



Writing/English Faculty Employment Opportunity

Employee Classification:	Faculty (Exempt Professional)
Position Status:	Full-time 9 month (continuous appointment track)
Salary:	Initial salary placement from \$40,698 to \$46,789 based on related experience. 2015–2016 faculty salary range - \$40,698 to \$70,856/year
Assignment Start:	September 15, 2016
Recruitment Closes:	Open until filled, first review June 6, 2016

Job Summary: Are you ready to help shape the future of higher education in Lincoln County?

Consider combining your academic expertise and your passion for education into a career in teaching at Oregon Coast Community College (OCCC)! We are looking for outstanding candidates for a full-time faculty position to lead our Composition/Literature Program beginning Fall Term 2016.

Oregon Coast Community College's mission is to equip students for success by providing educational pathways and supports in response to the diverse needs of our community. Through accessible and engaging programs, we enrich the economic and civic vitality of Lincoln County and beyond.

OCCC is on the path to independent accreditation (currently our programs and services are accredited through an agreement with Portland Community College) and we have plans for expansion to further fulfill our mission. Full-time faculty at OCCC are typically the only full time faculty in their discipline, and as such successful candidates will be those who seek to be leaders for their discipline(s), passionate teachers and advocates for student success, and engaged across the College and externally with the communities we serve.

To that end, we welcome and invite applicants who demonstrate commitment to the following (draft) faculty commitments for student success:

1. Creating an inclusive classroom environment that is sensitive to and respectful of student diversity.
2. An interest in teaching across the curriculum and interdisciplinary collaboration.
3. Giving students access to learning where and when it supports their success (days, evenings, weekends; at all of our locations; as well as on-line).
4. A passion for pedagogy and commitment to continuous improvement.
5. Excitement about technology; already savvy or excited to learn.
6. Collaborative engagement outside of the classroom to improve institutional outcomes for our students and staff.
7. An entrepreneurial mindset and propensity to “see what is possible”.
8. Faculty ownership and leadership in the classroom, discipline, and College.
9. Collegiality and respect for everyone.
10. Excited about and committed to advancing OCCC’s future: independent accreditation, growth in access and programs, and a great place to work.

Does this sound like a community you would like to be a part of?

If you meet the qualifications outlined below, please apply:

Minimum Qualifications (must have to be considered)

- MFA, MA, PhD in English, Literature, or Rhetoric/Composition, OR
- MA or PhD in an interdisciplinary field with a minimum of 30 graduate quarter credit -hours in one or a combination of English, Literature, or Rhetoric/Composition.
- Faculty shall have earned required academic credentials at a regionally accredited institution.
- Have taught at least four college-level composition classes or have equivalent college classroom experience through a mentoring or internship program.

Preferred Qualifications (some combination of the following is preferred, but not required to be considered)

- Teaching experience beyond the minimum qualifications.
- Experience with instructional technology and distance learning.
- Experience with collaboration outside the classroom, e.g. dual credit, service learning.
- Experience with assessment of student learning outcomes, and/or program review.
- OCCC is especially interested in qualified candidates who can contribute, through their experience, their teaching, their service or research, to the diversity and excellence of our College.

TYPICAL DUTIES & RESPONSIBILITIES

Teaching and Student Success: Instruct students using approved course outcome guides and accurate syllabi. Prepare instructional materials as needed. Meet all assigned classes. Apply the college's values for teaching and learning. Facilitate learning that applies to students' academic and career goals. Meet the curricular needs of students at various learning levels. Encourage mutual responsibility for a supportive learning environment. Provide effective teaching strategies in an environment that encourages student and instructor interaction. Actively engage students in the learning process. Encourage creative and critical thinking. Evaluate and grade student progress. Maintain accurate records of student enrollment, attendance, and scholastic progress.

Professional Responsibilities: Work collaboratively with colleagues and community partners. Participate in institutional work (such as accreditation and shared governance) to advance the College mission. Attend and participate in meetings that are regional and state, college-wide, department, and program level. Mentor other faculty, including part-time. Maintain office hours. Assist in the recruitment of students. Undertake activities that promote and support: student success (such as mentoring of students); College priorities and programs (such as High School outreach and Dual Credit); and Faculty development. Interact with students, staff, and administration in a professional manner. Assure effective two-way communication at all levels of responsibility.

Compliance Comply with published College Policies and Procedures. Maintain a safe learning and working environment by following all laws, policies and procedures established by the College and through state and federal oversight (such as OSHA and Title IX). Maintain College safety standards in work areas; ensure that students are trained in good safety practices; and make reasonable efforts to ensure that students follow good safety practices.

Other duties as needed: Use of media aids, the library, and other resources, as applicable. Requires a flexible work schedule to meet program needs, which may include evenings and/or weekends. Ability to work an instructional schedule that may vary from term-to-term. Ability to travel to a variety of teaching sites throughout Lincoln County.

*The list of typical duties & responsibilities is intended to be representative of the tasks performed by this position. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.