Established: 12/18/2013 Education Board resolution 14-12.08
Reviewed: n/a
Purpose: Funds reserved for strategic initiatives

	YTD MAR 2024	YTD MAR 2025	BUDGET 2023/24	% Executed	Notes
Materials & Services	0	163,911	214,364	76%	This fund was used to cover the initial roof expenditures while we waited for the bond proceeds. It will be reimbursed in the current year to bring the fund balance back to $307,224.
Total Expenditures	0	163,911	214,364	76%	
Excess of Revenues Over (Under) Expenditures	0	(163,911)	(214,364)		
OTHER FINANCING SOURCES (USES)					
Contingency	0	0	(300,000)		
Transfers In/(Out)	0	229,342	300,000	76%	
Total Other Financing Sources (Uses)	0	229,342	0		
Net Change in Fund Balance	0	65,431	(214,364)		
Beginning Fund Balance	307,224	241,592	214,364	113%	
Ending Fund Balance	307,224	307,024	0		

The Reserve Fund is used to account for specific programs where money is Board of Education restricted.

ADJUSTED BUDGET 2024-25

	SPECIAL REVENUE	CAPITAL PROJECT FUND	REQUESTED ADJUSTMENT - SPECIAL REV	REQUESTED ADJUSTMENT - CAP PROJ	SPECIAL REVENUE	CAPITAL PROJECT FUND
REVENUE						
From local sources						
Property taxes	$ -	$ -			$ -	$ -
Tuition and fees/(waivers)	-	-			-	-
Operating grants and contracts	210,500	-			210,500	-
Donations	-	-			-	-
Interest income	-	-			-	-
Merchandise Sales	-	-			-	-
Other misc revenue	-	-			-	-
From state sources						
State appropriation	-	-			-	-
Financial aid funds	605,000	-			605,000	-
Operating grants and contracts	1,638,122	-			1,638,122	-
State matching funds	-	8,000,000			-	8,000,000
From federal sources						
Financial aid funds	2,950,000	-			2,950,000	-
Operating grants and contracts	1,536,851	-			1,536,851	-
Total revenue	6,940,473	8,000,000			6,940,473	8,000,000
EXPENDITURES						
Personnel services	1,890,558	-			1,890,558	-
Materials and services	1,760,988	-	(250,000)	1,000,000	1,510,988	1,000,000
Financial aid disbursements	3,572,101	-			3,572,101	-
Capital outlay	100,000	39,400,000	250,000	(1,000,000)	350,000	38,400,000
Debt service						
Total expenditures	7,323,646	39,400,000			7,323,646	39,400,000
Excess (deficiency) of revenue Over (under) expenditures	(383,172)	(31,400,000)			(383,172)	(31,400,000)
OTHER FINANCING SOURCES (USES)						
Proceeds from sale of assets	-	-			-	-
Proceeds from long-term debt	-	33,000,000			-	33,000,000
Contingency	-	-			-	-
Unappropriated	-	-			-	-
Transfers from other funds	15,000	-			15,000	-
Transfers to other funds	-	(1,600,000)			-	(1,600,000)
Total other financing sources (uses)	15,000	31,400,000			15,000	31,400,000
Excess (deficiency) of revenue & other sources (uses) over (under) expenditures	(368,172)	-			(368,172)	-
FUND BALANCE						
7/1/2024 - Beginning fund balance	368,172	-			368,172	-
6/30/2025 - Ending fund balance	-	-			-	-

Board Action Requested

Proposed Suspension of Nursing Assistant -2 Certificate

We are proposing the suspension of our Nursing Assistant- 2 certificate program (NA-2).

This suspension request is because the Oregon State Board of Nursing (OSBN) has ended the NA 2 certification classification. There will still be Nursing Assistant licesure, but no NA 2 designation.

We do not have any students in the program at this time.

The OCCC Nursing Assistant program will be adjusted to meet new OSBN requirements for curriculum outcomes to support student eligibility for certification.

It is requested that action be taken at the first reading because we simply cannot offer a program that is not recognized by the OSBN.

Oregon Coast Community College

2024-25 Budget Adjustments

Special Revenue Fund

In accordance with ORS 294.463, Administration requests that the Board approve a budget transfer between appropriation categories in the Special Revenue Fund for the budget year 2024-25. The following facts are relevant:

1. In the FY 2024-25 original budget, the Board appropriated $100,000 for Capital Outlay in the Special Revenue Fund.
2. The original budget did not factor in potential capital equipment expenditures in the Nursing Department using the HRSA grant. This has caused the budgeted expenditure line for Capital Outlay to be short the necessary spending authority for the North Center SIM Lab equipment purchases that have been made.
3. A budget transfer of $250,000 is needed to increase the budget authority in Capital Outlay in the Special Revenue Fund to cover the equipment purchases that were made with the HRSA grant.
4. The appropriation for Materials & Services in the FY 2024-25 budget was $1,760,988 and spending to date in that category is $600,471 which leaves ample spending authority that can be transferred from Materials & Services to Capital Outlay.
5. ORS 294.463 allows the Board to transfer appropriations within a given fund without the need to adopt a supplemental budget for the year.

Capital Projects Fund

In accordance with ORS 294.463, Administration requests that the Board approve a budget transfer between appropriation categories in the Capital Projects Fund for the budget year 2024-25. The following facts are relevant:

1. In the FY 2024-25 original budget for the Capital Project Fund, the Board appropriated $39,400,000 for Capital Outlay and -0- for Materials & Services.
2. There has been $577,270 spent in Materials & Services related to the capital construction project for which there is currently no approved spending authority.
3. A budget increase of $1,000,000 is needed to provide the necessary spending authority for Materials & Services within the Capital Project Fund through year end.
4. This can be accomplished with a decrease of $1,000,000 in the budget line for Capital Outlay, leaving the spending authority for Capital Outlay at $38,400,000.
5. Of the current $39,400,000 Capital Outlay budget, only $1,599,393 has been used to date so there is ample spending authority to accommodate the transfer to Materials & Services.
6. A $1,000,000 transfer between budget lines will bring the various budget authority levels in that fund into compliance.
7. ORS 294.463 allows the Board to transfer appropriations within a given fund without the need to adopt a supplemental budget for the year.

