



OREGON COAST
COMMUNITY COLLEGE

BOARD OF EDUCATION

Debbie Kilduff, Chair
Paul Schuytema, Vice Chair
Patrick Alexander
Chris Chandler
Richard Emery
Marion Mann
Bud Shoemake

PRESIDENT

Dr. Marshall Mease Roache

VISION

Shaping the Future Through
Learning

MISSION

At Oregon Coast Community College, we equip students for success by providing educational pathways and supports in response to the evolving needs of Lincoln County and beyond.

STRATEGIC PRIORITIES

1. Students at the Center – OCCC is a student-centered college.
2. Careers Built Here – Center for Trades Education is built and occupied. OCCC is known for launching careers on the coast.
3. Resourced and Ready – Our people, technology and facilities are student ready, sustained by a strong fiscal foundation.
4. First Choice, Best Choice – OCCC is front of mind in Lincoln County for education and employment.
5. Sharks Make their Marks – OCCC positively impacts the quality of life in Lincoln County.

OREGON COAST COMMUNITY COLLEGE BOARD OF EDUCATION MEETING - AGENDA

Wednesday, May 20, 2026, after the Budget Committee Meeting

Central County Campus,

Dr. Birgitte Ryslinge Board Room, 151
400 SE College Way, Newport, OR 97366

Meeting Link: <https://oregoncoast.zoom.us/j/95737573434>

A. Call to Order

- a. Board chair calls meeting to order

B. Introduction

- a. Board roll call
- b. President's welcome – Marshall Mease Roache
Pursuant to the state of Oregon law, this public meeting of the Oregon Coast Community College Board of Education will be recorded and posted on the college's website within seven (7) days of the meeting.
- c. *Approval of business meeting minutes from April 15, 2026*
- d. Finalize agenda

C. Communications

- a. Public comment opened
- b. Public written (as received)
- c. Public comment on agenda & non-agenda items (as received)
- d. Public comment closed
- e. President's response to public comment (if needed)

D. College Reports

- a. *OCCATT & Renovations Update* – Chris & Nancy Giggy
- b. *Transfer Education, ESOL/ GED, Business* – Bruce Clemetsen
- c. *OCCA May Board Report* – Paul Schuytema
- d. *President's Report* – Marshall Mease Roache

E. Information & Discussion Items

- a. Addition of Associate of Science Transfer (AST) - Business: The Higher Education Coordinating Commission through the work of the Transfer Council and the collective input of business faculty from community colleges and universities has charged Oregon Coast Community College to implement the AST-Business by the fall of 2027. Our Curriculum committee has approved the curriculum comprising this degree. No additional courses are required.
- b. Termination of Associate of Science Oregon Transfer (ASOT) - Business: By establishing the AST-Business the Curriculum Committee approved a proposal to end the offering of the ASOT-Business. The AST-Business contains the identical required business courses but offers students 26 credits in electives to take additional business courses, compared to the ASOT allows for 6 elective credits. The ASOT was created by business faculty nearly 15 years ago, and we believe the AST should be offered as the most current agreed upon curriculum among the state's business faculty. Removing this degree reduces program selection and advising confusion.
- c. Termination of the Associate of Science Oregon Transfer (ASOT) – Computer Science: Oregon Coast Community College already offers the Associate of



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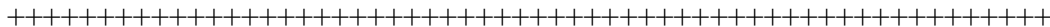
BOARD GOALS 2023-25

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).
2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.
3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.
4. Support the President in reducing the reliance on one-time funding as a budget balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27.

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING - AGENDA**

Wednesday, May 20, 2026, 6:00 pm

Page Two



Science. The AST-Computer Science requires more math and computer science courses than the ASOT-Computer Science. The curriculum is also the most recent agreed upon coursework among community college and university faculty. Removing this degree reduces program selection and advising confusion.

F. Board Reports

- a. None

G. Action Items

- a. None

H. Announcements and future meetings

The next scheduled meeting of the Oregon Coast Community College Board of Education will be Wednesday, June 24, 2026, at Central County Campus, 400 SE College Way, Newport, OR 97366.

I. Adjournment

- a. Board chair adjourns meeting

** Denotes supporting documentation**

Standing informational updates for the Board of Education

1. Upcoming events:

- a. Aquarium Science Program MOU Signing with Western Oregon University
 - Friday, May 29, 2026
 - 11 am Signing
- b. OCCC First Annual Family Fun Night
 - Thursday, June 4, 2026
 - 4:30 – 7:30 pm
- c. 2026 Commencement & Pinning at the PAC
 - Friday, June 12, 2026
 - 10 am Pinning
 - 6 pm Commencement

2. Contracts and purchases \$25,000 to > \$100,000

- a. None

3. College staff changes (April 1, 2026 to April 30, 2026)

- a. New employees:
 - None
- b. Employee separations:
 - Ana Castellanos-Villanueva, PT-Nursing Faculty
 - Grace Otis, Aquarist
 - David Farrington, Interim Registrar

c. Employee position changes:

