



OREGON COAST COMMUNITY COLLEGE

Board of Education Meeting - Agenda

Business Meeting - 6:00 pm

Wednesday, September 16, 2026

Central County Campus

400 SE College Way, Newport, OR 97366

Dr. Birgitte Ryslinge Board Room, Room 151

Meeting Link: <https://oregoncoast.zoom.us/j/92086551767>

BOARD OF EDUCATION

Debbie Kilduff, Chair
Paul Schuytema, Vice Chair
Patrick Alexander
Chris Chandler
Richard Emery
Marion Mann
Bud Shoemake

PRESIDENT

Dr. Marshall Mease Roache

VISION

Shaping the Future Through Learning

MISSION

At Oregon Coast Community College, we equip students for success by providing educational pathways and supports in response to the evolving needs of Lincoln County and beyond.

BOARD GOALS 2026 – 2027

1. Support the President in implementing and executing the General Obligation Bond (GOB) To address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).
2. Review the process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.
3. Provide oversight and support for OCCC momentum in addressing NWCCU ongoing reaccreditation review by advancing strategic priorities in line with the stated mission and values.

1. Business Meeting

A. Call to Order

- a. Board chair calls meeting to order

B. Introduction

- a. Board roll call
- b. President's welcome - Marshall Mease Roache
- c. Approval of the July 15, 2026 Business Meeting Minutes
- d. Finalize agenda

C. Communications

- a. Public comment opened
- b. Public written comment (as received)
- c. Public comment on agenda & non-agenda items (as received)
- d. Public comment closed
- e. President's response to public comment (if needed)

D. College Reports

- a. *College Strategic Plan: Update on Goals* – Dr. Kristina Holton
- b. *Student Success Metrics* – Dr. Kristina Holton
- c. *NWCCU Year 7, Institutional Effectiveness* – Dr. Birgitte Ryslinge
- d. *OCCATT & Renovation Update* – Nancy and Chris Giggy
- e. *President's Report* – Marshall Mease Roache

E. Information & Discussion Items

- a. Foundation Bylaws Amendment – First reading of a proposed amendment to Article IV, Section 1 of the Oregon Coast Community College Foundation Bylaws, increasing the maximum number of Foundation Board members from 15 to 19. Final action is anticipated at the October 2026 meeting – Patrick Alexander
- b. OCCC vision suggestion – “*Shaping a Better Future Through Learning*”

F. Board Reports

- a. Other board reports

G. Action Items

- a. *None*



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STRATEGIC PRIORITIES

1. Students at the Center

OCCC is a student-centered college.

2. Careers Built Here

Center for Trades Education is build and occupied. OCCC is known for launching careers on the coast.

3. Resourced & Ready

Our people, our technology and facilities are student ready, sustained by a strong fiscal foundation.

4. First Choice, Best Choice

OCCC is front of mind in Lincoln County for education and employment.

5. Sharks Make Their Marks

OCCC positivity impacts the quality of life in Lincoln County.

OCCC LOCATIONS

NORTH COUNTY CENTER

3788 SE High School Drive,
Lincoln City, OR 97367
541-994-4166

EAST COUNTY CENTER "ARCADIA"

1811 NE Arcadia Drive,
Toledo, OR 97391
541-867-8501

OCCC WELDING LAB | TOLEDO

625 N Bay Road
Toledo, OR 97391
541-867-8501

CENTRAL COUNTY CAMPUS

400 SE College Way,
Newport, OR 97366
541-867-8501

SOUTH COUNTY CENTER

3120 Crestline Drive,
Waldport, OR 97394
541-867-8501

H. Announcements and Future Meetings

The next scheduled meeting of the Oregon Coast Community College Board of Education will be Wednesday, October 21, 2026, at Central County Campus, 400 SE College Way, Newport, OR 97366 & via Zoom.

I. Adjournment

- Board chair adjourns meeting

** Denotes supporting documentation **

STANDING INFORMATIONAL UPDATES FOR THE BOARD OF EDUCATION

1. Upcoming events

- None

2. Contracts and purchases \$25,000 to > \$100,000

- None

3. College staff changes:

July 1 to July 31, 2026 and August 1 to August 30, 2026

- New employees:
 - Kristina Holton, Vice President – Academic & Student Affairs
 - AJ Mallozzi, FT Faculty – Natural Resources
- Employee separations:
 - Tracy Jones, Benefits Navigator & STEP Coordinator
 - Craig Watkins-Brandt – Pre-Apprenticeship Coordinator
- Employee position changes:
 - Sarah Robinson – Casual Hire to YCS Assistant (75%)

*Oregon Coast Community College acknowledges that we reside within the ancestral homelands of the Yaquina (Yaqa'n) and Alsea (Wusi'n) Tribes. Today, those tribal descendants are represented by The Confederated Tribes of Siletz Indians. We are honored for the opportunity to teach, learn, and work on their ancestral lands. We also recognize the ongoing contributions they make to the community, Oregon Coast Community College, and the world.
December 2021*



2023-2028 Strategic Priorities

2026-2027 Annual Planned Activities

Our Mission

At Oregon Coast Community College, we equip students for success by providing educational pathways and supports in response to the evolving needs of Lincoln County and beyond.

Vision

Shaping the Future Through Learning

PRIORITY 1: STUDENTS AT THE CENTER

1. Expand and diversify postsecondary course offerings at all Lincoln County high schools.
2. Advance OCCC from emerging Hispanic Serving Institution (HSI) status to full designation through the development and implementation of a strategic institutional framework.
3. Develop adult learners' instructional approaches and support systems.

PRIORITY 2: CAREERS BUILT HERE

1. Increase CTE capacity and enrollment by expanding pathways and access to careers in advanced technology and trades (OCATT programming).
2. Annually assess local needs in the trades and how the college and its strategic partners can meet them.
3. Ensure successful completion of the new career technical education building through responsible fiscal stewardship and effective management of project funding.

PRIORITY 3: RESOURCED & READY

1. Develop, review and update the comprehensive facilities plan.
2. Strengthen our campus culture of engagement by promoting health and wellness, fostering meaningful connections, and maintaining regular, transparent communication across the College.
3. Conduct comprehensive program reviews across all College areas to assess outcomes, report results, implement continuous improvement plans, and integrate planning and budgeting at every level to advance the College's Mission and Core Themes.

PRIORITY 4: FIRST CHOICE, BEST CHOICE

1. Tailor and expand engagement to highlight how OCCC can meet the unique needs of specific populations.
2. Improve student achievement through enhanced retention, student progression, and graduation outcomes.
3. Enhance onboarding experience and expand orientation of college operational areas for new employees.
4. Ensure systems of employee performance evaluation, professional development, and employee training are all operating effectively and contributing to a satisfied and engaged workforce.

PRIORITY 5: SHARKS MAKE THEIR MARKS

1. Conduct county-wide, community specific engagement events to determine local needs and priorities.
2. Develop, review and update academic pathways to expand programs which are of interest to students and meet the needs of the region.
3. Advance engagement with and support Lincoln County's key industry sectors.

2026 Annual Review of Core Theme Metrics

Oregon Coast Community College

Core Theme = Student Success

Report based on the OCCC Student Success Core Theme
Assessment and General Indicators of Student Success.

Data Notes

- Data provided by LBCC through our data support agreement.
- Data is publicly available on the [Oregon Community College Student Success Dashboard](#) maintained by LBCC.
- Data from most recent administration of CCSSE and SENSE and based on recent 2023 student cohort performance.
- All other metrics are based on the Fall 2024 cohort.
- The “cohort” consists of the students who enrolled in Fall term as first time credit-seeking, degree/certificate seeking students. Non-degree seeking students, high school program students, and dual credit courses are not included.