ADOPTION OF 2024-25 BUDGET AND APPROPRIATIONS

BE IT RESOLVED that the Board of Education of Oregon Coast Community College hereby adopts the budget for the Fiscal Year 2025-26, in the total of $70,139,446, now on file at Oregon Coast Community College, 400 SE College Way, Newport, OR 97366 and the amounts for the fiscal year 2025-26 are hereby appropriated as follows:

General Fund			**Capital Projects**	
Personnel Services	$8,189,321		Personnel Services	-
Materials and Services	$2,436,115		Materials and Services	5,000,000
Capital Outlay	185,000		Capital Outlay	37,997,409
Debt Service	-		Contingency	-
Contingency	1,297,252		Transfers Out	-
Transfers Out	1,610,000			$42,997,409
	$13,717,688			
			Enterprise Fund	
Debt Service Funds			Personnel Services	$49,829
Debt Service - GOB	$2,092,917		Materials and Services	$225,833
Debt Service - PERS	$259,711		Contingency	-
Contingency - GOB	$356,565			$275,662
Contingency - PERS	$23,373			
Transfers Out	566,000		**Internal Service Funds**	
	$3,298,566		Materials and Services	$40,200
			Contingency	$154,818
Special Revenue Funds				$195,018
Personnel Services	$1,780,315			
Materials and Services	$2,559,028		**Reserve Funds**	
Financial Aid Disbursements	$2,933,735		Materials and Services	$1,882,024
Capital Outlay	$500,000		Contingency	-
	$7,773,078		Transfers Out	$0
				$1,882,024

Total Appropriations for All Funds $70,139,446

	Aye	Nay	Abstain	Excused
Chandler				
Emery				
Kilduff				
Alexander				
Shoemake				
Schuytema				
Mann				

Chairperson of the Board

Clerk of the Board

Summary of Approved Appropriations

The approved budget, for the Fiscal Year 25-26, in the total of $70,139,446 is now on file at Oregon Coast Community College, 400 SE College Way, Newport, OR. The amounts for the fiscal year beginning July 1, 2025 and for the purpose shown below:

General Fund		**Capital Projects**	
Personnel Services	$8,189,321	Personnel Services	-
Materials and Services	$2,436,115	Materials and Services	5,000,000
Capital Outlay	185,000	Capital Outlay	37,997,409
Debt Service	-	Contingency	-
Contingency	1,297,252	Transfers Out	-
Transfers Out	1,610,000		$42,997,409
	$13,717,688		
		Enterprise Fund	
Debt Service Funds		Personnel Services	$49,829
Debt Service - GOB	$2,092,917	Materials and Services	$225,833
Debt Service - PERS	$259,711	Contingency	-
Contingency - GOB	$356,565		$275,662
Contingency - PERS	$23,373		
Transfers Out	566,000	**Internal Service Funds**	
	$3,298,566	Materials and Services	$40,200
		Contingency	$154,818
Special Revenue Funds			$195,018
Personnel Services	$1,780,315		
Materials and Services	$2,559,028	**Reserve Funds**	
Financial Aid Disbursements	$2,933,735	Materials and Services	$1,882,024
Capital Outlay	$500,000	Contingency	-
	$7,773,078	Transfers Out	$0
			$1,882,024

Total Proposed Appropriation $70,139,446

The proposed budget recommends the taxes provided at the rate of $.1757 per $1,000 of assessed value for operations and in the amount of $1,934,545 for Bonded Debt;

	Education Limitation	Excluded From Limitation
General Fund	$ 0.1757/$1,000	
Debt Service Fund		$ 1,934,545

DETAILED PLANNING ASSUMPTIONS
FOR THE FISCAL YEAR 2025-26

General Fund Revenue Assumptions – the major revenue-related assumptions that were used as a basis for the FY 2025-26 budget:

- This is the second year of the HECC-directed CCSF modifications, to add enrollment categories and completions as components of the funding model. Impact in year two is designed to be minimal (2.2%) but will increase to 10% by the 27-29 biennium.
- This is the first year of the 2025-2027 State biennium and the estimate used for the funding base for the Community College Support Fund (CCSF) is the Governor's Recommended Budget (GRB) of $854.2M.
- The College has used a final enrollment estimate for FY 24-25 of 520 reimbursable FTE for purposes of estimating the FY 25-26 CCSF, giving us a funded FTE of 501.
- Property Taxes reflect a 3% increase based on information from the County regarding Taxable Assessed Values and the Urban Renewal Excess as well as the rate of tax collection over the last couple of years.
- Tuition and Fees:
    - An increase to tuition of $4/credit and an increase to the technology fee of $1/credit was approved for FY 25-26.
- Funding support from LCSD of $159,305 to share costs for the Dual Credit, Early College, Nursing Assistant, Welding, Computer Science and Juntos program. This is assuming flat funding and the support of the same programs as in FY 24-25.
- Funding support from the Foundation and local Health Districts of $80,000.

General Fund Expenditure Assumptions – the major expense-related assumptions that were included in the FY 2025-26 budget:

Personnel costs reflect:

- A salary increase across all College employee groups as a result of collective bargaining.
- Staffing:
    - Existing vacancies being left unfilled (1.0 FTE)
        - 1.0 FTE Math Faculty
    - Existing or upcoming vacancies recruiting to fill (7.45 FTE)
        - 1.0 FTE Nursing Faculty
        - 1.0 FTE Allied Health Faculty
        - 1.0 FTE Director of Financial Aid
        - 1.0 FTE Assistant Registrar (Technical)
        - 1.0 FTE Instruction & CTE Coordinator (Classified)

        - 1.0 FTE SBDC Administrative Assistant (Classified)
        - 1.0 FTE Facilities Repair Person (Classified)
        - .45 FTE Foundation Administrative Assistant (Classified)
    - New positions (1.25 FTE)
        - .75 FTE Lab Assistant-Biology (Classified)
        - .50 FTE Student Instructional Aide-Nursing/Allied Health (Casual)
- Employer PERS rate increases for the 25-27 biennium of 3.43% for Tier 1/2 and 4.01% for OPSRP.
- A 6.5% increase in health insurance premiums.

Non-personnel expenditures reflect:

- An 18% increase in the property and general liability insurance premiums.
- A 1% increase in Material & Services (M&S) costs.
- A $185,000 set-aside for capital expenditures.
- A 12% contingency fund balance reserve in the General Fund.
- Continued one-time funding of initiatives related to program development and strategic growth.