- None



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A. Call to Order

- a. Board chair called meeting to order at 7:10 pm

B. Introductions

- a. Board roll call - A quorum was present
- b. President’s welcome – Marshall Mease Roache
Pursuant to the state of Oregon law, this public meeting of the Oregon Coast Community College Board of Education will be recorded and posted on the college’s website within seven (7) days of the meeting.
- c. [Approved April 15, 2026 Business Meeting Minutes](#)
- d. Finalize agenda
 - i. Addition - E.d. Budget Committee Approval of Proposed Budget FY 2026 -2027 Approval

C. Communications

- a. Public comment opened
- b. Public written – none received
- c. Public comment on agenda & non-agenda items
 - i. One non-agenda item presented
- d. Public comment closed
- e. President’s response to public comment – no comment

D. College Reports

- a. [OCATT & Renovations Update](#) –Nancy Giggy
 - i. *See report (hyperlinked)*
- b. [Transfer Education, ESOL/ GED, Business](#) – Bruce Clemetsen
 - i. *See report (hyperlinked)*
- c. [OCCA May Board Report](#) – Paul Schuytema
 - i. *See report (hyperlinked)*
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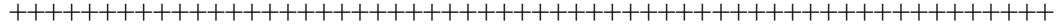
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Wednesday, May 20, 2026, after the Budget Committee Meeting
Page Two**



d. Budget Committee Approval of Proposed Budget FY 2026 -2027 Approval

F. Board Reports

a. None

G. Action Items

a. None

H. Announcements and future meetings

The next scheduled meeting of the Oregon Coast Community College Board of Education will be Wednesday, June 24, 2026, at Central County Campus, 400 SE College Way, Newport, OR 97366.

I. Adjournment

a. Board chair adjourns meeting 7:57 pm

** Denotes supporting documentation**

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 - Thursday, June 4, 2026
 - 4:30 – 7:30 pm
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 - Friday, June 12, 2026
 - 10 am Pinning
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2. Contracts and purchases \$25,000 to > \$100,000:

a. None

3. College staff changes (April 1, 2026 to April 30, 2026):

a. New employees:

- None

b. Employee separations:

- Ana Castellanos-Villanueva, PT-Nursing Faculty
- Grace Otis, Aquarist
- David Farrington, Interim Registrar

c. Employee position changes:

- None

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world. December 2021

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BOARD OF EDUCATION MEETING - MINUTES**

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Central County Campus,

Dr. Birgitte Ryslinge Board Room, 151

400 SE College Way, Newport, OR 97366

Meeting Link: <https://oregoncoast.zoom.us/j/95737573434>

A. Call to Order

Board Chair called the meeting to order at 7:10 pm

B. Introduction

- a. Roll Call - *A quorum was present*

Oregon Coast Community College Board of Education:

Name	Present	Excused	Unexcused
Debbie Kilduff, Chair	X		
Paul Schuytema, Vice Chair	X		
Patrick Alexander		X	
Chris Chandler	X		
Rich Emery		X	
Marion Mann	X		
Bud Shoemake	X		

- c. *Approve Meeting Minutes from April 15, 2026*

Motion: Chris Chandler

Second: Marion Mann

– Motion carries

- Patrick Alexander Arrived at 7:35 pm

I. Adjournment

Board Chair adjourned meeting at 7:57 pm

OCCC Board meetings are held in accordance with open meeting laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Executive Assistant to the Board of Education, Jennifer Dolphin

Approved by:



Dr. Marshall Mease Roache
Clerk of the Board

May 20, 2026
President's Board of Education Report
Dr. Marshall Mease Roache, President



The following is a summary of the activities I have been involved in on *behalf of the college since* April 15, 2026. This is not an exhaustive list of my daily work at the college. This list highlights specific activities that align with our college mission, vision, strategies and values.

Internal College Relations

OCCC Spring In-Service Day
OCCC Town Hall All-Staff Meeting
OCCC All-Staff Lunch & Learn
OCCC Foundation Board Meeting
OCCC Cares Event
OCCC College Resource Summit
Toledo History Library Talk
OCCC College Council Meeting
OCCC Board of Education Meeting
OCCC Budget Committee Meeting
OCCC Early College Open House

External Relations/Partnerships and Collaboration

Oregon Coast Aquarium Board Meeting
Oregon Coast STEM Hub Board Meeting
Newport Chamber of Commerce Event (x 2)
Lincoln City Police Department Meeting
Lincoln County Educational Leaders Meeting
Lincoln City Rotary Meeting (x 2)
Newport Rotary Meeting
Lincoln City Rotary Food Drive
Yaquina Bay Economic Foundation Board Meeting
NW Oregon Works Board Meeting Presentation
Lincoln City Community Days Siletz Bay Event
Newport Chamber of Commerce Director Meeting
Habitat for Humanity Meeting
City of Newport Manager Meeting
Loyalty Days Parade – Newport
Newport Chamber of Commerce Cinco de Mayo Event
Lincoln City Cultural Center Fundraiser
Community College Baccalaureate Association CEO Hiring Committee
United Way Student Success Planning Meeting
Economic Development Alliance of Lincoln County Board Meeting
Senator Wyden Town Hall Meeting

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Professional Development

Blue Economy Summit

Oregon Collaboration Summit

OCCA/Legislative Relations/OPC/HECC

Oregon President's Council – HECC Director Meeting

Oregon President's Council Board Meeting

OCCA Board Meeting

Academic & Student Affairs Report

Dr. Bruce Clemetsen, Vice President

Enrollment for spring is at 97.6% of last spring's FTE and a few more registrations are yet to be entered.