Measuring Student Success

Unified Student Success Core Theme Assessment and General Indicators of Student Success

Green Indicates Metric of Oregon Community College Student Success (OCCSSF) and Benchmarking Framework

Subobjectives	Indicators of Achievement	Achievement Thresholds	Method and Rationale
1. Students feel welcomed, included, engaged and supported	Indicator 1.1: New Students: Student ratings on SENSE for questions associated with inclusion and engagement.	Threshold 1.1: meet or exceed average of peer institutions for those responses related to Early Connections, Engaged Learning and Academic & Social Support Networks”	Early student experiences impact persistence and serve as meaningful leading indicators for persistence and completion. Assessed by key student engagement measures in SENSE (first term) and CCSSE (continuing).
	Indicator 1.2: Student ratings on SENSE and CCSSE for questions associated with quality and satisfaction with student support services.	Threshold 1.2: On SENSE and CCSSE, meet or exceed average of peer institutions for those responses related to student support services.	
2. Students transition successfully into OCCC.	Indicator 2.1: Fall to Winter retention.	Threshold 2.1: OCCSSF meet or exceed average of comparator colleges	Applied to all students in the OCCSSF Cohort, a leading indicator of student success. Disaggregated by race/ethnicity, Pell, gender, geography.
	Indicator 2.2: % of students earning all DFW's in 1 st Term	Threshold 2.2: Year over year improvement (decline).	
3. Students complete College level writing and math req. in 1 st year.	Indicator 3.1: % of students completing gateway writing in 1 st year	Threshold 3.1: OCCSSF meet or exceed average of comparator colleges	Meaningful leading indicator for retention and completion. Disaggregated for review and evaluation, but not for indicator measurement.
	Indicator 3.2: % of students completing gateway math in 1 st year	Threshold 3.2: OCCSSF meet or exceed average of comparator colleges for students completing MTH 105/111 w/in 1 st year.	
4. Students progress/ persist toward their educational goals.	Indicator 4.1: % of students completing 30 college level credits in 1 st year	Threshold 4.1: OCCSSF meet or exceed average of comparator colleges.	Meaningful leading indicators indicative of pace and persistence for retention and completion. Disaggregated for review and evaluation, but not for indicator measurement.
	Indicator 4.2: Fall to Fall persistence (less completers)	Threshold 4.2: OCCSSF meet or exceed average of comparator colleges.	
5. Students experience academic success	Indicator 5.1: % of students successfully completing w/in 3 years	Threshold 5.1: For OCCSSF meet or exceed average of comparator institutions.	Core lagging indicator of student success.
	Indicator 5.2: % of students successfully transferring w/in 3 years	Threshold 5.2: Meet or exceed average of OSSC comparator institutions.	

Revised 2025.04.11

Objective 1: Students feel welcomed, included, engaged and supported.

Indicator 1.1: New Students: Student ratings on SENSE for questions associated with inclusion and engagement “Meet” or “Exceed” average of peers.

Benchmarks: OCCC score v. Avg of Top 10% of Participating Colleges

Early Connections: 65.5 v 66.9

Engaged Learning: 55.5 v 61.4

Academic & Social Support: 58.8 v 58.9

Highest Aspects:

At least one staff knows my name: 82.3 v 52.8

Discussed an assignment or grade with instructor: 76.1 v 67.2

Lowest Aspects:

Worked with other students on a project/assignment in class: 58.0 v 71.3

Participated in a required study group outside of class: 8.7 v 17.4

Objective 1: Students feel welcomed, included, engaged and supported.

Indicator 1.2: Student ratings on SENSE (F2023) and CCSSE (SP2024) for questions associated with quality and satisfaction with student support services.

CCSSE: Item: OCCC Mean v Small College Mean (scale of 1-4)

- Providing the supports you need to help you succeed at this college: 2.72 v 3.18
- Encouraging contact among students from different economic, social, and racial or ethnic backgrounds: 2.67 v 2.76
- Helping you cope with your non-academic responsibilities : 2.01 v 2.26
- Providing the support you need to thrive socially: 2.13 v 2.47
- Providing the financial support you need to afford your education: 2.51 v 2.79
- Academic advising/planning: 2.06 v 1.65
- Career counseling: 0.54 v 0.6

Objective 1: Students feel welcomed, included, engaged and supported.

Indicator 1.2: Student ratings on SENSE (F2023) and CCSSE (SP2024) for questions associated with quality and satisfaction with student support services.

SENSE: Item: OCCC Mean v Small College Mean (scale of 1-5)

- The very first time I came to this college I felt welcome: 4.43 v 4.26
- The college provided me with adequate information about financial assistance: 3.87 v 3.83
- A college staff member helped me determine whether I qualified for financial assistance: 3.46 v 3.50
- At least one college staff member (not an instructor) learned my name: 4.27 v 3.69
- I was able to meet with an academic advisor at times convenient for me: 4.25 v 4.16
- An advisor helped me to select a course of study, program, or major: 4.38 v 4.12
- An advisor helped me to set academic goals and to create a plan for achieving them: 3.79 v 3.77
- An advisor helped me to identify the courses I needed to take during my first semester/quarter: 4.11 v 4.28
- A college staff member talked with me about my commitments outside of school (work, children, dependents, etc.) to help me figure out how many courses to take: 3.41 v 3.27

Objective 2: Students transition successfully into OCCC.

Indicator 2.1: *Fall to Winter retention.*

Overall: OCCC's Fall to Winter retention rate improved and at a faster rate than peers.

25-26: 70% v 73%

24-25: 64% v 70%

Success (no difference or better than comparators)

Age: 20-24

Gender: Male Identifying

Race/Ethnicity: Black or African American, Two+ Races, and White

Pell Recipients

First Generation (listed as needing improvement last year)

Improvement (no difference or better than comparators)

Gender: Female Identifying and Other Identifying

Race/Ethnicity: Hispanic/Latino, and American Indian or Alaskan Native

Objective 2: Students transition successfully into OCCC

Indicator 2.2: % of students earning **all DFW's in 1st Term** (disaggregated by race/ethnicity, Pell, gender, geography.)

Note: We are working with LBCC for demographic data and to look at each term's new students.

24-25: 16%

Gender: Female lower percent than male

Race/Ethnicity: American Indian or Alaskan Native only group above the overall

Age: 19 and under had 18% DFW rate

Pell: no difference between Pell and No Pell

First Generation: First Generation students had 19% DFW rate

Objective 3: Students complete College level writing and math req. in 1st year.

Indicator 3.1: % of students completing **gateway writing** in 1st year (Fall 2023 cohort).

Overall: (OCCC v Comparators):

25-26: 36% v 41%

24-25: 29% v 34%

Success (no difference or better than comparators)

Male Identifying (identified as below the average and needing improvement last year)

Pell recipients

Age 19 and under

Race/Ethnicity: American Indian/Alaskan, Asian, Native and Two+ Race

Improvement (no difference or better than comparators)

First Gen

Age = 25+

Race/Ethnicity: Hispanic/Latino

Objective 3: Students complete College level writing and math req. in 1st year.

Indicator 3.2: % of students completing gateway math in 1st year (Fall 2023 cohort).

Overall (OCCC v Comparators):

25-26: 20% v 23%

24-25: 11% v 24%

Success (no difference or better than comparators)

Male Identifying (identified as below the average and needing improvement last year)

Age: 19 and under

Race: Two or More Races

First Generation

Pell recipients

Improvement (no difference or better than comparators)

Age: Over 20

Race/Ethnicity: Hispanic/Latino

Objective 4: Students progress/ persist toward their educational goals.

Indicator 4.1: % of students completing 30 college level credits in 1st year.

Note: the % of students completing 12 credits in the 1st term has risen from 20% in 2021 to 40% in 2024-25. Our comparators have move from 32% to 40%.

Overall:

25-26: 57% v 44%

24-25: 35% v 35%

Success (no difference or better than comparators)

Pell Recipients and Student Not Receiving Pell

All gender categories above the average of comparators

All age categories above the average of comparators

All races above the average of comparators

First Generation and Not First Generation

Objective 4: Students progress/ persist toward their educational goals.

Indicator 4.2: **Fall to Fall** indicator measurement for persistence (less completers).

Overall:

25-26: 60% v 54%

24-25: 43% v 43%

Success (no difference or better than comparators)

First Generation and Not First Generation

Pell Recipients and Non-Pell Recipients

Male and Female Identifying

Age: All age groups above the average of comparators

Race/Ethnicity: All races at or above the average of comparators

Improvement (no difference or better than comparators)

Other Identifying Gender

Objective 5: Students experience academic success

Indicator 5.1: % of students successfully completing w/in 3 years (Fall 2022 cohort).

Overall:

25-26: 28% v 26%

24-25: 23% v 17%

Success (no difference or better than comparators)

Pell Recipients and Non-Pell Recipients

Male and Female Identifying

Not First Generation

All Age Categories; 25+ above the average of comparators

Race/Ethnicity: Hispanic/Latino, Two+ Races

Pell and No Pell students

Improvement (no difference or better than comparators)

First Generation

Race/Ethnicity: White

Objective 5: Students experience academic success

Indicator 5.2: % of students successfully transferring to a 4-year w/in 3 years (Fall 2022 cohort).