APPROVED BUDGET 2025-26

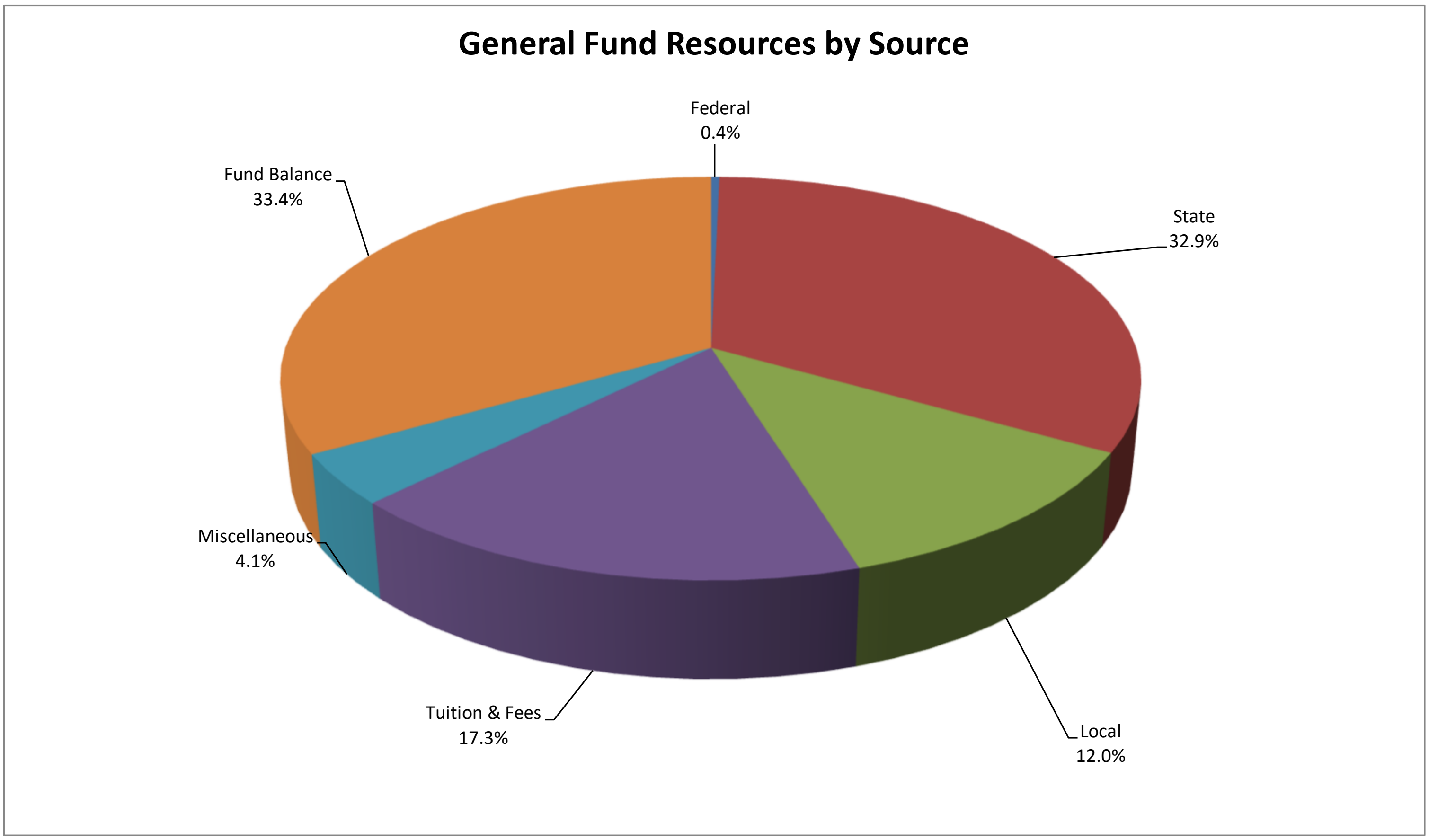
	GENERAL FUND (Major Fund)	DEBT SERVICE GOB (Major Fund)	DEBT SERVICE PERS	SPECIAL REVENUE	CAPITAL PROJECT FUND	ENTERPRISE FUND	INTERNAL SERVICE FUND	RESERVE FUND	**TOTALS**
REVENUE									
From local sources									
Property taxes	$ 1,643,092	$ 1,818,482	$ -	$ -	$ -	$ -	$ -	$ -	**3,461,574**
Tuition and fees/(waivers)	2,379,805	-	-	-	-	-	-	-	**2,379,805**
Operating grants and contracts	-	-	-	258,368	-	-	-	-	**258,368**
Donations	80,000	-	-	-	-	-	-	-	**80,000**
Interest income	101,550	65,000	1,200	-	960,464	-	-	-	**1,128,214**
Merchandise Sales	-	-	-	-	-	246,000	-	-	**246,000**
Other misc revenue	380,379	-	273,362	-	-	-	45,598	-	**699,339**
From state sources									
State appropriation	4,508,974	-	-	-	-	-	-	-	**4,508,974**
Financial aid funds	-	-		605,000	-				**605,000**
Operating grants and contracts	-	-	-	1,571,976	-	-	-	-	**1,571,976**
State matching funds	-	-	-	-	8,000,000	-	-	-	**8,000,000**
From federal sources									
Financial aid funds	-	-		2,330,000	-				**2,330,000**
Operating grants and contracts	48,886	-	-	1,751,944	-	-	-	-	**1,800,830**
Total revenue	9,142,687	1,883,482	274,562	6,517,288	8,960,464	246,000	45,598	-	**27,070,081**
EXPENDITURES									
Salary	5,353,018	-	-	1,164,468	-	34,852	-	-	**6,552,339**
Benefits	2,836,302	-	-	615,847	-	14,977	-	-	**3,467,126**
Personnel services	8,189,321			1,780,315	-	49,829	-	-	**10,019,465**
Materials and services	2,436,115	167	-	2,559,028	5,000,000	225,833	40,200	1,882,024	**12,143,367**
Financial aid disbursements	-	-		2,933,735	-				**2,933,735**
Capital outlay	185,000	-	-	500,000	37,997,409	-	-	-	**38,682,409**
Debt service	-	2,092,750	259,711						**2,352,461**
Total expenditures	10,810,436	2,092,917	259,711	7,773,078	42,997,409	275,662	40,200	1,882,024	**66,131,437**
Percentage of Total Expenditures	16%	3%	0%	12%	65%	0%	0%	3%	**100%**
Excess (deficiency) of revenue Over (under) expenditures	(1,667,749)	(209,435)	14,851	(1,255,789)	(34,036,945)	(29,662)	5,398	(1,882,024)	**(39,061,355)**
OTHER FINANCING SOURCES (USES)									
Proceeds from sale of assets	-	-	-	-	-	-	-	-	**-**
Proceeds from long-term debt	-	-	-	-	-	-	-	-	**-**
Contingency	(1,297,252)	(356,565)	(23,373)	-	-	-	(154,818)	-	**(1,832,009)**
Unappropriated	-	-	-	-	-	-	-	-	**-**
Transfers from other funds	-	566,000	-	-	-	35,000	-	1,575,000	**2,176,000**
Transfers to other funds	(1,610,000)	(566,000)	-	-	-	-	-	-	**(2,176,000)**
Total other financing sources (uses)	(2,907,252)	(356,565)	(23,373)	-	-	35,000	(154,818)	1,575,000	**(1,832,009)**
Excess (deficiency) of revenue & other sources (uses) over (under) expenditures	(4,575,001)	(566,000)	(8,522)	(1,255,789)	(34,036,945)	5,338	(149,420)	(307,024)	**(40,893,363)**
FUND BALANCE									
7/1/2025 - Beginning fund balance	4,575,001	566,000	8,522	1,255,789	34,036,945	(5,338)	149,420	307,024	**40,893,363**
6/30/2026 - Ending fund balance	-	-	-	-	-	0	-	-	**-**

