

Oregon Coast Community College
Board of Education Meeting
Minutes of Regular Session –Wednesday, January 21, 2015
OCCC –Central County Campus
Newport, OR 97366

REGULAR SESSION – 6:00pm

A. Call to order & roll call

1. Chair Chris Chandler called the Regular Session to order at 6:00 p.m.
Board members attending: Chandler, Kilduff, Krabbe, Nelson, Ouderkirk and Ryer
Board members excused: Nelson-Robertson
2. **Approval of the Minutes:** Ouderkirk moved to approve the December Board meeting minutes. Kilduff seconded and the minutes were approved with an edit. Ryer abstained from voting.
3. **Finalize Agenda:** January agenda was accepted with no changes.

B. Communications

1. Written:
 - a. There were none.
2. From the Audience:
 - a. There were none.

C. College Reports

1. President's Report:

Dr. Birgitte Ryslinge, OCCC President, presented her report.

 - 1) Student Success: The new OCCC College Connect Program and Scholarship began this year. This is an opportunity for 2014 Lincoln County high school graduates to pursue a college degree at OCCC and receive on-going support to assist them in their success. The program is funded by the Oregon "Aspiration to College" grant program.
 - 2) Taft High School College Survival and Success Classes: Almost 20 Taft High School students are taking a College Success course at the OCCC North County Center.
 - 3) Outreach and Recruitment: Student Services has been very active over the past few months, spreading the word about various college opportunities such as College Night on November 4, administering the COMPASS placement test on-site at Newport High, financial aid presentations to Toledo and Waldport high schools, College Goal Oregon events and Oregon Transfer Days.
 - 4) The Accreditation Road: Currently in the process of completing a full "Year 7 Comprehensive Report" that OCCC will submit as an addendum to Portland Community College's (PCC) Year 7 report. This will be the first time that OCCC is completing a stand-alone report.
 - 5) Enrollment Data, Winter Term: While enrollment is still down compared to this time last year, there has been an improvement over the precipitous drop in summer and fall enrollments.

- 6) Dr. Nancy Golden, Chief Education Officer and Director of the Oregon Education Investment Board, visited the OCCC Central Campus on January 8th. She was “impressed and inspired by the work of OCCC, and particularly the engagement and dedication of the faculty she met.” She noted that she preferred the format of her visit to OCCC (compared to other college visits) as she was able to interact with faculty, students and programs.
 - 7) Almost every winter term Community Education class (except for Turkish History and Culture) was close to full or closed due to enrollment caps. College netted \$3,880 to date, after instructor and overhead costs.
 - 8) U.S. Senator Ron Wyden held his 2015 Lincoln County Town Hall at the OCCC Central Campus on January 18th.
 - 9) Legislative News: The Oregon Co-Chairs budget framework was released on January 12th. The framework recommends funding the Community College Support Fund (CCSF) at \$535 million with an additional \$15 million depending on state revenue. This compares with a Higher Education Coordinating Commission (HECC) recommendation of \$519 million and the Governors recommendation of \$500 million.
 - 10) College Farewells: Ron Spisso, Small Business Management Coordinator, retired from his full time position on December 31st, though he will continue to work on a contract basis for the next several months. Bryn Huntpalmer, Director of Development and the Foundation, will be moving to Austin, Texas with her family to pursue other opportunities and be closer to family.
2. Oregon Community College Association (OCCA) Board Handouts:
- 1) Free Community College Proposal from President Obama: Federal model would pay for tuition and fees, students could still receive financial aid on top of that. This would benefit many students if it works as intended.
 - 2) OCCA January Board Report was reviewed.
 - 3) 2015-2016 Co-Chairs Budget: 12.8% of the proposed budget will be distributed to community colleges.
3. Financial Report:
- The OCCC Interim Chief of Finance and Operations, presented her report. The highlights of the report were:
- 1) The activity for December was minimal so other than tuition revenue and payroll there was no real change from November.
 - 2) The only funds showing activity are the General Fund and the Enterprise Fund (the school bookstore).

D. Information and Discussion Items

1. 2015 Budget Cycle: OCCC Board of Education Budget Committee members for 2015 will be approved during the meeting in February. Training for the Budget

Committee members will happen in March. The first budget hearing will happen in April with a second one (if needed) to occur in May. Adoption of the budget will occur during the June meeting.

2. Change in February Board meeting: Suggestion that the next Board of Education meeting happen on Monday, February 23, 2015 instead of February 18th.
3. 2015 Achievement compact advisory committee recommendations were presented to the board.
4. Student Success Focus: Student Services called students who registered during spring term 2014 but didn't register during fall term 2014. Of these students 40% left to continue education elsewhere, 21% were Expanded Options students and 36% had life or financial issues that prevented them from registering fall term. Of 185 students who completed the COMPASS placement test, 120 went on to enroll at OCCC. Student Services will be holding a college call night. They will call registered students to see how they are currently doing in their classes and if there are any questions or problems they have that could be answered or solved by the college.
5. "Five Big Ideas" Strategic Plan for 2015-2020:
 - 1) The OCCC Diploma: Accreditation candidate by 2010, independent by 2022. Will meet the NWCCU Standards for Independent Accreditation, and file for Applicant status before the end of 2016.
 - 2) Student Success, 1000 by 2020: OCCC will double enrollment in order to meet the need for education and raise educational attainment in Lincoln County. Doing so will also create fiscal stability for the college.
 - 3) Make OCCC a great place to work: OCCC employees create the student experience, the programs and the community engagement. It is essential that OCCC attract, develop and maintain the best people.
 - 4) Develop and stay the course with a comprehensive planning process: The college will develop planning processes to reach strategic and operational goals using the framework of the four core themes of the mission: Student Success, Educational Pathways, Respond to the Community and Civic and Economic Development.
 - 5) OCCC will become an agile and flexible organization: The college will develop the organizational structures and fiscal resources top allow us to fulfill our mission.
6. Wilder Proposal on road and utilities: Wilder is going into Phase 2 building. They would like OCCC to consider an easement of land to build a road half on college property and half on Wilder property. There are no dollars attached to this proposal. Board was presented with two options to allow a 33ft. wide road or a five foot wide path to be built on college property. Board will look at the contract to see what OCCC's obligations are on sharing property between OCCC and Wilder. Ouderkirk suggested that the college ask Wilder to buy the property back. May invite Wilder to a future meeting.
7. Board Policy Review: Packet was reviewed.

E. Action Item

1. Amend the 2014-2015 board meeting schedule to include February meeting date change. Ouderkirk moved, Ryer seconded and motion passed for the February meeting to be held on February 23rd.
2. Adoption of the 2015-2016 Academic Calendar: Ouderkirk moved, Kilduff seconded and calendar was approved.
3. Approval of new Board of Education policy 400 and 751. Ouderkirk moved, Kilduff seconded and motion passed.

F. Announcement of future meetings

The next regularly scheduled meeting of the OCCC Board of Education will be held at the OCCC Central County Campus at 400 SE College Way in Newport on Monday, February 23, 2015 at 6:00 PM.

G. Adjournment

The meeting adjourned at 7:25 p.m.

Future Agenda Items

1. Systematic Board Policy Reviews and Revisions