For the year, we are currently above 600 FTE, up 8.6% for the year.

Biology Instructor Sam Loftus is conducting a licensed survey of the bat species visiting the OCCC Newport campus. Sam has obtained all permits and permissions to collect the bats. Our biology students will be involved in the project as part of Sam's course.

WCAG 2.0 ADA compliance in Canvas shells is nearly at our 90% benchmark due to great work by faculty implementing training and guidance provided by our Deans and Accessibility Services Coordinator.

We welcome Dr. Carla Schubiger to her new role as Dean of Aquarium Science, and Mr. Steve Vogel from the Oregon Coast Aquarium to be our new Director of the Teaching Aquarium.

The AQS Fall 2026 cohort will have 24 students - the largest class in recent memory. The applicant pool was also near a record size. We welcome 4 students from the WOU BA in the aquarium science program to the cohort. With the securing of a NOW grant, two AQS student interns will be hired to assist with the tear-down and reconstruction of the systems as part of the floor renovations this summer. This will meet their internship course requirement.

If all goes as planned, on Friday, May 29 WOU President Peters and OCCC President Roache will be signing two agreements. They will renew the program articulation agreement linking two pathways for the WOU BS in Aquarium Science and the OCCC Certificate in Aquarium Science. They will also sign our initial Degree Partnership Program MOU, allowing students to be admitted to both institutions, benefit from coordinated financial aid, shared advising, access both class schedules, and access to student services.

Similarly, by the end of the month we anticipate signing a renewed Degree Partnership Program MOU with our longtime partner, OSU. This continues to provide benefits for all who intend to attend OSU and supports our Natural Resources students in a meaningful way.

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Laura McClister, Director of Curriculum and Effectiveness, completed and submitted our required program review on Dual Credit to the HECC. This is a review of the program every 5-7 years to ensure we meet standards. It undergoes a peer-review like accreditation. We will have commendations and recommendations in early fall. Laura spent HOURS putting this together. The good news is that she is confident we have satisfied past recommendations and will meet all standards. She notes that in the process she learned that 25% of our dual credit students identify as Latinx, equal to the county demographic. Laura also compared learning outcome achievement in dual credit to regular college courses. We just implemented this assessment possibility this year. Good news - dual credit students are essentially meeting course learning outcomes to the same extent college course students are succeeding.

Engagement Report

Dave Price, Vice President

SBDC

The new Non-Profit SBM successfully launched on May 14. Notably, the class was switched from in-person to largely Zoom delivery. This decision was made to address the impact of rising gas prices on participants across our 1,200-square-mile county, the closure of Hwy. 229, and other factors.

The YEP event on May 13 was a smashing success. The winning high schooler is a 17-year-old from Newport, who will use their \$2,000 winnings to purchase natural pigments to produce toxin-free clay-based paints for eco-minded artists.

For only the second time in its 30-plus year history, the Oregon Coast SBDC has been named the Region X Center of Excellence & Innovation by the U. S. Small Business Administration. The public turned out to celebrate on May 5. Thanks to all who attended.

On May 13, Dave P. delivered the SBDC's annual report to the Lincoln County Board of Commissioners. Both commissioners attended the Youth Entrepreneurship Program later that evening; the College appreciates the Commissioners' engagement with its SBDC.

Marketing

Work continues on OCCC's new website; expect accelerating progress in the late spring. Big projects in May include ArtMil staff crafting new program-page templates for the College's many academic programs, including new Psychology and Natural Resources offerings.

The OCCC Marketing Department has launched its streaming ads campaigns for the spring. Listen for President Marshall now on Spotify, Pandora, Sirius XM and wherever else you stream your favorite tunes.

OCCC will host a professional photographer next week for day on campus to get fresh student, classroom, and OCATT construction photos.

Foundation

Big news at the Foundation this month is that, as of this meeting, volunteers are busily reading scholarship applications. More than 120 were received this year. After May 22, these will be

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submitted back to Jeanette and Kelsey, who will gather a small team of staff to award scholarships informed by this careful scoring process. Thanks to all involved for your dedication to our students.

Grants

Dan Lara has been BUSY. To date, we have raised \$1.809M in grant funding out of an estimated \$2.281M required for the first year of operating programs out of the OCATT. We are continuing to actively pursue additional funding.

The College received notification that Senator Merkley and Senator Wyden have advanced OCCC's FY27 Community Initiated Funding request of \$1.896M to fund a Commercial Fishing Academy forward to the U.S. Senate Appropriations Sub-Committee on Labor, Health and Human Services, Education, and Related Agencies. On May 26th, the College will also be receiving a visit from Senator Merkley's Education Policy Advisor, Becca Damante to tour the campus and discuss College priorities. The Senator and his team are particularly interested in learning more about our Maritime programming and Emergency Medical Services pathways, both related to recent College grant requests.

