



BOARD OF EDUCATION

Debbie Kilduff, Chair
Paul Schuytema, Vice Chair
Patrick Alexander
Chris Chandler
Richard Emery
Marion Mann
Bud Shoemaker

PRESIDENT

Dr. Marshall Mease Roache

VISION

Shaping the Future Through
Learning

MISSION

At Oregon Coast Community College,
we equip students for success by
providing educational pathways and
supports in response to the evolving
needs of Lincoln County and beyond.

STRATEGIC PRIORITIES

1. Students at the Center – OCCC
is a student-centered college.

2. Careers Built Here – Center for
Trades Education is built and
occupied. OCCC is known for
launching careers on the coast.

3. Resourced and Ready – Our
people, technology and facilities are
student-ready, sustained by a strong
fiscal foundation.

4. First Choice, Best Choice –
OCCC is front of mind in Lincoln
County for education and
employment.

5. Sharks Make their Marks –
OCCC positively impacts the
quality of life in Lincoln County.

OREGON COAST COMMUNITY COLLEGE BOARD OF EDUCATION MEETING – MINUTES

1. Executive Session – 6:00 pm

2. Business Meeting – 6:30 pm

Wednesday, July 15, 2026

Central County Campus,

400 SE College Way, Newport, OR 97366

Meeting Link: <https://oregoncoast.zoom.us/j/97589745162>

1. Executive Session

A. Call to Order & Roll Call – A quorum was present

- The Board Clerk called the Executive Session to order at the request of the Board Chair at 6:02 pm.
- Board discussion
- The Board Clerk closed the Executive Session at 6:18 pm.

2. Business Meeting

A. Call to Order

- The Board Clerk called the Business Meeting to order at the request of the Board chair at 6:30 pm

B. Introduction

- Board roll call – A quorum was present
- President's welcome – Marshall Mease Roache
- Swearing in Election of Chair and Vice Chair (ORS 341-283)
- [Approval of the June 24, 2026 Business Meeting Minutes](#)
 - Approved. See the attached roll call vote record.
- Finalize agenda
 - Item B.c. was moved to Agenda Item G.d. with no objection

C. Communications

- Public comment opened
 - No public comments, written or oral were received
- Public comment closed
 - No President's response was provided

D. College Reports

- [Financials Through Qtr. #3, Fiscal Year 2025-2026](#) – Robin Gintner
 - See report (hyperlinked)*
- [Your College Store](#) – Sharon Hahn
 - See report (hyperlinked)*
- [Engagement, Marketing and Community Ed](#) – Dave Price
 - See report (hyperlinked)*
- [OCATT & Renovations Update](#) – Marshall Mease Roache
 - See report (hyperlinked)*
- [OCCA July Board Report](#) – Marshall Mease Roache
 - See report (hyperlinked)*
- [President's Report](#) – Marshall Mease Roache
 - See report (hyperlinked)*

E. Information & Discussion Items

- Board of Education Summer Work Session - Marshall Mease Roache

F. Board Reports

- None



OREGON COAST

BOARD OF EDUCATION

Debbie Kilduff, Chair
Paul Schuytema, Vice Chair
Patrick Alexander
Chris Chandler
Richard Emery
Marion Mann
Bud Shoemaker

PRESIDENT

Dr. Marshall Mease Roache

VISION

Shaping the Future Through Learning

MISSION

At Oregon Coast Community College, we equip students for success by providing educational pathways and supports in response to the evolving needs of Lincoln County and beyond.

BOARD GOALS 2023 – 25

1. Support the President in developing and advancing a new General Obligation Bond (GOB) Measure concurrent with payoff of the current GOB, sufficient in scope to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).
2. Complete the review process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.
3. Provide oversight and support for College momentum in addressing NWCCU recommendations (2020) and ensuring a successful 7-year reaccreditation review in 2026.
4. Support the President in reducing the reliance on one-time funding as a budget-balancing tool as part of the annual budgeting process of the college, seeking a target goal of less than 7% by FY2026-27.