Overall:

25-26: 9% v 9% (Fall 2022 cohort)

24-25: 14% v 12% (Fall 2021 cohort)

Success (no difference or better than comparators)

First Generation and Non-First Generation

Non-Pell Recipients

Female Identifying

Age: 25+

Race/Ethnicity: American Indian/Alaskan Native, White

Improvement (no difference or better than comparators)

Pell Recipients

Male Identifying

Age: 19 and under

Race/Ethnicity: Hispanic/Latino, Two+ Races

Actions Impacting Improved Metrics

- **Realigning grant efforts:** First Gen Student Success (FGSS), The Ford Family Foundation- Rural Male Success, Career Pathways, Roundhouse
- New student **Case Management and Early Alert software** and process redesign.
- Faculty reminders and Success Coach connections with students during the term for course support conversations.

Adapating to the Metrics

- Growing clubs and leadership opportunities for students to increase sense of community.
- Review growth in faculty adoption of active learning strategies.
- Enhanced accessibility of Canvas shells and website.
- Review of Multiple Measures to ensure accurate placement.
- Course scheduling to accommodate smooth program pathways.

ACCREDITATION UPDATE

Accreditation Update to the OCCC Board of Education

September 16, 2026

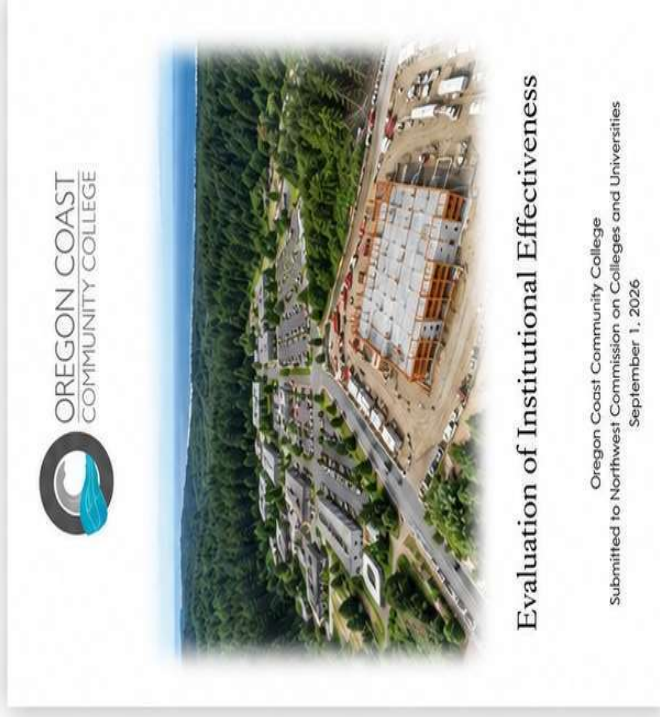
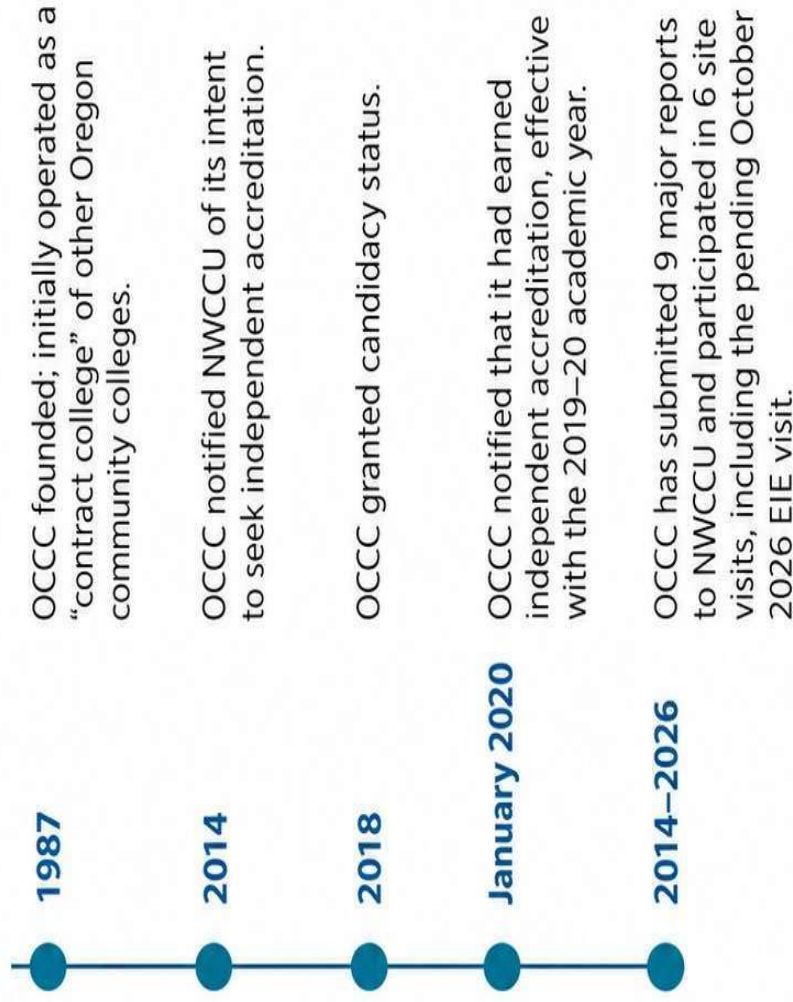
Dr. Birgitte Ryslinge
Accreditation Liaison Officer & President Emerita



OREGON COAST
COMMUNITY COLLEGE

OCCC Accreditation: From Past to Present

HISTORY OF INSTITUTIONAL ACCREDITATION



For more information, visit the
OCCC Accreditation webpage:
[https://oregoncoast.edu/about/administration/
accreditation-status/](https://oregoncoast.edu/about/administration/accreditation-status/)

Standards and Recommendations

STANDARD 1

Student Success, and Institutional Mission and Effectiveness

Mission • Student success • Learning • Achievement • Institutional effectiveness

STANDARD 2

Governance, Resources, and Capacity

Governance • Institutional capacity • Resources • Support for student success

FOUR RECOMMENDATIONS

1

Program and Service Area Evaluation

2

Assessment of Student Learning

3

Integrated Planning

4

Employee Performance Evaluation, Professional Growth and Support

Changes at the Northwest Commission

01

From Regional to Institutional Accreditation

NWCCU's role has expanded beyond its historical regional scope to serve institutions across the United States.

02

Updated Standards of Accreditation

Effective January 2027

03

Updated Accreditation Cycle

From 7 years to 8 years

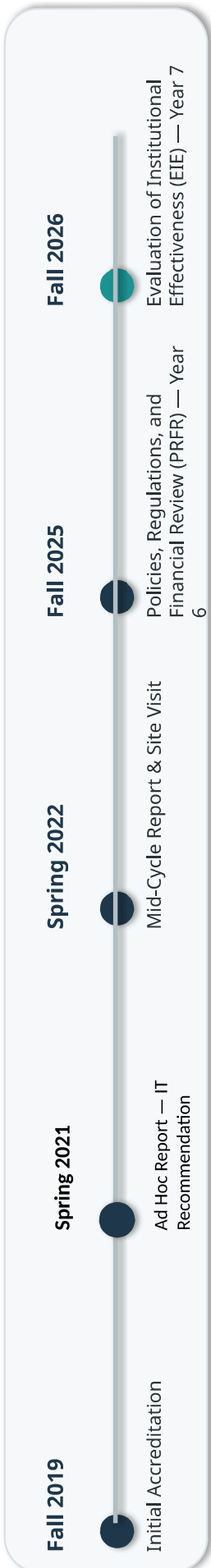
04

A New Name: Northlight

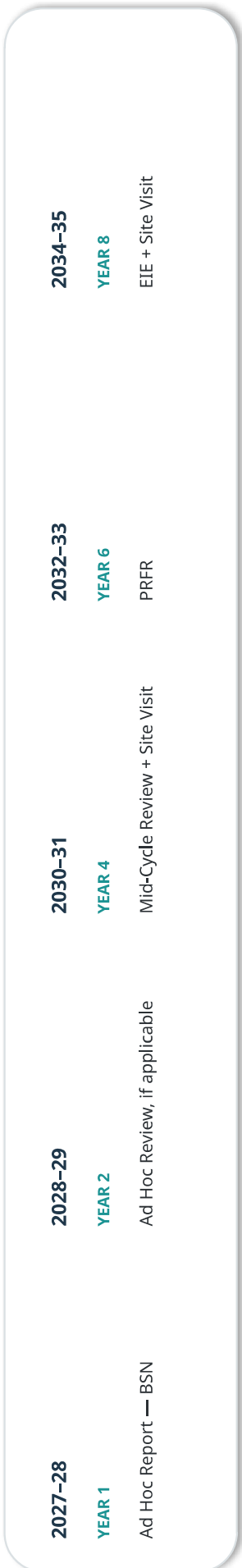
Northlight name change effective January 2027