Community Education

Community Ed revenue increased another \$2,000 since our April Board Report, now north of \$18,500 for spring term. There are 27 participants in this year's Non-Profit SBM program. Right now, the program is spooling up recruitment for Fall 2026, which promises to be a busy term. For this term, watch for some fun events, including the final 'Sea Shanties' class, which will be held outdoors on the Bayfront, where the class will serenade all of us – and the sea lions. (That session will be around 6:30pm on May 28, in case you'd like to watch.)

Administrative Services Report Robin Gintner, Vice President

Finance:

- Finance staff attended the various module trainings for Sage and are now replicating their daily processes in a sandbox environment to become familiar with the new system. The staff are also working their way through test scripts that are designed to find any problems with the configuration. Additionally, historical data from SharkNet is being compiled for import into the new system for use in future reporting.
- Fieldwork for the FY 25-26 audit has begun.

IT:

- There was a compromise of the Instructure/Canvas system in early May. The threat actors used the "Free Teacher Account" system to create low-permission accounts into the system, and to gather non-protected data. As of this report, there is no evidence of protected data being gathered.
- DarkTrace processed 363,403,665 raw events, of which 241 triggered network model alerts. 8 of those model alerts were followed up as incidents, and of those incidents, 2 were found to be critical incidents involving data exfiltration. The data was from lecterns uploading information from science experiments into cloud systems.
- DarkTrace's email system scanned 41,309 inbound emails, and 6,795 outbound emails. 3,575 suspect email messages were managed by moving them to Junk, locking suspect Web

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URLs, or converting the attachments to text.

Facilities and Public Safety:

- More than half of the footings for the OCATT foundation will be poured by Friday the 15th.
- The work on the AQS chilling system resumes Monday the 18th.
- The North Center tie over for the new building management system is nearing completion. Ainsworth will then move to the Central campus (main building) and start with high priority issues.

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OCCA Update for College Boards – May 2026

All-Oregon Academic Team Luncheon Honors Students

OCCA had the honor of recognizing nearly 60 outstanding students from all 17 community colleges during the All-Oregon Academic Team (AOAT) Luncheon on April 17 at Chemeketa Community College's beautiful Eola Center in Salem. These honorees were a wonderful representation of the many kinds of students from all walks of life that attend Oregon's community colleges. More than 140 people attended the luncheon, which featured keynote speaker Senator Janeen Sollman, the 2025 OCCA Howard Cherry Award – Outstanding Advocate winner.

In addition, three featured student speakers inspired attendees with powerful stories of perseverance, growth, and hope: Jay Freilinger from Chemeketa CC, Savannah West from Linn-Benton CC, and Stephen Zeller of Portland CC. OCCA sincerely appreciates their courage and generosity in sharing their experiences.

BOARD MEMBER ACTION:

- **Review the press release, student list, and event program** on [OCCA's website](#) and check out your college's websites and social media pages for congratulatory messages to their students.

HECC Approves Bachelor of Applied Science in Education (BASE) Degree

On April 9, the Higher Education Coordinating Commission (HECC) approved the Bachelor of Applied Science in Education (BASE) degree, paving the way for community colleges to help fill educator workforce gaps. Five colleges – Chemeketa CC, Columbia Gorge CC, Linn-Benton CC, Rogue CC, and Treasure Valley CC – are approved to offer the degree beginning in Fall 2027, and they have formed a consortium to deliver the degree.

The consortium model supports a coordinated and cost-effective rollout by reducing duplication and using shared curriculum, instructional design, and statewide resources. Colleges will rely on existing infrastructure, online and hybrid delivery, and credit for prior learning to keep costs low and expand access. The BASE degree adds to Oregon's existing university transfer pathways and educator preparation programs. It also strengthens the overall ecosystem by creating an additional route for students who are often underserved by traditional models, including working adults, bilingual instructional assistants, and rural residents, while continuing to support and complement university-based programs.

As part of HECC's approval, enrollment in the BASE degree will be capped at 30 students in the first year and 50 students per year statewide during the program's following three years to support quality and sustainable growth. The HECC received letters of support from 15 school districts and Education Service Districts backing the proposal.

BOARD MEMBER ACTION:

- Review the BASE approval press release by [clicking here](#).

OCCA Begins Community College Funding Request Process with HECC Presentation

Later this summer, the HECC will submit its agency budget request – which includes the Community College Support Fund – for inclusion in the Governor’s Agency Request Budget for legislative consideration. To inform this process, OCCA will present to the HECC’s Finance & Achievement Subcommittee on May 6, highlighting current fiscal pressures, student needs, and other funding considerations.

BOARD MEMBER ACTION:

- [Watch](#) the HECC’s Finance & Achievement subcommittee meeting live on May 6 at 1:00 p.m. PST (or catch the recording afterwards) to learn more about community college budget needs for the 2027-29 biennium.

OCCA Lunch & Learn Webinar: Registration for May Opens Soon

On April 30, OCCA hosted a Lunch & Learn titled *Writing Better AI Prompts for Community College Leaders*, presented by Brett Rowlett, Director of External Affairs at Lane Community College. This webinar, designed specifically for community college administrators and board members, provided practical strategies for writing better prompts to improve the quality, accuracy, and usefulness of AI-generated content across community college settings. Through clear examples and live demonstrations, participants learned how to save time, strengthen communications, and get more reliable results from AI tools.