OREGON COAST COMMUNITY COLLEGE BOARD OF EDUCATION MEETING Wednesday, July 15, 2026, 6:00 pm

G. Action Items

- a. Consent Agenda - Annual Approvals (2026-2027), as detailed on page 3.
 - i. Approved. See the attached Consent Agenda and roll call vote record.
- b. Board Policy 3522 - Immigration Enforcement Notification
 - i. Approved. See the attached roll call vote record.
- c. Board Policy 7610 Assistance with Federal Law Enforcement Operations
 - i. Approved. See the attached roll call vote record.
- d. Swearing-in Election of Chair and Vice Chair (ORS 341-283)
 - i. Approved. See the attached roll call vote record.

H. Announcements and Future Meetings

The next regular meeting of the Oregon Coast Community College Board of Education is scheduled for Wednesday, September 16, 2026, at Central County Campus, 400 SE College Way, Newport, OR 97366, and via Zoom.

I. Adjournment

- a. The Board Clerk adjourned the meeting at 7:26 pm

** Denotes supporting documentation **

Standing informational updates for the Board of Education

➤ Upcoming events:

- **2026 Board Work Session**
 - Wednesday, August 12, 2026, 5 pm – 8 pm
- **Ribbon Cutting - OCCC's East County Location**
 - Friday, September 11, 2026 at 12 pm, additional details will be provided

➤ Contracts and purchases \$25,000 to > \$100,000

- None

➤ College staff changes (June 1, 2026 to June 30, 2026)

- New employees:
 - Jennifer Gormly, Assistant Registrar
- Employee separations:
 - Angela Siler, FT Faculty – Nursing
 - Jennifer Walker, Aquarist
 - Tom Boyce, PT Faculty – Computer Science
 - Becky York, CCLS Navigator
 - Crystal Bowman, Dean of Nursing & Allied Health
- Employee position changes:
 - Bruce Clemetsen, VPASA to PT – Program Developer
 - Alberto Flores, FT Faculty – Business to PT Faculty – Business

Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqo'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world.
December 2021



OREGON COAST
COMMUNITY COLLEGE

BOARD OF EDUCATION

Debbie Kilduff, Chair
Paul Schuytema, Vice Chair
Patrick Alexander
Chris Chandler
Richard Emery
Marion Mann
Bud Shoemake

PRESIDENT
Dr. Marshall Mease Roache

VISION
Shaping the Future Through
Learning

MISSION
At Oregon Coast Community College,
we equip students for success by
providing educational pathways and
supports in response to the evolving
needs of Lincoln County and beyond.

STRATEGIC PRIORITIES

1. Students at the Center – OCCC is a student-centered college.
2. Careers Built Here – Center for Trades Education is built and occupied. OCCC is known for launching careers on the coast.
3. Resourced and Ready – Our people, technology and facilities are student-ready, sustained by a strong fiscal foundation.
4. First Choice, Best Choice – OCCC is front of mind in Lincoln County for education and employment.
5. Sharks Make their Marks – OCCC positively impacts the quality of life in Lincoln County.

OREGON COAST COMMUNITY COLLEGE BOARD OF EDUCATION MEETING

Wednesday, July 15, 2026, 6:00 pm

ANNUAL APPROVALS

2026-2027

Consent Agenda

Summary:

At the July Board meeting each year, it is recommended that the College Board identify and/ or authorize the following housekeeping items. Some are required by Oregon State Statute, and those statutes have been identified. The College administration recommends that the following organizational list be approved for college operations for 2026-2027.