Statement of Revenues, Expenses and Changes in Fund Balance

	2021-22 ACTUAL	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	2024-25 PROJECTED	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
REVENUE								
From local sources								
Property taxes	$ 3,567,031	$ 3,486,586	$ 3,588,412	$ 3,932,451	$ 4,065,022	$ 3,461,574	$ 3,461,574	
Tuition and fees	1,619,455	1,607,374	1,905,035	2,006,942	2,328,354	2,379,805	2,379,805	
Operating grants and contracts	171,152	118,623	105,480	210,500	996,477	258,368	258,368	
Donations	203,681	0	350,307	100,000	75,000	80,000	80,000	
Interest income	(2,680)	139,433	214,720	132,642	601,602	1,128,214	1,128,214	
Merchandise Sales	63,032	108,672	148,899	200,151	229,761	246,000	246,000	
Other local revenue	670,311	761,641	543,545	600,353	1,858,671	699,339	699,339	
From state sources								
State appropriation	3,116,265	3,219,470	3,794,448	4,297,713	4,286,743	4,508,974	4,508,974	
Financial Aid Funds	0	0	0	605,000	616,003	605,000	605,000	
Operating grants and contracts	582,250	1,423,858	1,237,013	1,638,122	768,822	1,571,976	1,571,976	
Construction Funds	0	0	0	8,000,000	-	8,000,000	8,000,000	
From federal sources								
Operating grants and contracts	1,033,743	2,197,310	2,025,475	1,585,737	541,872	1,800,830	1,800,830	
Financial Aid Funds	1,227,719	-	-	2,950,000	1,896,455	2,330,000	2,330,000	
Total revenue	12,251,959	13,062,967	13,913,334	26,259,610	18,264,782	27,070,081	27,070,081	0
EXPENDITURES								
				6,059,194	4,774,613	6,552,339	6,552,339	
				3,116,315	2,326,898	3,467,126	3,467,126	
Personnel services	5,567,207	6,203,909	6,137,894	9,175,509	7,101,511	10,019,465	10,019,465	
Materials and services	2,502,867	2,435,620	2,543,722	4,126,872	3,420,147	12,143,367	12,143,367	
Financial Aid Disbursements	1,227,719	1,713,493	1,969,269	3,572,101	2,528,491	2,933,735	2,933,735	
Capital outlay	0	379,379	9,861	39,650,000	1,896,269	38,682,409	38,682,409	
Debt-Principal	-	-	-	2,498,683	2,310,000	580,283	580,283	
Debt-Interest	-	-	-	1,444,856	144,856	1,772,178	1,772,178	
Debt service	2,271,514	2,528,815	2,380,020	3,943,539	2,454,856	2,352,461	2,352,461	
Total expenditures	11,569,307	13,261,216	13,040,766	60,468,021	17,401,273	66,131,437	66,131,437	-
Excess (deficiency) of revenue Over (under) expenditures	682,652	(198,249)	872,568	(34,208,411)	863,509	(39,061,356)	(39,061,356)	-
OTHER FINANCING SOURCES (USES)								
Proceeds from sale of assets	-	-	-	-	-	-	-	
Proceeds from long-term debt	-	-	-	33,000,000	36,025,084	-	-	
Subscription proceeds	-	80,450	-		-			
Bond payment to PERS/debt refunding	-	-	-	-	-	-	-	
Contingency	-	-	-	(2,132,822)	(229,342)	(1,832,009)	(1,832,009)	
Unappropriated	-	-	-	-	-	-	-	
Transfers from other funds	-	300,000	-	1,615,000	236,895	2,176,000	2,176,000	
Transfers to other funds	-	(300,000)	-	(1,615,000)	(7,553)	(2,176,000)	(2,176,000)	
Total other financing sources (uses)	-	80,450	-	30,867,178	36,025,084	(1,832,009)	(1,832,009)	-
Excess (deficiency) of revenue & other Sources (uses) over (under) expenditures	682,652	(117,799)	872,568	(3,341,232)	36,888,593	(40,893,363)	(40,893,365)	-
FUND BALANCE								
Beginning fund balance	2,567,349	3,250,001	3,132,202	3,341,232	4,004,770	40,893,363	40,893,363	
Prior period adjustment								
Ending fund balance	$ 3,250,001	$ 3,132,202	$ 4,004,770	$ 0	$ 40,893,363	$ (0)	$ 0	$ -

GENERAL FUND RESOURCES

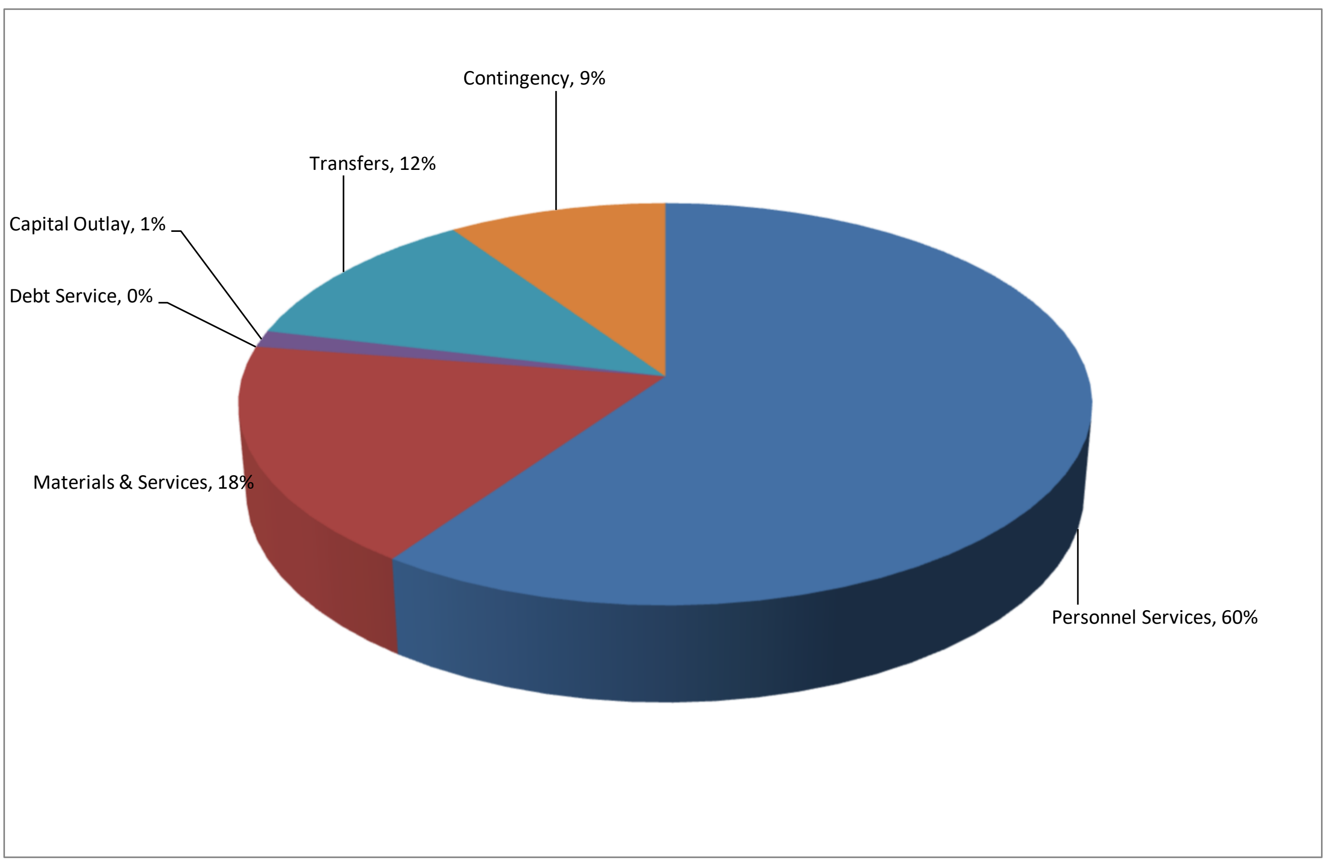
2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	REVENUE BY SOURCE	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
6,450	12,325	48,886	**FEDERAL SOURCES**	48,886	48,886	
3,219,470	3,794,448	4,297,713	**STATE SOURCES**	4,508,974	4,508,974	
1,526,215	1,585,797	1,594,984	**LOCAL TAXES**	1,643,092	1,643,092	
1,607,374	1,905,035	2,006,942	**TUITION AND FEES**	2,379,805	2,379,805	
548,134	860,644	525,113	**MISCELLANEOUS**	561,929	561,929	
6,907,643	**8,158,249**	**8,473,637**	**TOTAL REVENUE**	**9,142,687**	**9,142,687**	
-	-	-	**TRANSFERS IN**	-	-	
2,442,597	1,972,666	2,249,779	**BEGINNING FUND BALANCE**	3,315,001	4,575,001	
9,350,240	**10,130,915**	**10,723,417**	**TOTAL RESOURCES**	**12,457,688**	**13,717,688**	