Thank you to all who were able to join us. Board members who were unable to attend – or who would like to revisit the discussion – can view the recording by [clicking here](#).

Registration will open soon for the May OCCA Lunch & Learn webinar.

BOARD MEMBER ACTION:

- [Watch](#) the April Lunch & Learn if you were unable to attend, then register for the May webinar once the link is [posted](#).

Public Meeting Minute – Serial Communications Revisited

Each month, OCCA Senior Policy Advisor & General Counsel Karen Smith will provide guidance for boards related to Oregon Public Meetings Law.

On April 16, 2026, Governor Kotek vetoed HB 4177, a bill passed during the February Legislative Session to clarify current Public Meetings Law provisions related to serial communications. In her [veto message](#), the Governor directed the Oregon Government Ethics Commission (OGEC) to

work with the legislature, her office, and key stakeholders to provide as much clarity as possible now around serial communications and to develop a bill for the 2027 Session. OCCA will continue to work with other local governments to push for more consistency and clear guidance around the application of Oregon Public Meetings law to community college governing boards. Since the current law remains unchanged, we thought it would be helpful to revisit the topic from our first Public Meetings Law Minute from September 2025.

Prohibited Serial Communications

Oregon Public Meetings Law requires governing bodies to deliberate and decide matters in open public meetings. OGEC recently released a [Frequently Asked Questions](#) resource titled “Prohibited Serial Communications” to help governing bodies like community college boards of education navigate when a quorum of the board might be engaged in serial conversations that may violate Public Meetings Law. It is important for all community college board members to understand the law and rules around serial communications.

OGEC administrative rules effective October 1, 2024, state that a quorum of the board shall not use a series of communications of any kind, directly or through intermediaries, for the purpose of deliberating or deciding on any matter that is within the jurisdiction of the governing body outside a meeting conducted in compliance with Public Meetings Law. As a reminder, a quorum of a community college board of education is four (4) board members. Serial communications may include in-person conversations; telephone calls; videoconferencing (like Zoom or FaceTime); written communications including email, text, and other written electronic communications; and using intermediaries to convey information among board members on matters that may come before the board. Prohibited communications among a quorum of the board can occur outside a public meeting as well as during a public meeting if a quorum of the board is discussing matters outside the public’s view such as in a private text group.

As an OCCA best practice, we recommend that you avoid communicating the views of other board members to fellow board members outside of a properly noticed public meeting. Also, ensure that the board engages in deliberation and discussion in full in all public meetings. Please do not hesitate to contact OCCA Senior Policy Advisor & General Counsel Karen Smith (ksmith@occa17.com) if you have any questions about prohibited serial conversations.

BOARD MEMBER ACTION:

- **Mark your calendars:** The June 25 OCCA Lunch and Learn topic will focus on Oregon Public Meetings Law requirements for Executive Session meetings. This is a great opportunity for board members to brush up on these important laws.

OCCA Digest e-newsletter

The *OCCA Digest* is a monthly e-newsletter that highlights updates during the Legislative Session, important events, news, and announcements. It is a great way to stay connected with information important to community colleges in Oregon and learn how you can take action to support colleges and students. The newsletter is published the first Thursday of each month,



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except during a legislative session, at which time it becomes a weekly publication that comes out on Thursdays.

To sign up to receive this free e-newsletter, visit <https://occa17.com/resources/newsletter/> and click the “Sign Up” button. The OCCA Digest will come from OCCA Communications Director Casey White-Zollman at casey@occa17.com, so be sure to add her email to your contacts to ensure the email arrives in your inbox and not your spam folder.

###

The Oregon Community College Association was founded in 1962 with the purpose of providing support to the colleges before policymakers and partners whose actions affect the wellbeing of community colleges across the state. OCCA represents the 17 publicly chartered community colleges and their locally elected board members. Leading with racial equity, we advocate, communicate, and collaborate to strengthen community colleges for the benefit of Oregonians, particularly those historically underserved or systemically marginalized in higher education. Have questions about OCCA and our work to support Oregon’s community colleges? Contact occa@occa17.com.

BOARD OF EDUCATION

Departmental Report



May 20, 2026

ESOL Program

Bruce Clemetsen, Interim Vice President of Academic and Student Affairs

HIGHLIGHTS

- Our ESOL Program has 53 students so far in 25–26, compared to 63 in 24–25. In response, the program is expanding access through Burlington English:
 - Flexible online learning with instructor support, allowing students to participate from home and overcome barriers like childcare, transportation, and work schedules.
 - Supports students at different skill levels while maintaining a consistent classroom experience.
- Integrated Education & Training (IET) – Early Childhood Education (ECE):
 - Two ESOL students will complete the ECE program this year through concurrent language and workforce training; an IET model that allows students to build English skills while simultaneously completing career training, rather than taking those steps separately. This is a strong outcome compared to similar community college programs.
 - Students receive tuition support, book vouchers, gas cards, and individualized tutoring from ESOL faculty, helping them persist and complete both language and career training.