- A. Appoint the College President, Marshall Mease Roache, as the Oregon Coast Community College's District Clerk [ORS 332.515].
- B. Appoint the College Chief Financial Officer, Robin Gintner as the College Budget Officer [ORS 294.331], under the direction of College President, Marshall Mease Roache.
- C. Designate Miller Nash Graham & Dunn LLP and Macpherson, Gintner & Diaz, as the College's **legal counsel**.
- D. Designate Brown & Brown Northwest as the College's **Insurance Agent and PACE as the College's Insurance Company of Record**.
- E. Designate all banking institutions and the county custodial officer as defined by ORS 294.004(2) located within the College District as **authorized custodians** of college funds. In addition, designate the state local government investment pool as authorized custodian of college funds.
- F. Appoint Marshall Mease Roache (College President), Robin Gintner (Vice President of Administrative Service), Kristina Holton (Vice President of Academic and Student Affairs), and Dave Price (Vice President of Engagement) as authorized signatories for college funds. In addition, authorize the use of two facsimile signatures (Marshall Mease Roache, College President and Robin Gintner, Vice President of Administrative Services)
- G. Appoint Marshall Mease Roache (College President) as **authorized signer** for the grants and contracts.
- H. Designate the Board of Education as the college's **Local Public Contract Review Board** [ORS 279.055(2)].
- I. Appoint Clear Trail CPAs as the College's auditors.
- J. Appoint Patrick Alexander as the OCCC Foundation Liaison.
- K. Appoint Paul Schuytema as the OCCA Representative.
- L. Appoint Bud Shoemake as the Bond Liaison.

**OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Roll Call Vote Record**

Wednesday, July 15, 2026, 6:30 pm

Central County Campus

400 SE College Way, Newport, OR 97366

Meeting Link: <https://oregoncoast.zoom.us/j/97589745162>

The Board Clerk called the Business Meeting to order at the request of the Board chair at 6:30 pm

Roll Call - A quorum was present

Oregon Coast Community College Board of Education:

Name	Present	Excused	Unexcused
Debbie Kilduff, Chair	X		
Paul Schuytema, Vice Chair		X	
Patrick Alexander		X	
Chris Chandler	X		
Rich Emery	X		
Marion Mann	X		
Bud Shoemake	X		

Approval of the June 24, 2026 Business Meeting Minutes

Motion: Chris Chandler

Second: Bud Shoemake

- Motion carries

Name	Aye	Nay	Abstain	Excused
Debbie Kilduff, Chair	X			
Paul Schuytema, Vice Chair				X
Patrick Alexander				X
Chris Chandler	X			
Rich Emery	X			
Marion Mann	X			
Bud Shoemake	X			

Action Item a. – *Consent Agenda – Annual Approvals (2026-2027), as detailed on page 3 of the agenda.*

Motion: Chris Chandler

Second: Bud Shoemake

- Motion carries

Name	Aye	Nay	Abstain	Excused
Debbie Kilduff, Chair	X			
Paul Schuytema, Vice Chair				X
Patrick Alexander				X
Chris Chandler	X			
Rich Emery	X			
Marion Mann	X			
Bud Shoemake	X			

Action Item b. & c. – Board Policy 3522 - Immigration Enforcement Notification. & Board Policy 7610 – Assistance with Federal Law Enforcement Operations.

Motion: Chris Chandler

Second: Bud Shoemake

- Motions carries

Name	Aye	Nay	Abstain	Excused
Debbie Kilduff, Chair	X			
Paul Schuytema, Vice Chair				X
Patrick Alexander				X
Chris Chandler	X			
Rich Emery	X			
Marion Mann	X			
Bud Shoemake	X			

Action Item d. – Re-elect Debbie Kilduff as board Chair and Paul Schuytema as Vice Chair for a second one-term, consistent with past practice.

Motion: Chris Chandler

Second: Bud Shoemake

- Motion carries

Name	Aye	Nay	Abstain	Excused
Debbie Kilduff, Chair	X			
Paul Schuytema, Vice Chair				X
Patrick Alexander				X
Chris Chandler	X			
Rich Emery	X			
Marion Mann	X			
Bud Shoemake	X			

The Board Clerk adjourned the meeting at 7:26 pm