GENERAL FUND EXPENDITURES BY CATEGORY

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	EXPENDITURES BY CATEGORY	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
5,454,804	5,451,760	7,237,099	PERSONNEL SERVICES	8,189,321	8,189,321	
1,427,899	1,901,945	1,985,304	MATERIALS & SERVICES	2,436,115	2,436,115	
194,871	-	188,683	DEBT SERVICE	-	-	
-	-	150,000	CAPITAL OUTLAY	185,000	185,000	
7,077,574	**7,353,705**	**9,561,086**	**TOTAL EXPENDITURES**	**10,810,436**	**10,810,436**	
300,000	-	15,000	TRANSFERS OUT	350,000	1,610,000	
-	-	1,147,330	CONTINGENCY	1,297,252	1,297,252	
300,000	**-**	**1,162,330**	**TOTAL TRANSFERS & CONTINGENCY**	**1,647,252**	**2,907,252**	
7,377,574	**7,353,705**	**10,723,417**	**TOTAL BUDGET**	**12,457,688**	**13,717,688**	

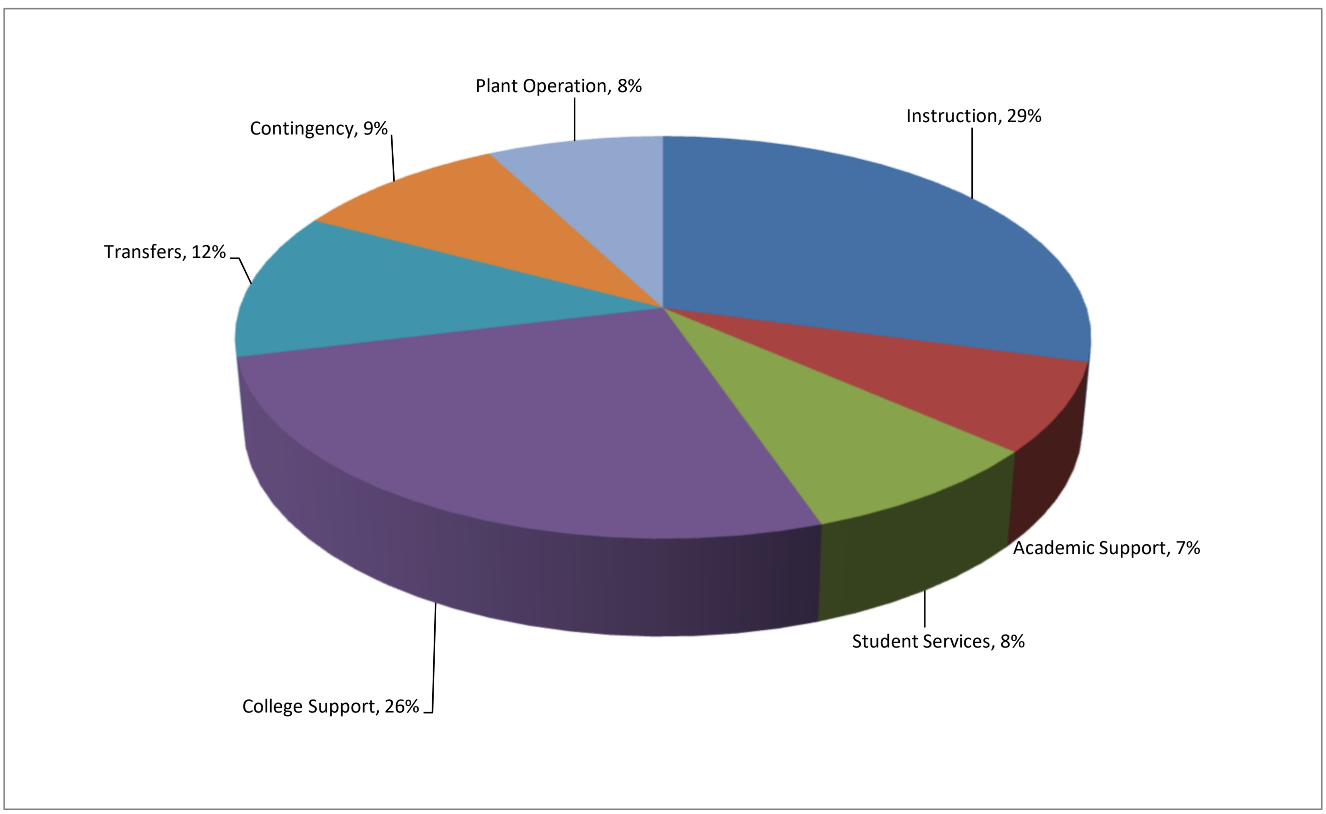
General Fund Expenditures by Category



GENERAL FUND EXPENDITURES BY FUNCTION

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	EXPENDITURES BY FUNCTION	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
2,622,555	2,508,623	3,543,700	INSTRUCTION	4,014,144	4,014,144	
773,255	674,920	962,159	ACADEMIC SUPPORT	992,231	992,231	
797,679	1,043,491	967,656	STUDENT SERVICES	1,135,318	1,135,318	
2,203,508	2,393,374	3,050,571	COLLEGE SUPPORT	3,614,523	3,614,523	
680,579	733,297	1,050,393	PLANT OPERATIONS	1,054,222	1,054,222	
7,077,574	**7,353,705**	**9,574,479**	**TOTAL EXPENDITURES**	**10,810,436**	**10,810,436**	
300,000	-	-	TRANSFERS OUT	350,000	1,610,000	
-	-	1,148,937	CONTINGENCY	1,297,252	1,297,252	
300,000	**-**	**1,148,937**	**TOTAL TRANSFERS & CONTINGENCY**	**1,647,252**	**2,907,252**	
7,377,574	**7,353,705**	**10,723,417**	**TOTAL BUDGET**	**12,457,688**	**13,717,688**	