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CENTRAL COUNTY CAMPUS
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Newport, Oregon 97366
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NORTH COUNTY CENTER
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Lincoln City, Oregon 97367
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BOARD OF EDUCATION

Departmental Report



May 20, 2026

GED Program

Bruce Clemetsen, Interim Vice President of Academic and Student Affairs

HIGHLIGHTS

- Our GED program has seen significant growth, going from 59 students in 24–25 to 77 students in 25–26 so far. Students continue to schedule orientations and enroll, so that number should continue to increase. We currently have over 24 students signed up for orientations.
- GED at the Jail has rebounded and is currently serving 12 students, following a temporary drop earlier this year due to staffing transitions.
- Persistence: Of all students enrolled, 76% achieved at least 12 hours (required to begin testing), demonstrating strong student engagement.
- Completion and progress:
 - 7 students have already completed their GED this year
 - 5 of those 7 students have transitioned to credit-bearing classes, supported by a warm handoff to our success coaching team to help ensure a smooth transition and persistence in college-level coursework.
 - 8 additional students have only 1 test left to complete
 - Because our GED program allows students to start throughout the term and year, many students are still early in their progress this year and would not yet be expected to have completed.

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BOARD OF EDUCATION

Departmental Report



May 20, 2026

Business Program

Bruce Clemetsen, Interim Vice President of Academic and Student Affairs

UPDATE

We believe the combination of the award winning SBDC offerings, and the credit-based business curriculum provides the breadth of business education to support local business and prepare students for more advanced business fields.

Our curriculum will move to the extent possible to be an in-person or hybrid teaching modality in the spirit that business is done through relationships, and being in the classroom to engage and work together is supportive of this outcome.

Teachout completed for Accounting degree and related certificates. Reached out last spring to have student make decisions to continue or change programs. We planned that whole year schedule in advance so students could plan. All courses were delivered online, so time and place were not barriers to accessing courses this last time.

We reviewed the transfer pathways for business and have adopted the AST-Business as the sole transfer degree in this discipline. Students can take more business courses than what is available in the ASOT. We will teach a much more robust offering of business classes than we could with the ASOT-Business.

To support the greater number of business classes we can offer, we reviewed all business courses in the catalog. We are retaining the courses that align best with our primary transfer universities, OSU and WOU, and provide a well-rounded 2-year degree in business.

For the future we are planning on promoting the degree partnership options with OSU and WOU for students pursuing a business degree, allowing for simplified access to university business curriculum taught online to maximize time spent in Lincoln County.

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Oregon Coast Community College Bond Projects Project Manager's Report



Report Date: May 14, 2026

GENERAL OVERVIEW

Phase 2 construction of the new OCATT building resumed in April with underground utilities and foundations to be followed by the building structure, exterior siding and roofing. Phase 3 design packages are out to bid. We anticipate bringing the final GMP to the BOE for approval at the June meeting. Construction on Phase 3 will begin in October with completion expected in May 2027.

Priority HVAC equipment and controls replacement is in construction with work in progress at North Center and starting soon at the Central Campus. Controls switchover is being accomplished in zones to minimize impacts to occupants. All work will be completed this summer including systems at AQS and the South Center.

Priority Access Controls & Security procurement is in progress and work is scheduled for construction this summer.

Summer 2026 Fix-It construction, including roof replacement at North Center and recoating floors in the AQS aquatic species rooms, is scheduled for construction this summer. Procurement is in progress. Lighting replacement in AQS was recently added and is out for procurement and permitting.

The final 2027 bond-funded projects are in early design, including renovations to the Central Campus commons, kitchen/bookstore expansion, renovations to the North Campus commons, and commons furnishings at both locations. We expect to have initial cost estimates in early June, which will allow OCCC leadership to make decisions on which projects to prioritize with the remaining bond program budget.

BUDGET

The current bond program budget summary is shown on the next page. Significant changes since last month are described below.

Income

No changes.

Current Budgets

AQS Construction budget was increased \$259,140 for lighting replacement to match recently committed cost.

Committed Costs

AQS Construction cost was increased \$259,140 for lighting replacement.

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Oregon Coast Community College Bond Program Project Manager's Report

To date, \$24.4 million has been committed. Included in this value are the following contracts with local businesses in Lincoln County:

- Ground FX Landscaping \$20,961
- JCC Construction \$859,674
- Three Rocks Electrical & Plumbing \$500,108

Actual Costs

To date, \$10.1 million has been spent.