OCCC Fall 2026 and Looking Ahead

OCCC CURRENT 7-YEAR CYCLE

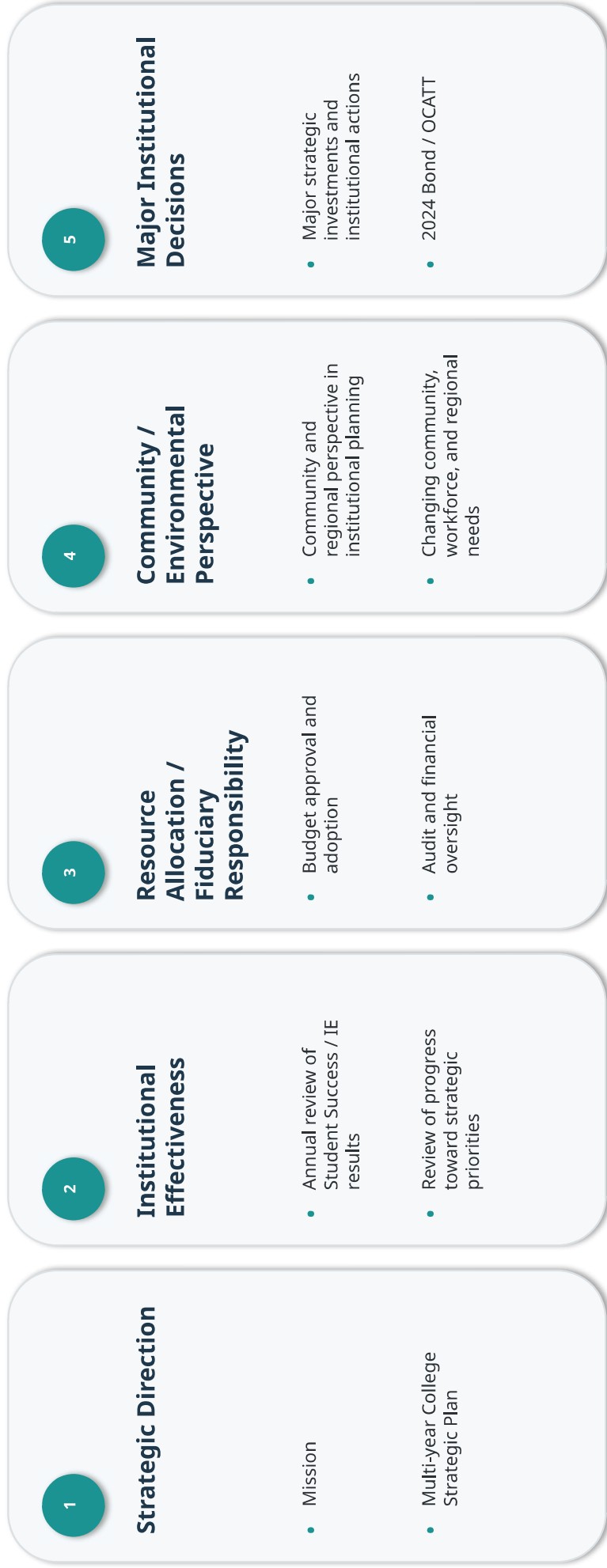


OCCC NEXT 8-YEAR CYCLE



Annual Reports are submitted each year; only the formal review points are shown above.

The Board's Role in Accreditation



College Participation in the EIE Site Visit

A quick look at the coordination across people, topics, parallel tracks, and two campus locations.

MONDAY, OCTOBER 26 | NEWPORT CAMPUS

TIME	TRACK 1 — NEWPORT	TRACK 2 — NEWPORT
8:00–8:15	Peer Team arrival + workspace setup — arrival + workspace setup	—
8:15–9:00	Opening Meeting + Breakfast	—
9:15–10:00	Board Forum (R3) — Board Forum (R3)	HR / Evaluation & Employee Support (R4) — employee support (R4)
10:15–11:15	Mission / Environmental Monitoring / External Input / Strategic Initiatives (R3)	OPEN
11:15–12:00	OPEN — OPEN	Operational Planning / SPAR / Resource Allocation (R1, R3) — Ops (R1, R3)
12:30–1:00	Open	Lincoln City departure / travel
1:00–1:50	Faculty Forum — FIXED — Faculty Forum — FIXED	Newport Facilities/IT + Campus Tour / Library — FIXED — Library — FIXED
2:00–2:50	Student Learning Assessment & Curriculum (R1, R2)	OPEN
3:00–3:50	Internal Governance / Participatory Governance (R3) — Governance (R3)	OPEN
4:00	Peer Team Time	—

College Participation in the EIE Site Visit

A quick look at the coordination across people, topics, parallel tracks, and two campus locations.

TUESDAY, OCTOBER 27 | NEWPORT + LINCOLN CITY

TIME	TRACK 1 — NEWPORT	TRACK 2 — AM NEWPORT / PM LINCOLN CITY
8:00–8:50	CEO Meeting — Marshall Roache	Academic Leadership
9:00–9:50	Student Forum — FIXED	ALO / Institutional History
10:00–10:50	Staff Forum — FIXED	GE / ILO Assessment (R2)
11:00–11:50	Student Support / Advising / Financial Aid	OPEN
12:00–12:30	Lunch	Lunch
12:30–1:00	Open	Lincoln City departure / travel
1:00–1:50	Distance Education / RSI	Lincoln City Site Visit Tue 1:00–2:30 plus travel
2:00–2:50	IE / Student Achievement Data (R3)	Lincoln City Site Visit
3:00–3:50	Student Affairs Leadership	Union Leadership — 3:00–3:30
4:00	Peer Team Time	—

WEDNESDAY, OCTOBER 28 | CEO / PRE-EXIT / CAMPUS EXIT

By 11:00 AM	CEO / final CEO conversation	Peer-team pre-exit deliberation	Campus exit meeting	Visit concludes
OREGON COAST COMMUNITY COLLEGE				
8				

QUESTIONS?

Oregon Coast Community College

September 16, 2026



Oregon Coast Community College Bond Projects Project Manager's Report



Report Date: September 8, 2026

GENERAL OVERVIEW

Phase 2 construction of the new OCATT building continues with exterior wall construction nearly complete as well as ceiling structure and placement of ADLT roof panels. Construction of roof structure will continue through the end of the month. Exterior siding and roofing will be completed in October and then the majority of work will shift to the interior of the building. The building will be ready for shop equipment move-in and utility connection starting in March 2027. Completion of construction for occupancy is scheduled for June 2027.

Priority HVAC equipment and controls replacement is being completed in all buildings. Faulty existing equipment repair is delaying completion in some zones. The contractor expects work to be completed for proper HVAC operation before classes begin. Some faulty equipment replacement will occur in October.

Priority Access Controls & Security replacement is in progress in all buildings. All work is scheduled for completion this month before classes begin.

Summer 2026 Fix-It construction at North Center and AQS is scheduled to be completed this month before classes begin.

The 2027 Renovations to the Central Campus and North Center are in design with completion expected in December for permitting and bidding. Construction will be executed next summer.

INTEGRITY MANAGEMENT SOLUTIONS LLC

18525 Van Horn Road, Alsea, Oregon 97324
(541) 452-1919 (541) 760-5885

915 SW Rimrock Wy, Redmond, OR 97756
(541) 207-7084

Oregon Coast Community College Bond Program Project Manager's Report

BUDGET

The current bond program budget summary is shown on the next page. Significant changes since last month are described below.

Income

No changes.

Current Budgets

There were no significant changes to the active project budgets last month.

The 2027 Renovations budget hasn't been included in the Master Budget spreadsheet yet. The available budget for these projects is \$5.61M. The soft costs for design, permitting, consultants, fees and contingency are estimated to be 20% of the construction cost. Therefore, the estimated funds for construction alone are \$4.68M. The list of priority projects selected by the OCCC Executive Leaders that fit within this construction budget are listed under *Summer 2027 Renovation Projects* in the Project-Specific Activity section later in this report.

Committed Costs

The only significant change in Committed Costs last month was an increase of \$422k to the Central Campus construction cost. This was for the 2027 Renovations design fee.