General Fund Expenditures by Function



GENERAL FUND DIVISION/DEPARTMENT SUMMARY

Description	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	2024-25 ESTIMATED ACTUAL	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
INSTRUCTION	This category includes expenditures for all activities that are part of the College's primary mission, instruction, including expenditures for departmental administrators and their support.						
1109 DUAL CREDIT	12,844	8,317	-	5,974	-	-	
1111 LIBRARY SCIENCE	-	-	1,219	-	-	-	
1112 AQUARIUM SCIENCE	294,117	329,691	427,121	396,703	476,639	476,639	
1113 EDUCATION	22,188	2,218	37,854	7,891	18,440	18,440	
1116 FOREIGN LANGUAGE	16,324	(1)	22,451	5,263	9,745	9,745	
1117 NURSING	435,361	468,908	832,653	547,032	913,837	913,837	
1118 TBCC NURSING	77,144	-	-	-	-	-	
1121 COLLEGE PREPARATION	10,746	11,120	16,110	4,035	4,435	4,435	
1123 COMPUTER APPLICATIONS	30,253	22,568	45,369	28,809	50,285	50,285	
1124 MATH	173,926	114,784	229,040	123,457	220,531	220,531	
1126 BIOLOGICAL SCIENCE	170,810	144,819	189,448	145,193	192,720	192,720	
1130 WELDING	184,768	223,509	254,835	196,772	390,696	390,696	
1134 HEALTH RELATED	27,968	22,330	35,187	21,506	47,894	47,894	
1137 COMMUNITY EDUCATION	58,414	110,321	59,108	139,996	100,766	100,766	
1140 PHYSICAL SCIENCE	62,634	39,804	77,957	18,217	22,712	22,712	
1142 PSYCHOLOGY	60,199	46,629	59,197	45,418	60,156	60,156	
1145 SOCIAL SCIENCE	57,397	49,922	74,840	49,461	76,955	76,955	
1150 VISUAL & PERFORMING ARTS	62,547	59,745	79,777	71,507	99,199	99,199	
1151 HEALTH PROFESSIONS	244,193	239,540	304,752	286,753	356,112	356,112	
1152 BUSINESS MGMT	114,350	107,226	135,207	120,708	144,894	144,894	
1155 EARLY CHILDHOOD	102,599	108,643	112,538	119,640	123,920	123,920	
1156 ENGLISH/WRITING/LITERATURE	206,806	172,227	237,776	230,415	269,007	269,007	
1161 ABE/GED	1,190	194	325	225	350	350	
1165 ESOL	70,646	77,743	116,845	88,062	99,513	99,513	
1171 SBDC	59,998	45,201	51,843	26,901	205,103	205,103	
1180 STEP	65,131	103,164	142,246	138,973	130,233	130,233	
TOTAL INSTRUCTION	2,622,555	2,508,623	3,543,700	2,818,911	4,014,144	4,014,144	
ACADEMIC SUPPORT	This category includes funds expended to provide support services for the institution's primary mission of instruction. In addition to curriculum development and the learning management system, it also includes expenditures for academic leadership, the library and the cultivation of grant funding.						
2000 INSTRUCTIONAL SUPPORT	571,866	479,491	741,132	474,405	669,949	669,949	
2200 LIBRARY	201,389	195,429	221,027	201,970	190,312	190,312	
2700 CURRICULUM	-	-	-	-	131,970	131,970	
TOTAL ACADEMIC SUPPORT	773,255	674,920	962,159	676,375	992,231	992,231	
STUDENT SERVICES	Includes funds expended for offices of admissions and financial aid and activities with the primary purpose of contributing to students' emotional and physical well-being and intellectual, cultural, and social development outside the context of formal instruction programs.						
3100 STUDENT SERVICES MGMT	260,446	347,996	235,087	295,095	171,202	171,202	
3150 STUDENT SERVICES SUPPORT	112,224	71,597	43,699	54,668	50,022	50,022	
3200 REGISTRAR	41,363	128,322	141,759	113,413	161,039	161,039	
3250 EQUITY	725	603	1,500	-	-	-	
3300 GRADUATION	4,143	7,303	5,223	4,832	5,725	5,725	
3400 ACADEMIC ADVISING	190,367	278,037	230,454	282,858	340,508	340,508	

Description	2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	2024-25 ESTIMATED ACTUAL	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
3500 TEST/TUTOR/DISABILTY SERVICES	70,641	67,232	83,958	71,221	84,059	84,059	
3600 FINANCIAL AID	111,319	130,725	177,091	142,542	273,876	273,876	
7100 WORKSTUDY	6,450	11,677	48,886	13,760	48,886	48,886	
TOTAL STUDENT SERVICES	797,679	1,043,491	967,656	978,387	1,135,318	1,135,318	
COLLEGE SUPPORT SERVICES	Includes expenditures for activities concerned with management and long-range planning for entire institution, such as the governing board, planning and programming, and legal services; fiscal operations, investments; information technology; space management; personnel management and records; logistical activities that provide procurement and storerooms; support services to faculty and staff that are not operated as auxiliary enterprises; and activities concerned with community and alumni relations, including development and fund raising.						
5100 BOARD OF EDUCATION	57,098	57,021	61,366	80,781	72,004	72,004	
5200 OFFICE OF THE PRESIDENT	367,561	386,400	563,400	569,666	483,371	483,371	
5225 STRATEGIC INITIATIVE FUNDS	68,240	7,494	60,178	10,000	493,520	493,520	
5250 EXECUTIVE LEADERSHIP	85,428	91,423	84,636	60,211	202,367	202,367	
5300 MARKETING & PUBLIC RELATIONS	122,389	178,031	279,625	193,334	235,080	235,080	
5350 COLLEGE DEVELOPMENT	55,013	67,295	86,692	76,255	92,449	92,449	
5370 FOUNDATION	41,164	54,138	57,921	59,390	63,819	63,819	
5400 FINANCE	418,191	491,357	658,293	649,300	648,351	648,351	
5410 HUMAN RESOURCES	146,774	150,389	239,861	223,373	240,777	240,777	
5900 INSTITUTIONAL RESEARCH	60,000	60,000	60,250	60,000	60,000	60,000	
5950 INFORMATION TECHNOLOGY	451,879	411,388	627,455	533,993	601,084	601,084	
6000 COLLEGE SUPPORT	329,771	438,439	283,000	398,766	421,700	421,700	
TOTAL COLLEGE SUPPORT	2,203,508	2,393,374	3,062,678	2,915,068	3,614,523	3,614,523	
PLANT OPERATIONS	Includes expenditures for administrative activities that directly support physical plant operations. Activities related to the development of plans for plant expansion or modification, as well as plans for new construction, should be included. Also included are expenditures for activities related to routine repair and maintenance of buildings and other structures, including normally recurring repairs and preventive maintenance, and expenditures related to the operation and maintenance of landscape and grounds, and custodial services in buildings.						
6100 PUBLIC SAFETY	71,496	100,283	102,766	97,075	110,147	110,147	
6200 FACILITIES	358,829	352,352	623,127	454,566	610,075	610,075	
6500 UTILITIES	250,254	280,662	299,000	354,041	334,000	334,000	
TOTAL PLANT OPERATIONS	680,579	733,297	1,024,893	905,682	1,054,222	1,054,222	
CONTINGENCY & TRANSFERS	Contingency budget account (not for expenditures) to provide for contingencies and unanticipated items, or hold funds for future distribution. Transfers are resources transferred to other funds.						
9100 CONTINGENCY	-	-	1,147,330	-	1,297,252	1,297,252	
6901 TRANSFERS OUT	300,000	-	15,000	7,553	350,000	1,610,000	
TOTAL CONTINGENCY & TRANSFERS	300,000	-	1,162,330	7,553	1,647,252	2,907,252	
Total General Fund Expenditures	7,377,574	7,353,705	10,723,417	8,301,976	12,457,688	13,717,688	
0 **Total General Fund Resources**	9,350,240	10,130,915	10,723,417	12,876,976	12,457,688	13,717,688	
Ending Fund Balance	**1,972,666**	**2,777,210**	**0**	**4,575,001**	**0**	**0**	