OCCC Bond Program Budget Summary - Updated May 13, 2026

Budget Income Elements

	Original Budget	Current Budget	Actual To-Date	Notes
Bond Sale	\$ 33,100,000.00	\$ 36,262,284.40	\$ 36,262,284.40	Bond sale date of August 15, 2024. Current budget includes premium from bond sale of \$3,162,284.40.
State Matching Grant	\$ 8,000,000.00	\$ 8,000,000.00		
Interest on Bond Proceeds	\$ -	\$ 2,508,859.51	\$ -	Projected interest value added 10/24.
Energy Trust incentives	\$ -	\$ 6,400.00	\$ 6,400.00	ETO incentive of \$2,500 for OCATT energy charette plus \$3,900 for AQS boiler replacement.
Totals	\$ 41,100,000.00	\$ 46,777,543.91	\$ 36,268,684.40	

Original Project Budgets

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 12,309,000.00	\$ 3,740,600.00	\$ 534,200.00	\$ 942,290.00	\$ 291,300.00	\$ 17,817,390.00
Soft Costs	\$ 1,510,900.00	\$ 1,009,962.00	\$ 144,234.00	\$ 254,418.00	\$ 78,651.00	\$ 2,998,165.00
Furnishings & Equipment	\$ 250,000.00				\$ -	\$ 250,000.00
Construction Inflation	\$ -	\$ 299,248.00	\$ 42,736.00	\$ 75,383.00	\$ 23,304.00	\$ 440,671.00
Owners Contingency	\$ 1,830,100.00	\$ 374,060.00	\$ 53,420.00	\$ 94,229.00	\$ 29,130.00	\$ 2,380,939.00
Total Original Project Budget	\$ 15,900,000.00	\$ 5,423,870.00	\$ 774,590.00	\$ 1,366,320.00	\$ 422,385.00	\$ 23,887,165.00
					Non-Project Costs	\$ 100,000.00
						\$ 23,987,165.00

Note: Original budgets taken from 2023 GLAS Architects Assessment.

Current Budgets

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 26,045,000.00	\$ 4,521,480.06	\$ 2,331,675.65	\$ 2,367,305.89	\$ 195,895.47	\$ 35,461,357.07
Design	\$ 2,830,180.00	\$ 292,899.16	\$ 96,505.00	\$ 262,840.00	\$ 35,905.00	\$ 3,518,329.16
Consultants	\$ 520,900.00	\$ 36,505.71	\$ 24,700.00	\$ 23,811.50	\$ 15,000.00	\$ 620,917.21
Project Management	\$ 793,694.16	\$ 130,975.00	\$ 66,230.00	\$ 71,660.00	\$ 6,670.00	\$ 1,069,229.16
Permits & Fees	\$ 520,900.00	\$ 892.97	\$ 2,131.97	\$ 5,623.76	\$ -	\$ 529,548.70
Furnishings & Equipment	\$ 785,600.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 805,600.00
Owners Contingency	\$ 1,400,000.00	\$ 83,000.00	\$ 76,000.00	\$ 43,000.00	\$ 6,000.00	\$ 1,608,000.00
Total Current Project Budget	\$ 32,896,274.16	\$ 5,065,752.90	\$ 2,617,242.62	\$ 2,774,241.15	\$ 259,470.47	\$ 43,612,981.30
					Non-Project Costs	\$ 59,916.41
						\$ 43,672,897.71

Committed Costs To-Date

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 10,261,848.43	\$ 4,521,480.06	\$ 2,331,675.65	\$ 2,367,305.89	\$ 195,895.47	\$ 19,678,205.50
Design	\$ 2,830,180.00	\$ 292,899.16	\$ 96,505.00	\$ 262,840.00	\$ 35,905.00	\$ 3,518,329.16
Consultants	\$ 216,009.52	\$ 36,505.71	\$ 24,700.00	\$ 23,811.50	\$ 15,000.00	\$ 316,026.73
Project Management	\$ 326,572.81	\$ 130,973.89	\$ 66,227.78	\$ 71,656.85	\$ 6,663.61	\$ 602,094.94
Permits & Fees	\$ 251,718.73	\$ 892.97	\$ 2,131.97	\$ 5,623.76	\$ -	\$ 260,367.43
Furnishings & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Committed Costs	\$ 13,886,329.49	\$ 4,982,751.79	\$ 2,521,240.40	\$ 2,731,238.00	\$ 253,464.08	\$ 24,375,023.76
					Non-Project Costs	\$ 59,916.41
						\$ 24,434,940.17

Actual Costs To-Date

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 2,219,786.41	\$ 2,288,236.76	\$ 1,048,768.17	\$ 746,048.36	\$ 61,971.00	\$ 6,364,810.70
Design	\$ 2,181,303.28	\$ 287,920.42	\$ 85,413.30	\$ 215,827.50	\$ 35,905.00	\$ 2,806,369.50
Consultants	\$ 136,635.53	\$ 16,187.68	\$ 2,951.00	\$ 2,746.75	\$ 1,560.00	\$ 160,080.96
Project Management	\$ 326,572.81	\$ 75,108.60	\$ 22,688.00	\$ 29,252.20	\$ 4,380.00	\$ 458,001.61
Permits & Fees	\$ 251,718.73	\$ 892.97	\$ 2,131.97	\$ 5,623.76	\$ -	\$ 260,367.43
Furnishings & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Actual Costs	\$ 5,116,016.76	\$ 2,668,346.43	\$ 1,161,952.44	\$ 999,498.57	\$ 103,816.00	\$ 10,049,630.20
					Non-Project Costs	\$ 59,916.41
						\$ 10,109,546.61

Oregon Coast Community College Bond Program
Project Manager's Report

SCHEDULE

The Master Schedule for the Bond Program is shown below. This schedule shows the primary design and construction elements for the projects. Project elements with firm schedules are shown in color according to the key at the bottom of the schedule, and with start/finish dates. Other projected project activities are shown in gray.