To date, \$39.7 million has been committed. Included in this value are the following contracts with local businesses in Lincoln County:

- Ground FX Landscaping \$20,961
- JCC Construction \$859,674
- Three Rocks Electrical & Plumbing \$500,108
- RK Excavation \$1,013,510

Aside from the local contractors listed above, two local carpenters were active on the project last month working for a non-local subcontractor.

Actual Costs

To date, \$18.7 million has been spent which is 47% of the total Committed Costs.

Oregon Coast Community College Bond Program Project Manager's Report

OSCC Bond Program Budget Summary - Updated September 8, 2026

Budget Income Elements

	Original Budget	Current Budget	Actual To-Date	Notes
Bond Sale	\$ 33,100,000.00	\$ 36,262,284.40	\$ 36,262,284.40	Bond sale date of August 15, 2024. Current budget includes premium from bond sale of \$3,162,284.40.
State Matching Grant	\$ 8,000,000.00	\$ 8,000,000.00		
Interest on Bond Proceeds	\$ -	\$ 2,508,859.51	\$ -	Projected interest value added 10/24.
Energy Trust Incentives	\$ -	\$ 6,400.00	\$ 6,400.00	ETO incentive of \$2,500 for OCATT energy charette plus \$3,900 for AQS boiler replacement.
CLPUD EV Charger Grant for OCATT	\$ -	\$ 18,000.00		Awarded July 2026.
Totals	\$ 41,100,000.00	\$ 46,795,543.91	\$ 36,268,684.40	

Original Project Budgets

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 12,309,000.00	\$ 3,740,600.00	\$ 534,200.00	\$ 942,290.00	\$ 291,300.00	\$ 17,817,390.00
Soft Costs	\$ 1,510,900.00	\$ 1,009,962.00	\$ 144,234.00	\$ 254,418.00	\$ 78,651.00	\$ 2,998,165.00
Furnishings & Equipment	\$ 250,000.00				\$ -	\$ 250,000.00
Construction Inflation	\$ -	\$ 299,248.00	\$ 42,736.00	\$ 75,383.00	\$ 23,304.00	\$ 440,671.00
Owners Contingency	\$ 1,830,100.00	\$ 374,060.00	\$ 53,420.00	\$ 94,229.00	\$ 29,130.00	\$ 2,380,939.00
Total Original Project Budget	\$ 15,900,000.00	\$ 5,423,870.00	\$ 774,590.00	\$ 1,366,320.00	\$ 422,385.00	\$ 23,887,165.00
Note: Original budgets taken from 2023 GLAS Architects Assessment.						Non-Project Costs \$ 100,000.00
						\$ 23,987,165.00

Current Budgets

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 24,693,386.63	\$ 4,513,237.26	\$ 2,347,521.22	\$ 2,307,809.60	\$ 205,706.37	\$ 34,067,661.08
Design	\$ 2,850,041.00	\$ 714,680.16	\$ 96,505.00	\$ 262,840.00	\$ 35,905.00	\$ 3,959,971.16
Consultants	\$ 250,000.00	\$ 36,505.71	\$ 24,700.00	\$ 26,686.88	\$ 15,000.00	\$ 352,892.59
Project Management	\$ 750,422.55	\$ 142,139.42	\$ 66,655.61	\$ 70,128.08	\$ 6,928.51	\$ 1,036,136.93
Permits & Fees	\$ 300,000.00	\$ 892.97	\$ 2,131.97	\$ 5,623.76	\$ -	\$ 308,648.70
Furnishings & Equipment	\$ 785,600.00	\$ -	\$ 20,000.00	\$ -	\$ -	\$ 805,600.00
Owners Contingency	\$ 900,000.00	\$ 80,000.00	\$ 32,000.00	\$ 35,000.00	\$ -	\$ 1,047,000.00
Total Current Project Budget	\$ 30,529,450.18	\$ 5,487,455.52	\$ 2,589,513.80	\$ 2,708,088.32	\$ 263,539.88	\$ 41,578,047.70
						Non-Project Costs \$ 59,916.41
						\$ 41,637,964.11

Committed Costs To-Date

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 24,693,386.63	\$ 4,513,237.26	\$ 2,347,521.22	\$ 2,307,809.60	\$ 205,706.37	\$ 34,067,661.08
Design	\$ 2,850,041.00	\$ 714,680.16	\$ 96,505.00	\$ 262,840.00	\$ 35,905.00	\$ 3,959,971.16
Consultants	\$ 235,128.32	\$ 36,505.71	\$ 24,700.00	\$ 26,686.88	\$ 15,000.00	\$ 338,020.91
Project Management	\$ 750,285.31	\$ 142,139.42	\$ 66,655.61	\$ 70,128.08	\$ 6,928.51	\$ 1,036,136.93
Permits & Fees	\$ 252,058.69	\$ 892.97	\$ 2,131.97	\$ 5,623.76	\$ -	\$ 260,707.39
Furnishings & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Committed Costs	\$ 28,780,899.95	\$ 5,407,455.52	\$ 2,537,513.80	\$ 2,673,088.32	\$ 263,539.88	\$ 39,662,497.47
						Non-Project Costs \$ 59,916.41
						\$ 39,722,413.88

Actual Costs To-Date

	OCATT Building	Central County Campus	Aquarium Building	North County Center	South County Center	Total
Construction	\$ 6,416,603.36	\$ 3,537,454.07	\$ 2,149,619.71	\$ 2,015,269.56	\$ 196,529.90	\$ 14,315,476.60
Design	\$ 2,508,515.40	\$ 287,920.42	\$ 96,505.00	\$ 250,700.85	\$ 35,905.00	\$ 3,179,546.67
Consultants	\$ 172,917.09	\$ 16,347.68	\$ 4,313.00	\$ 6,630.13	\$ 1,560.00	\$ 201,767.90
Project Management	\$ 437,699.71	\$ 112,628.60	\$ 52,348.00	\$ 34,612.20	\$ 6,880.00	\$ 644,168.51
Permits & Fees	\$ 252,058.69	\$ 892.97	\$ 2,131.97	\$ 5,623.76	\$ -	\$ 260,707.39
Furnishings & Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Project Actual Costs	\$ 9,787,794.25	\$ 3,955,243.74	\$ 2,304,917.68	\$ 2,312,836.50	\$ 240,874.90	\$ 18,601,667.07
						Non-Project Costs \$ 59,916.41
						\$ 18,661,583.48

Oregon Coast Community College Bond Program Project Manager's Report

SCHEDULE

The Master Schedule for the Bond Program is shown below. This schedule shows the primary design and construction elements for the projects. Project elements with firm schedules are shown in color according to the key at the bottom of the schedule, and with start/finish dates. Other projected project activities are shown in gray.

Design and construction schedule for the Summer 2027 Renovations was updated this month.

OCCC Bond Program Master Schedule Updated September 2026

ACTIVITIES	Start	Finish	2025				2026				2027			
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
OCCAT Building														
Programming	1/24/25	3/31/25												
Schematic Design	4/14/25	6/13/25												
Phase 1 Sitework Design	6/23/25	7/31/25												
Phase 1 Sitework Bidding & Permitting	8/4/25	9/12/25												
Phase 1 Sitework Construction	9/24/25	11/14/25												
Phase 2 Building Design	7/28/25	11/7/25												
Phase 2 Building Bidding & Permitting	11/7/25	1/16/26												
Phase 2 Building Construction	3/25/26	9/29/26												
Phase 3 Interior Design	11/10/25	5/17/26												
Phase 3 Interior Bidding & Permitting	5/18/26	7/30/26												
Phase 3 Interior Construction	9/30/26	5/28/27												
Close-Out & Equipment Move-In	6/1/27	Aug-27												
Existing Facility Fix-It Packages														
2025 Projects - Completed	2/10/25	12/31/26												
2026 Projects (AQS & North)	1/5/26	Sep-27												
Existing Facility Priority Packages														
HVAC, Security & Access Controls	3/10/25	Sep-27												
Other Bond Projects														
Central & North Multiple Renovations	2/18/26	Sep-27												

Legend: Design Bidding & Permitting Construction Projected Activity

PROJECT-SPECIFIC ACTIVITY

OCATT Construction

Glulam column and beam installation has been completed. Column wrapping will be removed and replaced with plywood to protect the finish before construction proceeds.