DEBT SERVICE FUNDS

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			GENERAL OBLIGATION BOND DEBT SERVICE - FUNDS 7000 & 7024			
			RESOURCES			
418,372	326,065	312,544	Beginning Fund Balance	566,000	566,000	
1,960,371	2,002,615	2,337,467	Property Tax Revenue	1,818,482	1,818,482	
62,183	77,156	25,750	Interest Earned	65,000	65,000	
0	0	1,300,000	Interfund Transfers In	566,000	566,000	
2,440,925	**2,405,837**	**3,975,761**	**TOTAL RESOURCES**	**3,015,482**	**3,015,482**	
			EXPENDITURES			
30	10	167	Bank Fees	167	167	
261,425	190,975	1,405,000	Interest Payments	1,742,467	1,742,467	
1,840,000	1,950,000	2,100,000	Principal Payments	350,283	350,283	
2,101,455	2,140,985	3,505,167	TOTAL MATERIALS & SERVICES	2,092,917	2,092,917	
-	-	-	Interfund Transfers Out	566,000	566,000	
-	0	470,594	Contigency	356,565	356,565	
2,101,455	**2,140,985**	**3,975,761**	**TOTAL EXPENDITURES**	**3,015,482**	**3,015,482**	
339,470	**264,852**	**-**	**ENDING FUND BALANCE**	**-**	**-**	

Property Tax Fixed Amount-Debt Schedule

Cash Requirement Calculation	**2,218,482**
LESS: Excess Fund Balance	**(400,000)**
PLUS: Default Rate (6.0%)	**116,063**
Current Year Tax Levy	**1,934,545**

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			PERS DEBT SERVICE - FUND 7050			
			RESOURCES			
117,335	173,074	84,516	Beginning Fund Balance	8,522	8,522	
871	1,634	1,230	Interest Earned	1,200	1,200	
287,357	141,939	236,391	Income-General Fund PERS	273,362	273,362	
405,563	**316,647**	**322,137**	**TOTAL RESOURCES**	**283,084**	**283,084**	
			EXPENDITURES			
57,489	49,035	39,856	Interest Payments	29,711	29,711	
175,000	190,000	210,000	Principal Payments	230,000	230,000	
232,489	239,035	249,856	TOTAL MATERIALS & SERVICES	259,711	259,711	
0	0	0	Interfund Transfers Out	0	0	
0	0	72,281	Contingency	23,373	23,373	
232,489	**239,035**	**322,137**	**TOTAL EXPENDITURES**	**283,084**	**283,084**	
173,074	**77,612**	**-**	**ENDING FUND BALANCE**	**-**	**-**	

SPECIAL REVENUE FUNDS

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			Special Revenue / Grants - Fund 2XXX			
			RESOURCES			
196,755	260,215	368,172	Beginning Fund Balance	1,255,789	1,255,789	
2,159,352	2,013,150	4,486,851	Federal	4,081,944	4,081,944	
1,423,858	1,237,013	2,243,122	State	2,176,976	2,176,976	
118,623	105,480	210,500	Local	258,368	258,368	
-	1,429	-	Interest Income	-	-	
-	-	15,000	Interfund Transfers In	-	-	
3,898,588	**3,617,287**	**7,323,646**	**TOTAL RESOURCES**	**7,773,078**	**7,773,078**	
			EXPENDITURES			
721,386	661,338	1,890,558	Personnel Services	1,780,315	1,780,315	
904,565	416,378	1,760,988	Materials & Services	2,559,028	2,559,028	
1,713,493	1,969,269	3,572,101	Financial Aid Disbursements	2,933,735	2,933,735	
298,929	9,861	100,000	Capital	500,000	500,000	
3,638,373	**3,056,846**	**7,323,646**	**TOTAL EXPENDITURES**	**7,773,078**	**7,773,078**	
260,215	**560,441**	**0**	**ENDING FUND BALANCE**	**0**	**0**	

CAPITAL PROJECTS FUND

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			Capital Projects - Funds 4000 & 4300			
			RESOURCES			
		-	Beginning Fund Balance	34,036,945	34,036,945	
		33,000,000	Bond Sales & Local Financing	-	-	
		8,000,000	State Matching Funds	8,000,000	8,000,000	
		-	Interest Earnings	960,464	960,464	
		-	Interfund Transfers In	-	-	
-	**-**	**41,000,000**	**TOTAL RESOURCES**	**42,997,409**	**42,997,409**	
			EXPENDITURES			
		-	Personnel Services	-	-	
		-	Materials & Services	5,000,000	5,000,000	
		39,400,000	Capital Construction	37,997,409	37,997,409	
		1,600,000	Interfund Transfers Out	-	-	
		41,000,000	**TOTAL EXPENDITURES**	**42,997,409**	**42,997,409**	
-	**-**	**-**	**ENDING FUND BALANCE**	**(0)**	**(0)**	

