OREGON COAST COMMUNITY COLLEGE

Board of Education Meeting – Minutes (Draft)

Business Meeting – 6:00 pm

Wednesday, November 18, 2026

Central County Campus

400 SE College Way, Newport, OR 97366

Dr. Birgitte Ryslinge Board Room, Room 151

Meeting Link: https://oregoncoast.zoom.us/j/93887079261

BOARD OF EDUCATION

Debbie Kilduff, Chair

Paul Schuytema, Vice Chair

Patrick Alexander

Chris Chandler

Richard Emery

Marion Mann

Bud Shoemake

PRESIDENT

Dr. Marshall Mease Roache

VISION

Shaping a Better Future Through Learning

MISSION

At Oregon Coast Community College, we equip students for success by providing educational pathways and supports in response to the evolving needs of Lincoln County and beyond.

BOARD GOALS 2026–2027

1. Support the President in implementing and advancing the General Obligation Bond (GOB) to address the facility needs of OCCC for the next 20 years (including the new trades education facility in Newport).

2. Review the process for Board Policy updates, using staff recommendations and the OCCA Board Policy Service to ensure all necessary policy areas are addressed and recency within 5 years is maintained.

3. Provide oversight and support for OCCC momentum in addressing NWCCU ongoing reaccreditation review by advancing strategic priorities in line with the stated mission and values.

1. Business Meeting

A. Call to Order

The Board Chair, Debbie Kilduff, called the Business Meeting to order at 6:00 pm.

B. Introduction

a. Board roll call – A quorum was present.

b. President's welcome – Marshall Mease Roache

c. Approval of the October 21, 2026 Business Meeting Minutes

   i. Approved unanimously. See the attached roll call vote record.

d. Finalize agenda

C. Communications

a. Public comment opened

b. Public comment on agenda & non-agenda items

   i. None received

c. Public comment closed

d. President's response to public comment

   i. None needed

D. College Reports

a. Student Success, Equity & Inclusion – Kristina Holton and Ben Kaufmann

- Fall FTE is slightly below last fall, students 25 and older are the largest age group, followed by dual credit/early college students 19 and under, and enrollment spans all major county zip codes.
- Enrollment is increasingly female; initiatives to reach male students include Ford Family Foundation–funded student mentors visiting high schools, the Student Excellence Program, and new trades programming in the OCATT building.

b. Foundation Report – Dave Price

- The Foundation received $209,500 in recent grants and contributions, including a new $150,000 scholarship endowment from a Lincoln County couple and the first scholarship designated for Natural Resources students. Scholarships totaling $136,000 were awarded to 95 students, a 23% increase over last year.

c. OCATT & Renovation Update – Nancy Giggy

- The OCATT building remains on schedule and on budget, with about $900,000 remaining in owner's contingency. The interior is dry, insulated and at 65°F; roofing insulation will be complete by mid-December, and siding and interior finishes begin in December.
- Summer 2027 renovations include a Commons redesign with a new bookstore layout and kitchen area (the current bookstore space becomes food-only), an opened student services area with the U-desk removed and

STRATEGIC PRIORITIES

1. Students at the Center
OCCC is a student-centered college.

2. Careers Built Here
Center for Trades Education is built and occupied. OCCC is known for launching careers on the coast.

3. Resourced & Ready
Our people, our technology and facilities are student ready, sustained by a strong fiscal foundation.

4. First Choice, Best Choice
OCCC is front of mind in Lincoln County for education and employment.

5. Sharks Make Their Marks
OCCC positivity impacts the quality of life in Lincoln County.

OCCC LOCATIONS

NORTH COUNTY CENTER
3788 SE High School Drive, Lincoln City, OR 97367
541-994-4166

EAST COUNTY CENTER "ARCADIA"
1811 NE Arcadia Drive, Toledo, OR 97391
541-867-8501

OCCC WELDING LAB | TOLEDO
625 N Bay Road, Toledo, OR 97391
541-867-8501

CENTRAL COUNTY CAMPUS
400 SE College Way, Newport, OR 97366
541-867-8501

SOUTH COUNTY CENTER
3120 Crestline Drive, Waldport, OR 97394
541-867-8501

about nine new offices, and the basic skills room and administrative/engagement offices. Informational only; no board action taken.

d. OCCA Monthly Report – Paul Schuytema

- At the OCCA conference in Sunriver in early November, Dr. Kristina Holton and Amy Burbee received the Cam Preus Award for Women's leadership development, and Chris Chandler was recognized for 24 years of board service, the longest-serving honoree.
- Upcoming advocacy dates: January 28, Lunch and Learn for 2027 legislative session advocacy; March 3, OCCA Legislative Summit, Salem Convention Center; March 4, Community College Lobby Day, State Capitol. Informational only; no board action taken.

e. President's Report – Marshall Mease Roache

- Informational only; no board action taken.

E. Information & Discussion Items

a. Board Policy Updates – Joy Gutknetch (first reading)

i. BP 2355 Decorum (new) – Addresses quorum and audience conduct.

ii. BP 2720 Communications Among Board of Education Members – Updates rules for board member communication outside of meetings.

iii. BP 3410 Nondiscrimination – Adds immigration/citizenship status, gender expression, military/veteran status, and Oregon protected class language.

b. Foundation Bylaws Amendment – First reading of a proposed amendment to Article VI, Section 3 – Finance Committee

- The amendment formalizes the Finance Committee, chaired by the treasurer, with at least two additional board directors serving in an advisory capacity. It was approved by the Foundation Board on October 28, 2026. A vote is anticipated at the December meeting.

F. Other Board Reports & Comments from the Board

a. None

G. Action Items

a. None

H. Announcements and Future Meetings

The next regular meeting of the Oregon Coast Community College Board of Education is scheduled for Wednesday, December 16, 2026, at Central County Campus, 400 SE College Way, Newport, OR 97366, and via Zoom.

I. Adjournment

a. The Board Chair, Debbie Kilduff, adjourned the meeting at 6:37 pm.

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Roll Call & Vote Record
Wednesday, November 18, 2026, 6:00 pm

The Board Chair called the Business Meeting to order at 6:00 pm.

Roll Call – *A quorum was present*

Oregon Coast Community College Board of Education:

Name	Present	Excused	Unexcused
Debbie Kilduff, Chair	In-person		
Paul Schuytema, Vice Chair	In-person		
Patrick Alexander		X	
Chris Chandler	Virtual		
Richard Emery		X	
Marion Mann	In-person		
Bud Shoemake	Virtual		

Approval of the October 21, 2026 Business Meeting Minutes

Motion: Paul Schuytema
Second: Chris Chandler
– Motion carries (unanimous; Patrick Alexander and Richard Emery excused)

Name	Aye	Nay	Abstain	Excused
Debbie Kilduff, Chair	X			
Paul Schuytema, Vice Chair	X			
Patrick Alexander				X
Chris Chandler	X			
Richard Emery				X
Marion Mann	X			
Bud Shoemake	X			

Richard Emery arrived after voting and roll call took place.
The Board Chair, Debbie Kilduff, adjourned the meeting at 6:37 pm.

OCCC Board meetings are held in accordance with open meetings laws and with accessibility requirements. If a person with a disability needs assistance to participate in a meeting, please notify the President's Office at (541) 867-8532 at least 48 hours in advance. A sign-up sheet for those who wish to offer comments or testimony on any item will be available at the entrance.

Minutes submitted by: Jennifer Dolphin, Executive Assistant to the Board of Education

Approved by:

Dr. Marshall Mease Roache
Clerk of the Board of Education