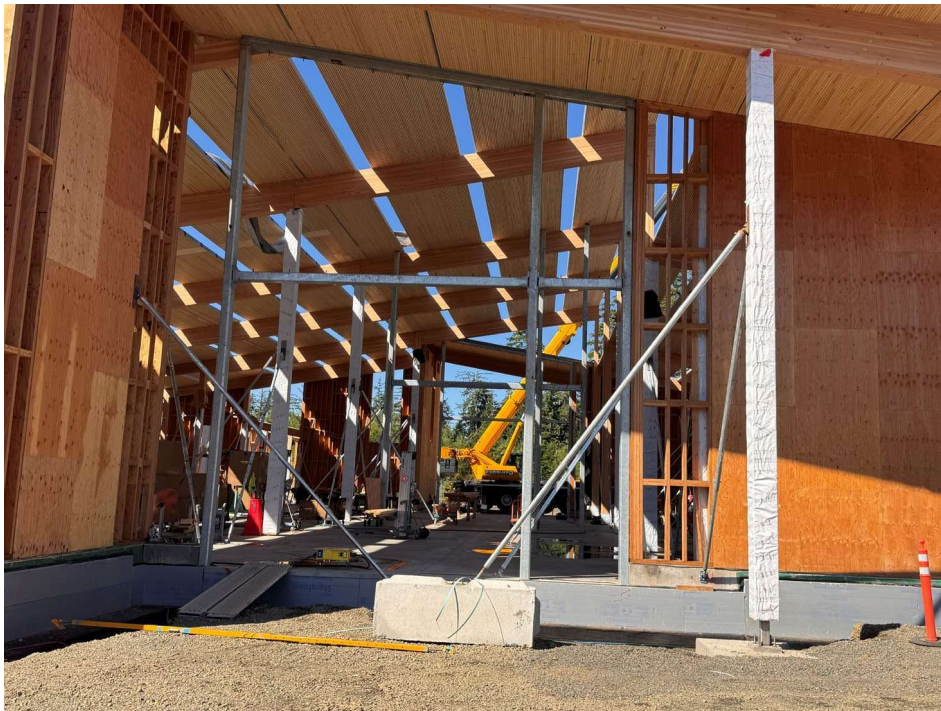


Exterior wall framing is nearly complete. The remaining openings will be infilled with storefront window systems.



Oregon Coast Community College Bond Program Project Manager's Report

The final sections of ADLT roof structure were placed this week. The underside of the ADLT panels are exposed finishes with ridges for acoustical properties. Gaps between panels are for utility chases.



Oregon Coast Community College Bond Program Project Manager's Report

Summer 2026 Renovations

Roof replacement at North Center is complete except for final finishes and punchlist items which will be completed next week.

AQS floor refinishing and lighting replacement has been completed.

Priority System Replacement Projects

HVAC equipment and controls upgrades in all buildings are complete and being commissioned. There were a number of unexpected equipment and control systems that needed to be replaced but the contractor believes all systems will be functioning before classes start this month. System commissioning and hand-off to Chris Rogers is expected to be completed in October.

Priority Access Controls and Security construction is being completed this month before classes begin.

Summer 2027 Renovation Projects

Design for the following renovations and improvements are in progress.

Central Campus Main Building

- Commons renovations including lighting replacement, removal of shelving units and new furniture
- Kitchen expansion with enhanced cooking capabilities
- Renovations to the bookstore, library, large lecture room, testing center, and administrative offices
- Addition of a lactation room

North Center

- Lobby and commons renovations including new furniture
- Adding food warming capabilities to the community room
- Addition of a lactation room

Design will be completed in December for permitting and bidding. Construction for these projects will be completed during summer 2027 to wrap-up the bond program.

Oregon Coast Community College Bond Program
Project Manager's Report

Communications

IMS monthly reports are being provided to the Board of Education and Bond Oversight Committee each month. Reports are also being published on the college website.



September 16, 2026

President's Board of Education Report

Dr. Marshall Mease Roache, President

The following is a summary of the activities I have been involved in on behalf of the college since August 12, 2026. This is not an exhaustive list of my daily work at the college. This list highlights specific activities that align with our college mission, vision, strategies and values.

Internal College Relations

Employee 1-on-1's – 35

Employee Groups/Events – 17

Board of Education Interactions - 5

External Relations/Partnerships and Collaboration

Community Member 1-on-1's – 7

Community Groups/Events – 21

Community Boards – 9

Professional Development

Community College Legislative Caucus, Oregon Capital – Salem, OR.

Dean's Conference – Florence, OR.

Special Events of Note

All-Manager's Leadership Training

Newport Boosters Fundraiser

Waldport Chamber Fundraiser

Lincoln County School District "Kick-off"

OSCC In-Service Day

East County Center Ribbon Cutting

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Lincoln City, Oregon 97367
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EAST COUNTY CENTER
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541-867-8501

Academic & Student Affairs Report

Dr. Kristina Holton, Vice President

Academic & Student Affairs

The initiatives outlined below reflect OCCC's continued commitment to expanding access, strengthening workforce and transfer pathways, enhancing student support services, and fostering student success throughout Lincoln County.

Academic Foundations & Student Success

In response to local survey data indicating that more students are choosing immediate employment over postsecondary education, OCCC is launching a Near Peer Outreach Program. The initiative will engage recent graduates as mentors and role models to help high school students better understand educational opportunities and see college as an attainable pathway.

The college is also introducing a redesigned New Student Welcome experience that emphasizes early connection, belonging, and community building through student-led activities, faculty engagement, and peer networking opportunities. Complementing these efforts is the development of a student storytelling publication featuring personal narratives from current students, helping incoming students see themselves reflected in the college experience and reinforcing the message that success at OCCC is achievable.

Academic Pathways & CTE

OCCC launched two new academic programs this year: an Associate of Science in Natural Resources and an Associate of Science Transfer degree in Psychology. The Natural Resources program is already strengthening connections with both Yakona and Oregon State University. At the college, we also hosted tribal youth participating in an environmental leadership camp, providing an opportunity to introduce students to educational pathways available at OCCC. Faculty professional development continues to evolve in response to faculty feedback and institutional priorities. This year's programming kicked off on September 14th and emphasizes instructional excellence, ongoing assessment work, and preparation for the college's upcoming accreditation visit.

OCCC was awarded a \$75,000 for the Short-Term Credential Grant to develop curriculum for the manufacturing industry, specifically focused on aluminum welding. The opportunity will expand our current welding offerings expected to begin offering its first modules in Summer 2027.

Aquarium Science & The Teaching Aquarium

OCCC was awarded a \$75,000 Workforce Investment grant to develop a new series of stackable short-term training certificates focused on aquaculture. The opportunity will provide workforce-focused training aligned with regional industry needs and is expected to begin offering its first modules in Summer 2027.

Significant facility improvements at the Teaching Aquarium are nearing completion, including upgraded climate control, lighting, and other infrastructure enhancements that support both student

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learning and animal care. Additionally, the program is modernizing animal record management through adoption of industry-standard software used by major aquariums nationwide, further strengthening student preparation for careers in the field.

Nursing & Allied Health

This fall kicks off our first group of seven OCCC students who are part of the BSN consortium. We are also looking to make adjustments to the EMT program which will allow students to complete both the basic and advanced coursework in one academic year.

Library & Learning Center Development

With the creation of the OCCC College Learning Center Strategic Plan, we have outlined how renovating the Library will allow for the development of a college Learning Center, which will serve as a centralized hub that connects students to a wide range of academic resources, and learning support services. At its core, the Learning Center initiative reinforces OCCC's commitment to equity, belonging, and student success by creating a welcoming environment where students feel supported, connected, and confident in seeking help when needed.

Curriculum Operations & Effectiveness

Dual Credit programming continues to expand for this academic year. The return of Eddyville Charter School to the Dual Credit program represents an important step in strengthening educational partnerships and increasing access throughout the region.

Financial Aid

Student access to financial resources continues to grow, which reduces barriers to enrolment. As of early September, the number of students receiving Oregon Opportunity Grants has increased by approximately 23% compared to last fall, while Oregon Promise Grant recipients have increased by approximately 15%.

Engagement Report

Dave Price, Vice President

None received.

Administrative Services Report

Robin Gintner, Vice President

Finance

The Finance Department is live in the new Sage accounting system and staff are still navigating the transition. The purchasing and accounts payable modules are 100% up and running, the grant module is a work in progress and the budget module will be implemented this Fall.

Everything has been submitted to the auditors for the FY 25-26 audit and sampling is taking place.

IT

The Barracuda email filtration system has been assessing and blocking incoming email. From August 1st through August 31st, 71,765 email messages were evaluated. None were archived during

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that time. 10,734 messages were blocked by Barracuda's threat filtering policies. 441 threats were remediated after delivery (pulled back out into use). A total of 5,417 Inboxes were protected, including targeted outside addresses.

