

Oregon Coast Community College
Board of Education Meeting
Minutes of Regular Session –Wednesday, December 17, 2014
OCCC –Central County Campus
Newport, OR 97366

REGULAR SESSION – 6:00pm

A. Call to order & roll call

1. Chair Chris Chandler called the Regular Session to order at 6:01 p.m.
Board members attending: Chandler, Kilduff, Krabbe, Nelson, Nelson-Robertson and Ouderkirk
Board members excused: Ryer
2. **Approval of the Minutes:** Ouderkirk moved to approve the November Board meeting minutes. Kilduff seconded and the minutes were approved.
3. **Approval of the Agenda:** Ouderkirk moved to approve the December agenda. Kilduff seconded and the agenda was approved with the addition of policy 100 to action items and the presentation of the college audit to be given by OCCC Interim Chief Officer of Finance and Operations.

B. Communications

1. Written:
 - a. Letter from the Oregon School Boards Association (OSBA).
2. From the Audience:
 - a. There was none.

C. College Reports

1. President's Report:

Dr. Birgitte Ryslinge, OCCC President, presented her report.

 - 1) The OCCC chorus class presented two free performances in the OCCC central campus commons as part of their final for fall term on December 9th and 10th.
 - 2) Garrett Buehling and Joy Lee have been chosen as OCCC's All-Oregon Scholars.
 - 3) The Small Business Development Center (SBDC) was awarded a Community Development Block grant of \$50,000, \$13,000 of which will be used for youth entrepreneurship via Neighbors For Kids and the remaining balance will used to underwrite the cost of tuition for many of SBDC's offerings for those who income-qualify.
 - 4) A 19 second video of the spouting horn, the place where ocean water can sometimes shoot up onto the highway during high tide, in Depoe Bay was posted on the college's Facebook page and was seen by more than 250,000 viewers across the world.
 - 5) Oregon State Representative David Gomberg was appointed to the Ways and Means committee and will chair the Transportation and Economic Development Joint committee.

- 6) Enrollment is down about 18% overall. Currently working to grow enrollment in a strategic way.
2. Oregon Community College Association (OCCA) Board Handout: Governor's recommended budget is low, OCCA is working to raise it. 50% of Oregon's general fund is to be put into education, with the majority of the funding going to K-12 schools. A portion of the money will also help fund the Oregon Opportunity grant.
3. Financial Report:
OCCC Interim Chief of Finance and Operations, presented her report. The highlights of the report were:
 - 1.) The auditors did a little more fine-tuning of the audit and added a couple more adjustments that changed the beginning fund balances for the General Fund and the Debt Service Fund. There was an interfund loan between the two funds that was reclassified due to the fact that it is short term in nature. It had originally been classified as a transfer. There was also a small amount of indirect grant overhead that was reclassified.
 - 2.) Tuition and Fees at the end of November were significantly higher than this same time last year due to the fact that registration was started two weeks earlier than last year.
4. Integrated Postsecondary Education Data System (IPEDS) Report:
Elizabeth Daly, Data and Research Assistant, presented her report. IPEDS is A system of surveys all post-secondary institutions that receive federal financial aid dollars complete each academic year. At OCCC, students are completing certificates at a higher rates than the comparison group, which is made up of ten other community colleges in Oregon, but the completion rates for associate degrees are low. Student retention and graduation rates are also lower than the comparison group. Each cohort is only followed for four years, if they do not graduate within that time they are not counted in the survey. Retention and graduation rates could improve if each cohort was followed for more than four years. A new definition for cohorts of community colleges is needed. The Oregon Presidents Council (OPC) and the Higher Education Coordinating Commission (HECC) are currently working on this.

D. Information and Discussion Items

1. Student Focus: Aquarium Science (AQS) Students, Where Are They Now?
Chris Spaulding, Director of AQS, presented his report. In 2014 12 AQS students graduated with their Associate of AQS degree and nine graduated with a certificate. 10 out of the 12 are currently employed in the industry. Out of the 2014 graduates students have been hired at Wonder of Wildlife Aquarium in

Missouri, Moody Gardens in Texas and Downtown Aquarium in Colorado. 22 students are in the current AQS cohort, 13 of whom are degree seeking with the remaining nine seeking certificates. 50% of this cohort are from Oregon. This cohort will attend the Regional Aquatic Workshop (RAW) at the Monterey Bay Aquarium in 2015. Spaulding is currently looking at strategies to grow the program by offering distance learning or other career and technical education programs to expand opportunities in other areas related to AQS.

2. Board Policy Review: Policy packet was reviewed.

E. Action Item

1. Approval of new Board of Education policy 100. Kilduff moved, Ouderkirk seconded and motion passed.

F. Announcement of future meetings

The next regularly scheduled meeting of the OCCC Board of Education will be held at the OCCC Central County Campus at 400 SE College Way in Newport on Wednesday, January 21, 2015 at 6:00 PM.

G. Adjournment

The meeting adjourned at 7:20 p.m.

Future Agenda Items

1. Systematic Board Policy Reviews and Revisions

EXECUTIVE SESSION – Immediately following the Regular Session

Chair Chris Chandler called the executive session to order at 7:25p.m.

An executive session was called under ORS 192.660(2) (f) To consider records exempt under ORS 192.502 (1) and (2).

The executive session adjourned at 8:02 p.m.