

**Oregon Coast Community College
Board of Education Meeting**

Minutes of Budget Hearing and Regular Session –Wednesday, July 16, 2014
OCCC –Central County Campus
Newport, OR 97366

REGULAR SESSION – 6:01pm

A. Call to order & roll call

Chair Chris Chandler called the Regular Session to order at 6:01 p.m.

Board members attending: Chandler, Kilduff, Krabbe, Nelson, Ouderkirk and Ryer

Board members excused: Nelson-Robertson

B. Welcome to President Ryslinge;

The Board gave a warm welcome to Dr. Birgitte Ryslinge, OCCC's new president.

C. Board Operations

1. Election of Officers for 2014-2015. Krabbe moved to have Chandler and Ryer continue as Chair and Vice-Chair. Nelson seconded and motion was approved.

D. Communications

1. Written:
 - a. Ryslinge received a welcome letter from U.S. Representative Kurt Schrader.
 - b. Bruce Koike, former OCCC Interim President, sent a thank you card to the board.
2. From the Audience:
 - a. There were none.

E. College Reports

1. Financial Report:

Cherie Chevalier, Interim Chief Financial and Business Affairs Officer, commented on the report she distributed to the Board prior to the meeting. The highlights of the report were:

June was uneventful in regards to financials. Budget is on track to end with a positive balance.
2. President's Report:

Ryslinge presented her report.

 - 1) General Update: There has been a delay in the disbursement of summer financial aid due to the Northwest Commission on Colleges and Universities (NWCCU) request for more information before approving the Inter Governmental Agreement (IGA) between OCCC and Portland Community College (PCC). Approximately 30 students were affected by this delay, but that number has since been narrowed down to eight students who will be affected. Summer classes are underway. Enrollment is a little lower than past years, but this has been happening at most colleges throughout Oregon. Recruitment for the Chief Academic Affairs Officer and the Chief Financial and Business Affairs Officer positions will be moving forward fairly quickly. External engagement

- between the OCCC President and the community will be a continued priority.
- 2) NWCCU and modified PCC IGA: OCCC submitted a response to NWCCU's request for eligibility requirements and supplementary information. If NWCCU votes to approve the IGA between OCCC and PCC financial aid for summer term may be dispersed retroactively. If summer term financial aid is not dispersed retroactively the students would still receive the funds in a later term as financial aid awards are based on a whole year rather than a term by term basis. OCCC and PCC are advocating for NWCCU to approve the IGA retroactively to July 1st. NWCCU will respond back to OCCC between August 15th and September 1st. This response document has helped show where OCCC is in regards to the 24 requirements for eligibility. Ryslinge will inform the Board of the various steps OCCC needs to take for independent accreditation during the board retreat.

F. Information and Discussion Items

1. Board Retreat: Retreat will be held on September 6th. Focus will be on planning for student success, role of the board in institutional planning and board operations.
2. Oregon Community College Association (OCCA) Board Workshop: OCCA will be holding a board workshop on August 26-28. Ryslinge invited members of the board to attend the workshop with her. Nelson and Kilduff volunteered to attend.
3. Consideration of monthly written report from OCCC to the Board: Ryslinge suggested to the board that rather than have separate reports each month from the different areas of the college that there be one combined report that is given to the board that contains the information that the board needs to know across these different areas.
4. Krabbe presented a poster on Summerfest that will take place on July 25-27 in Toledo.

G. Approval of the Minutes

Ouderkirk moved to approve the June Budget Hearing and Board meeting minutes. Ryer seconded and the minutes were approved. Nelson abstained from voting.

H. Action Item

1. Resolution 15-07.01: Board Calendar of Meetings for 2014-2015. Ryer moved, Ouderkirk seconded and resolution was approved. Ryslinge informed the board that budget meeting dates on this calendar may be changed in the future.
2. Resolution 15-07.02: Appointment of Auditors for 2014-2015. Ryer moved, Ouderkirk seconded and resolution was approved.
3. Resolution 15-07.03: Appointment of Legal Counsel for 2014-2015. Ryer moved, Ouderkirk seconded and resolution was approved.
4. Resolution 15-07.03: Required Approvals for 2014-2015. Ryer moved, Ouderkirk seconded and resolution was approved.

5. Resolution 15-07.05: updated Board of Education Policy: Instruction-403: Admissions. Ouderkirk moved, Ryer seconded and policy was approved.

I. Announcement of future meetings

The next regularly scheduled meeting of the OCCC Board of Education will be held at the OCCC South County Campus at 3120 Crestline Dr. in Waldport on Wednesday, August 20, 2014 at 6:00 PM.

J. Adjournment

The meeting adjourned at 6:44 p.m.

Future Agenda Items

1. Audubon Society Project
2. Approval of the Vision and Mission Statements.