The new Fortinet network is in, and it's a thing of beauty! It gives us full access to each protected port in the network fabric and has made networking with the various contractors very manageable.

Facilities and Public Safety

Central Campus and North Center HVAC controls are nearing completion and will be commissioned in the coming weeks.

Building access control is roughly 80% done at the Central Campus. The new alarm program has been fully programmed and is working well. A few hardware changes are needed and we are just waiting on those to complete the work.

The East County Center – Arcadia remodel in Toledo is wrapping up and will be ready for classes to start on September 21st. The interior has been painted, the bathrooms renovated and the old tile floors have been sanded and waxed. A few more small projects will take place to finish up. The OCATT roof deck is more than 85% complete. A few panels are just waiting on a small modification to a support beam before getting installed.

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Bylaws of Oregon Coast Community College Foundation

Article I. General

Section 1. Name. This Foundation shall be known as the Oregon Coast Community College Foundation, hereafter referred to as the Foundation.

Section 2. Purposes. The purposes of the Foundation are:

- A. To promote and further the development and advance the mission of Oregon Coast Community College (OCCC);
- B. To solicit, receive, and administer funds for charitable and educational activities for the benefit of students, staff, and faculty of OCCC;
- C. To conduct fundraising campaigns and to supervise and assist in fundraising programs for OCCC;
- D. To give, grant, and issue scholarships to students for study at OCCC;
- E. To provide funds for lectures, speeches, seminars, conferences, research, scientific and educational programs, surveys, investigations, and other activities for the education, enjoyment and benefit of OCCC, its students and faculty and the general public of Lincoln County;
- F. To provide funds for facility construction and improvements;
- G. To provide funds or other incentives that will promote faculty and staff development;
- H. To do and perform such acts as may be necessary or appropriate for carrying out the foregoing purposes of the Foundation and in connection therewith to engage in any lawful activity, none of which is for profit, for which foundations may be organized pursuant to the Oregon Nonprofit Corporation Act.

Section 3. Activities. The Foundation shall be restricted to activities of a charitable and educational nature consistent with the purposes of the Foundation. No part of the net earnings of the Foundation shall inure to the benefit of any private person or organization. No substantial part of the activities of the Foundation shall be carried out as propaganda or otherwise attempting to influence legislation. The Foundation shall not participate in, intervene in, publish, or distribute statements in any political campaign on

behalf of any candidate for public office. The Foundation shall not discriminate in any manner against any person based on race, creed, color, gender, national origin, marital status, disabilities, or other discriminations governed by law.

Article II. Offices

The principal office of the Foundation is at 400 SE College Way, Newport, OR 97366, Lincoln County, and State of Oregon. Said office may be changed as the College designates other space.

Article III. Membership

The Foundation shall have no members; provided, however, that the Board of Directors, hereafter referred to as the Board, by amendment to these Bylaws and/or the Articles of Incorporation may authorize and provide for members, and, in such event shall prescribe the qualifications, rights, privileges, immunities, and classes of members.

Article IV. Board of Directors

Section 1. Number. The Board shall consist of no fewer than nine or more than ~~nineteen~~ **fifteen** Directors.

Section 2. The OCCC President shall serve as an ex-officio member of the Board.

Section 3. Election. Directors shall be brought forward through a nomination process and elected by a majority vote of the Board. During the nomination process prospective Directors shall complete an application of interest.

Section 4. Term of Office. Each Director shall be elected to a three-year term. Term of office shall run from July 1 – June 30 for three years following. The Foundation Executive Director (FED) shall notify Directors three months prior to the end of their term and discuss whether they are interested in continuing on the Board in which case they shall be eligible for re-election.

Section 5. Leave of Absence. Any Director of the Foundation may request a leave of absence if the Director plans to miss more than two consecutive regular board meetings. The request must be in writing, including electronic communication, not to exceed six months and must be approved by the Board.

Section 6. Resignation. Any Director may resign at any time by written notice, including electronic communication, to the FED. Such resignation shall take effect at the time specified.

Section 7. Removal. A Director may be removed, with or without cause, at a regular meeting or

a meeting called expressly for that purpose, by a vote of two-thirds of the Directors in office. A Director is subject to removal when missing three or more consecutive meetings without cause or notification.

Section 8. Duties and Responsibilities. The business and affairs of the Foundation shall be managed and controlled by its Board of Directors. Subject to the provisions of the Oregon Nonprofit Corporation Act and the Articles of Incorporation and Bylaws of this Foundation, the Board shall do and perform every act and thing whatsoever which it shall deem necessary, expedient, or advisable to carry out the purposes of this Foundation.

A. All Directors agree to the Role Description as approved by the Board to include a commitment of time and financial support.

B. All Directors agree to abide by the confidentiality policy of the Board and hold in confidence all matters discussed during Board meetings unless given permission otherwise.

Section 9. Regular Meetings. A minimum of three regular meetings and one Annual Meeting and Retreat of the Board will be held each year. Directors are expected to attend no fewer than three meetings during the fiscal year.

Section 10. Annual Meeting and Retreat. The Annual Meeting and Retreat of the Board shall be held in the first quarter, on a date selected by the Board, for electing officers and for the transaction of such other business as may come before the meeting. The Retreat shall be in the place and at the time specified in the notice of said meeting.

Section 11. Special Meetings. Special meetings of the Board may be called by or at the request of the Board, the Executive Committee, FED, or the President, to be held at such place and time, as the person or persons calling such meeting shall specify.

Section 12. Notice. Notice of the Annual Meeting and Retreat of the Board shall be given at least ten days prior; notice of regular meetings shall be given at least seven days prior to the meeting date. Notice must be given in writing delivered personally, mailed or by any other means of electronic communication. Notice of special meetings of the Board shall be given at least three days prior to the meeting date; delivered the same as above. A Board member may decline or waive his or her meeting notification. The waiver must be in writing, signed by the member entitled to notice and entered in the minutes of the meeting.

Section 13. Quorum. A majority of the number of Directors (excluding those on leave of absence) in office shall constitute a quorum for the transaction of business at any meeting of the Board. If a quorum cannot be convened at the meeting, a majority of the Directors present may adjourn and reconvene the meeting at a time when a quorum can be established.

Section 14. Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board. Each member of the Board shall be entitled to one vote.

Section 15. Action by Written Consent. Any action which may be taken at a meeting of the Board, may be taken without a meeting if there is consent in writing or by electronic communications. Such action shall be signed by a majority of the Directors and be recorded in the minutes at the next meeting.

Section 16. Electronic Conference Meeting. Any Director of the Board may attend a regular, special, or retreat meeting of the Board by means of a conference call or similar communication equipment, which allows all participants to communicate with each other. Board Directors who need to attend a meeting by electronic conference should notify Foundation staff prior to the meeting so arrangements can be made.

Section 17. Presumption of Assent. A Director who is present at a meeting of the Board shall be presumed to have assented to the action taken unless he or she verbally dissents. Such dissent shall be entered in the minutes of the meeting.

Section 18. Compensation and Expenses. Directors shall serve without compensation. Expenses incurred in connection with performance of their official duties may be reimbursed from the Foundation budget to Directors upon approval of the Board of Directors or the Executive Committee.

Section 19. Conflict of Interest. The Conflict of Interest Policy of the Foundation governs a Director's possible or real conflict of interest.

Article V. Honorary/Emeritus Directors

Section 1. Appointment and Tenure. The Foundation shall have such Honorary/Emeritus Directors as the Board shall determine and appoint. Honorary/Emeritus Directors shall be chosen based on distinction, achievement, special services, or outstanding interest in the Foundation and OCCC. Such Directors shall serve at the pleasure of the Board and shall hold no voting power. The Emeritus role is an honorary distinction that shall not attend Board meetings and shall not receive confidential information discussed in said meetings (including but not limited to meeting minutes, financial statements, financial gifts, donor/prospect information, or the specifics of fundraising efforts that are not public knowledge).

Article VI. Committees

Section 1. Appointment. The Board may appoint such committees as are deemed appropriate and shall define their charge.

Section 2. Executive Committee. The Executive Committee shall consist of the President, President-Elect, Secretary, Treasurer, and Past President. The FED and College President shall also sit on this committee. The President of the Board presides at all meetings of the Executive Committee. Between meetings of the Board, the Executive Committee shall have and exercise the authority of the Board in the management of the Foundation. Exceptions include but are not limited to amendments to these Bylaws, election of Directors, election of Officers, and approval of the annual budget. Meetings of the Executive Committee may be held by means of a conference telephone call or similar communications equipment by means of which all persons participating in the meeting can communicate with each other.