The change from last month is the OCATT Phase 3 bidding completion date of 6/17/26 for the BOE meeting.

OCCT Bond Program Master Schedule Updated May 2026

ACTIVITIES	Start	Finish	2025				2026				2027			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
OCATT Building														
Programming	1/24/25	3/31/25	█	█										
Schematic Design	4/14/25	6/13/25		█	█									
Phase 1 Sitework Design	6/23/25	7/31/25			█									
Phase 1 Sitework Bidding & Permitting	8/4/25	9/12/25			█									
Phase 1 Sitework Construction	9/24/25	11/14/25				█								
Phase 2 Building Design	7/28/25	11/7/25			█	█								
Phase 2 Building Bidding & Permitting	11/7/25	1/16/26					█	█						
Phase 2 Building Construction	3/25/26	9/29/26							█	█	█			
Phase 3 Interior Design	11/10/25	4/10/26					█	█						
Phase 3 Interior Bidding & Permitting	4/13/26	6/17/26							█	█				
Phase 3 Interior Construction	9/30/26	TBD												█
Close-Out & Equipment Move-In	TBD	TBD												█
Existing Facility Fix-It Packages														
2025 Projects - Completed	2/10/25	12/31/26	█	█	█	█								
2026 Projects (AQS & North)	1/5/26	9/1/26					█		█	█				
Existing Facility Priority Packages														
HVAC, Security & Access Controls	3/10/25	8/15/26	█	█	█	█								
Other Bond Projects														
Central & North Multiple Renovations	2/18/26	TBD							█	█				█

Legend: █ Design █ Bidding & Permitting █ Construction █ Projected Activity

PROJECT-SPECIFIC ACTIVITY

OCATT Design

The Phase 3 design documents for interior walls, flooring, finishes, HVAC, electrical, plumbing, fire sprinklers, network, sidewalks and landscaping are complete and out to bid. Bids are due in late May and we'll complete our review and validation in early June. The final construction cost will be presented to the BOE for approval in June.

Oregon Coast Community College Bond Program
Project Manager's Report

OCAST Construction

Construction of footings, underslab utilities and stem walls are underway. The slab for the north half of the building is scheduled to be poured in early June.

Site overview via drone photo provided by Chris Rogers in early May.



Oregon Coast Community College Bond Program
Project Manager's Report

Footings have been completed along the north side of the building and stem wall forms are being placed. Underslab utilities are complete in this area.



Footings forms and rebar are in place in the center of the building and underslab utilities are in progress in this zone.



Oregon Coast Community College Bond Program Project Manager's Report

Footing excavation is being completed in the south area of the building.



Priority System Replacement Projects

HVAC equipment and controls upgrades in the AQS building are complete except for a few remaining components. The North Center upgrades are expected to be complete in June. Central Campus upgrades will begin later this month with completion in August. South Center upgrades will begin in July with completion in August. All work is scheduled to be completed by the end of summer 2026.

Priority Access Controls and Security. Procurement is in progress. Construction will begin in June and will be complete in all the existing buildings by the end of summer 2026.

Other Bond Projects

The OCCC Leadership developed a list of project priorities for the remaining bond funds. These projects include the following ideas (not in order of priority):

Central Campus Main Building

- Commons renovations, including lighting replacement and removal of shelving units, to enable larger gatherings and ceremonies
- Kitchen expansion with enhanced cooking capabilities
- Renovations to the library, large lecture room, testing lab and other spaces to accommodate current needs

Oregon Coast Community College Bond Program Project Manager's Report

- Addition of Lactation room

North Center

- Roof replacement – approved in February and scheduled for completion Summer 2026
- Lobby and commons renovations
- Adding food warming capabilities to the community room
- Addition of Lactation room

AQS

- Aquatic species room floor refinishing – approved in February and scheduled for completion Summer 2026
- Tank room floor and pad repairs – approved in February and scheduled for completion Summer 2026

Conceptual design has been completed and we will obtain budgetary cost estimates from the contractor in early June. OCCC Leadership will then determine which projects to pursue for final design and construction based on the remaining bond funds. Construction for these projects will be completed by summer 2027 to wrap up the bond program.

Communications

IMS monthly reports are being provided to the Board of Education and Bond Oversight Committee each month. Reports are also being published on the college website.

SUMMARY OF IMS PRESENTATION POINTS FOR MAY BOE MEETING

- **Phase 2 construction continuing**
- **Phase 3 construction out to bid—IMS expects to bring results of that process and GMP to June BOE meeting**
- **HVAC projects proceeding—at North Center now, soon to begin at Central Campus**
- **Security and Access controls proceeding through the summer at all campuses**
- **Summer 2026 fix it work scheduled—North Center reroof and interior wood refinishing, AQS concrete and recoating of floors in aquatic species room, AQS lighting in procurement and permitting**
- **Photos of current OCATT progress (taken from report)**
- **Invitation to tour the site in July**