ENTERPRISE FUND

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			YOUR COLLEGE STORE - Fund 3000			
			RESOURCES			
(54,857)	(33,676)	(21,449)	Beginning Fund Balance	(5,338)	(5,338)	
108,672	148,899	200,151	Sale of Goods-Books, Food & Clothing	246,000	246,000	
31,508	-	-	Federal Grant	-	-	
-	-	-	Interfund Transfers In	35,000	35,000	
85,323	**115,223**	**178,702**	**TOTAL RESOURCES**	**275,662**	**275,662**	
			EXPENDITURES			
27,719	24,796	47,852	Personnel Services	49,829	49,829	
91,281	137,545	130,850	Materials & Services	225,833	225,833	
-	-	-	Capital	-	-	
-	-	-	Interfund Transfers Out	-	-	
-	-	-	Contingency	-	-	
119,000	**162,341**	**178,702**	**TOTAL EXPENDITURES**	**275,662**	**275,662**	
(33,677)	**(47,118)**	**-**	**ENDING FUND BALANCE**	**0**	**0**	

INTERNAL SERVICE FUNDS

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			Unemployment - Fund 3035			
			RESOURCES			
105,060	109,597	120,690	Beginning Fund Balance	127,758	127,758	
9,986	21,875	26,511	General Fund Income	27,598	27,598	
115,045	**131,472**	**147,201**	**TOTAL RESOURCES**	**155,356**	**155,356**	
			EXPENDITURES			
5,448	12,327	25,000	Outside Services	30,000	30,000	
5,448	12,327	25,000	TOTAL MATERIALS & SERVICES	30,000	30,000	
0	0	122,201	Contingency	125,356	125,356	
5,448	**12,327**	**147,201**	**TOTAL EXPENDITURES**	**155,356**	**155,356**	
109,597	**119,145**	**-**	**ENDING FUND BALANCE**	**(0)**	**(0)**	**-**
			Copying - Fund 3036			
			RESOURCES			
2,515	2,037	(2,384)	Beginning Fund Balance	6,662	6,662	
5,950	3,894	18,000	Copying & Paper Income	18,000	18,000	
8,464	**5,931**	**15,616**	**TOTAL RESOURCES**	**24,662**	**24,662**	
			EXPENDITURES			
297	3,499	2,200	Copier Supplies & Maintenance	2,200	2,200	
0	0	0	Equipment - Under $5000	0	0	
6,130	6,395	8,000	Maintenance Agreements	8,000	8,000	
6,426	9,894	10,200	TOTAL MATERIALS & SERVICES	10,200	10,200	
0	0	-	Capital	-	-	
	0	5,416	Contingency	14,462	14,462	
6,426	**9,894**	**15,616**	**TOTAL EXPENDITURES**	**24,662**	**24,662**	
2,038	**(3,962)**	**(0)**	**ENDING FUND BALANCE**	-	-	
			Insurance Deductible - Fund 3037			
			RESOURCES			
15,000	15,000	15,000	Beginning Fund Balance	15,000	15,000	
15,000	**15,000**	**15,000**	**TOTAL RESOURCES**	**15,000**	**15,000**	
			EXPENDITURES			
-	0	15,000	Contingency	15,000	15,000	
-	**-**	**15,000**	**TOTAL EXPENDITURES**	**15,000**	**15,000**	
15,000	**15,000**	**-**	**ENDING FUND BALANCE**	-	-	

RESERVE FUND

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			Strategic Initiatives - Fund 5000			

Established: 12/18/2013 Board of Education Resolution 14-12.08
Reviewed: n/a
Purpose: Funds reserved for strategic initiatives.

2022-23 ACTUAL	2023-24 ACTUAL	2024-25 ADOPTED	Description	2025-26 PROPOSED	2025-26 APPROVED	2025-26 ADOPTED
			RESOURCES			
7,224	307,224	214,364	Beginning Fund Balance	307,024	307,024	
300,000	0	300,000	Interfund Transfers In	315,000	1,575,000	
307,224	**307,224**	**514,364**	**TOTAL RESOURCES**	**622,024**	**1,882,024**	
			EXPENDITURES			
0	65,631	214,364	Outside Services	622,024	1,882,024	
-	65,631	214,364	TOTAL MATERIALS & SERVICES	622,024	1,882,024	
0	0	300,000	Contingency	0	0	
0	0	0	Interfund Transfers Out	0	0	
-	-	300,000	TOTAL CONTINGENCY & TRANSFERS	-	-	
-	**65,631**	**514,364**	**TOTAL EXPENDITURES**	**622,024**	**1,882,024**	
307,224	**241,592**	**(0)**	**ENDING FUND BALANCE**	**(0)**	**-**	**-**

OCCC Board of Education
June 18,2025
H.b. Approval of Budget Resolution 2025-06-02, Impose and Categorize Taxes for 2025-26
Prepared by: Vice-President of Administrative Services

RESOLUTION IMPOSING AND CATEGORIZING TAXES

BE IT RESOLVED that the Board of Education of Oregon Coast Community College hereby imposes the taxes provided for in the 2025-26 adopted budget at the rate of $ 0.1757 per $1,000 of assessed value for operations and in the amount of $1,934,545 Bonded Debt; and that these taxes are hereby imposed and categorized for the tax year 2025-26 upon the assessed value of all taxable property with the district.

	Education Limitation	**Excluded From Limitation**
General Fund………………...$ 0.1757/$1,000	$ 0.1757/$1,000	
Debt Service Fund…………………………………………………....$ 1,934,545		$ 1,934,545

	Aye	Nay	Abstain	Excused
Chandler				
Emery				
Kilduff				
Alexander				
Shoemake				
Schuytema				
Mann				

Chairperson of the Board

Clerk of the Board

OCCC Board of Education
June 18, 2025
H.c. Approval of Budget Resolution 2025-06-03, Adoption of 2024-25 Budget Adjustments
Prepared by: Vice President of Administrative Services

ADOPTION OF 2024-25 BUDGET ADJUSTMENTS

WHEREAS, Oregon Coast Community College's 2024-25 anticipated actual expenditures for Capital Outlay in the Special Revenue Fund and Material & Services in the Capital Project Fund are expected to be higher than originally budgeted and will therefore exceed legal authorization, per ORS 294.463, the following budget transfers are necessary to adjust the appropriation amounts within those funds:

	Original Special Revenue Fund Budget	Original Capital Project Fund Budget	Adjustment Requested	Adjusted Special Revenue Fund Budget	Adjusted Capital Project Fund Budget
Materials & Services	$1,760,988	$-0-	($250,000) SRF $1,000,000 CPF	$1,510,988	$1,000,000
Capital Outlay	100,000	39,400,000	$250,000 SRF ($1,000,000) CPF	350,000	38,400,000
Fund Exp Totals	$7,323,646	$39,400,000		$7,323,646	$39,400,000
Budget Authority Total	$46,723,646			$46,723,646	

THEREFORE, BE IT RESOLVED, per ORS 294.463, that appropriation transfers be made as outlined in the 2024-25 Adjusted Budget.

	Aye	Nay	Abstain	Excused
Chandler				
Emery				
Kilduff				
Alexander				
Shoemake				
Schuytema				
Mann				

____
Chairperson of the Board

____
Clerk of the Board