Section 3. Committees. All committees shall consist of at least one Board Director who will serve as committee chair and appoint other non-Board members as deemed appropriate to the purpose of the committee. Committees will have agendas, maintain minutes, establish a budget, and report to the Board as appropriate.

Article VII. Officers

Section 1. Officers. The Officers of the Foundation shall be a President, President-Elect, Secretary, and Treasurer, each of whom shall be elected by the Board. The Past President is also an Officer of the Board.

Section 2. Election and Term of Office. The Officers of the Foundation shall be elected biennially by the Board at the Annual Meeting and Retreat, as per the following schedule: the President and President-Elect shall be elected in even-numbered years and the Secretary and Treasurer shall be elected in odd-numbered years. Except as provided below, each Officer shall hold office until his or her successor shall have been duly elected and accepted into office, or until he or she shall resign.

Section 3. Removal. Any Officer elected by the Board may be removed by the Board.

Section 4. Vacancies. A vacancy in any office because of death, resignation, or removal, may be filled by the Board for the un-expired portion of the term.

Section 5. President. The President shall preside at all meetings of the Board and the Executive Committee. The President shall sign, with the Secretary or any other authorized Officer of the Foundation, any contract or other instrument which the Board or Executive Committee has authorized to be executed; except in cases where, the signing and execution of a contract or other instrument has been especially delegated by the Board, Executive Committee, or by these Bylaws to some other Officer or agent of the Foundation, or shall be required by law to be otherwise signed or executed. The President shall perform such other duties as from time-to-time may be prescribed by the Board.

Section 6. President-Elect. In the absence of the President or in his or her inability, or refusal to act, the President-Elect shall perform the duties of the President. The President-Elect shall perform such other duties as from time-to-time may be prescribed by the Board.

Section 7. Secretary. The Secretary shall record the minutes of the meetings of the Board and verify that all notices are duly given in accordance with the provisions of these Bylaws, the Articles of Incorporation, or as required by law and perform other duties as from time-to-time may be prescribed by the President or the Board.

Section 8. Treasurer. The Treasurer handles the oversight of the financial accounts and reports of the Foundation. The OCCC Vice President of Administrative Services (VPAS) or his or her designee shall keep in the records belonging to the Foundation, full and accurate accounts of all receipts, disbursements and he or she or their designee shall deposit all money, and the Board may designate other valuable effects in the name of the Foundation in such depositories as for that purpose. The VPAS or his or her designee shall disburse the funds of the Foundation, taking proper vouchers for such disbursements and shall render to the Treasurer and Directors at the meetings of the Board, or whenever requested by them, an account of all transactions acting under the authorization of the Treasurer and of the financial condition of the Foundation. The Treasurer will review all financial transactions of the Foundation with the VPAS on a quarterly basis. The Treasurer shall present a written summary to the Board at each regularly scheduled meeting. The VPAS shall be an ex-officio member of the Finance Committee. The Treasurer shall be the Chair of the Finance Committee.

Section 9. Compensation and Expenses. Officers shall serve without compensation. Expenses incurred in connection with performance of their official duties may be reimbursed from the Foundation Budget to Officers upon approval of the Board or the Finance Committee.

Article VIII. Foundation Executive Director

Section 1. Foundation Executive Director. The Executive Director shall be the chief executive officer of the Foundation Board and, subject to the direction of the Board of Directors, shall be responsible for the general operation of the Foundation. The Foundation Executive Director (FED) shall serve the OCCC Foundation Board in an ex-officio and non-voting capacity.

Section 2. Foundation Executive Director/Foundation Director of Advancement - Dual Role. The Foundation Executive Director (FED) also serves as the Foundation Director of Advancement (FDA). A position description, describing the duties and responsibilities of the Foundation Director of Advancement, is available at the OCCC Human Resources Office.

Section 3. The FED reports to the OCCC Vice-President of Engagement.

Article IX. Indemnification of Directors and Officers

Section 1. General Provisions. Each director and officer of the Foundation now and hereafter in office and his or her heirs, executors, and administrators, shall be indemnified by the Foundation against all liabilities, costs, expenses, and amounts, including counsel fees, reasonably incurred by or imposed upon him or her in connection with or resulting from any action, suit, proceeding, or claim to which he or she may be made a party, or in which he or she may be or become involved by reason or his or her acts of omission or commission, or alleged acts or omissions as such director or officer, or subject to the provisions hereof, any settlement thereof, whether or not he or she continues to be such Director or Officer at the time of incurring such liabilities, costs, expenses, or amounts; provided that such indemnification shall not apply to liabilities incurred with respect to any matter to which such Director or Officer shall be finally adjudged in such action, suit, or proceeding to have been individually guilty of willful misfeasance or malfeasance in the performance of his or her duty as such Director or Officer; and provided, further, that the indemnification herein provided shall, with respect to any such suit, action, proceeding, or claim include reimbursement of any amounts paid and expenses reasonably incurred in settling any such suit, action, proceeding, or claim, when, in the judgment of the Board of Directors of the Foundation, such settlement and reimbursement appear to be for the best interests of the Foundation.

Section 2. Adjustments. Indemnification pursuant to this Article shall be reduced by the amount of any other indemnification or reimbursement of such Officer or Director of the liability and expense to which indemnification is claimed. The foregoing right of indemnification shall be in addition to and not exclusive of any and all other rights as to which any such Director or Officer may be entitled under any statute, agreement, or otherwise.

Section 3. Advancement of Expenses. Expenses incurred with respect to any claim, action, suit, or other proceeding of the character described in this Article may be advanced by the Foundation prior to the final disposition thereof upon receipt of any undertaking by or on behalf of the recipient to repay such amount unless it shall ultimately be determined that he or she is entitled to indemnification under this Article.

Section 4. Insurance. The Foundation shall purchase Directors Errors and Omissions insurance for the purpose of indemnification pursuant to this Article.

Article X. Contracts and Banking

Section 1. Contracts. The Board of Directors may authorize any Officer or Officers to enter into

any contract or execute or deliver any instrument in the name of and on behalf of the Foundation, and such authority may be general or confined to specific instances.

Section 2. Deposits. All funds of the Foundation shall be deposited in a timely manner to the credit of the Foundation in such banks, trust companies, or other depositories as the Board may choose.

Section 3. Checks. Such Officer(s) shall sign all checks, drafts, or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Foundation or Officers of the Foundation and do so in a timely manner as determined by the Board.

Section 4. Loans. No loan shall be made by or to this Foundation and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances; provided, however, no loans shall be made by the Foundation to its Directors or Officers.

Article XI. Gifts

Section 1. Acceptance of Gifts. The Gift Acceptance Policy of the College governs the Foundation's acceptance of gifts. The Foundation will follow the College Gift Acceptance Board Policy 3820 that delegates authority to the College President to accept or decline gifts and donations offered to the College and may refer proposed gifts for consideration by the Board of Education to consider suitability.

Article XII. Accounting/Fiscal Year and Financial Reports

Section 1. Accounting/Fiscal Year. The accounting/fiscal year of the Foundation shall begin on the first day of July and end on the last day of June of each year.

Section 2. Accounting/Fiscal Review. At the end of the accounting/fiscal year, the books of the Foundation shall be closed and may be audited or reviewed by a certified public accounting firm selected by the Board. The audit report or any other financial reports shall be promptly delivered to each Foundation Director and College President. The Foundation shall permit the College to inspect all Foundation books and records at reasonable times. The Foundation shall provide such reports and information on its financial status and operations as required by the College President in order to assure conformance by the College and the Foundation within the provisions of this Agreement.

Section 3. Distribution of Funds. Funds may be requested from the Foundation in accordance with Article I, Section 2, Purposes of the Foundation.

Article XIV. Amendments

Section 1. Amendments. Per the terms of the agreement between OCCC and the OCCC Foundation, the Foundation must receive written approval from the College prior to making changes to the Bylaws. Once this written approval has been received, the Bylaws of the Foundation may be amended or repealed, and new Bylaws approved by the vote of a majority of the Directors in office at any meeting of the Board.

Section 2. Review of Bylaws. The Bylaws of the OCCC Foundation shall be reviewed every two years in odd numbered years no later than 60 days prior to July 1. Any change(s) to the Bylaws require College Board approval before approval by the Foundation Board at the Annual Meeting and Retreat or any other meeting of the Board.