

**Oregon Coast Community College**  
**Board of Education Meeting**  
Minutes of Regular Session –Wednesday, September 17, 2014  
OCCC –Central County Campus  
Newport, OR 97366

**REGULAR SESSION – 6:01pm**

**A. Call to order & roll call**

Board Member Jim Nelson called the Regular Session to order at 6:01 p.m.

Board members attending: Kilduff, Nelson, Nelson-Robertson, Ouderkirk

Board members excused: Chandler, Krabbe and Ryer

**B. Communications**

1. Written:

- a. Northwest Commission on Colleges and Universities (NWCCU) approval of Intergovernmental Agreement between OCCC and Portland Community College (PCC). This approval is retroactive to July 1 so there is no gap in the accreditation status of our programs and services.

2. From the Audience:

- a. There were none.

**C. College Reports**

1. President's Report:

Dr. Birgitte Ryslinge, OCCC President, presented her report.

- 1) Approximately 60 OCCC administrators, faculty and staff participated in the college in-service held on September 17-18. The theme is student success through teaching and learning. Presentations and interactive activities were designed to advance the college's movement towards filing with NWCCU for applicant status.
- 2) Fall Enrollments: Due to multiple changes in the student registration timing and process, it is difficult to compare statistics for this year with last years. The closest comparison is registrations tied to days before the start of the term, by this measure enrollment for this year is down by approximately 14%. Enrollments are down in various degrees in almost all colleges in Oregon. One reason for OCCC's enrollment drop could be related to the transition from Clatsop Community College to PCC. OCCC has also experienced enrollment declines during past transitions.
- 3) On August 21 all of OCCC's managers participated in a full day development and planning retreat. The completed and "Gap Analysis" that used risk and NWCCU standards to identify all areas that will need attention to ensure the college will be ready to file for NWCCY Applicant status within the next one to two years.
- 4) Governance Institute for Student Success: Kilduff and Nelson represented the OCCC Board of Education at this two-day workshop sponsored by the Association of Community College Trustees (ACCT) and the Oregon Community College Association (OCCA).

- 5) Aquarium Science (AQS) and Nursing graduates, where are they now?  
Nine out of eleven 2014 AQS graduates have gained employment in the field since last June. 2014 Nursing graduates passed the NCLEX exam with a rate of 88.88%. 13 out of 16 Nursing graduates are employed as an RN, 11 of those 13 are employed in the Samaritan Health System. Nine of the 16 graduates are enrolled in an RN to BSN program.
2. OCCA update: The Higher Education Coordinating Commission (HECC) has unveiled and endorsed a draft funding plan for 2015-2017 during the August 14 meeting. The proposed Community College Support Fund is \$519 million, which is up from the \$467 million from the last cycle. \$30 million of the \$519 million would be a continuation of "tuition buy down," this money would be used only for tuition, not operational and program support. Because of this the actual increase to pay for operations would be about seven to eight percent from the last biennium. HECC is advocating for an operating budget of no less than \$650 for community colleges.
3. Elizabeth Daly, OCCC Data and Research Assistant, presented a report on student engagement at OCCC. All 17 Oregon community colleges administered the Community College Survey of Student Engagement (CCSSE) to their students during Spring term 2014. This survey is also administered by other community colleges around the United States. 228 surveys were completed by OCCC students last spring. Data from this survey shows that more students from OCCC are part-time than the national average, these students are also older than the national average. The Survey of Entering Student Engagement (SENSE) will be administered to OCCC students after the third week of Fall term, the last SENSE survey was given in 2012. Comparing the 2012 SENSE data with the 2014 CCSSE data shows that student persistence is an issue that OCCC will need to improve.

#### **D. Information and Discussion Items**

1. Board Operational Goals 2014-2015: Ryslingle presented the list of OCCC Board of Education goals as developed at the September 6, 2014 board retreat.
2. Essential Policies List: Ryslingle presented a list of compliance and accreditation standards for essential policies from OCCA. OCCC will be using this list as a guideline for future policy updates.  
Ryslingle present drafts of policies 203, 250, 255, 260, 265, 300, 305 and 920 for the board to review, they will be voted on during the next meeting. A new section 900: Facilities and Support Services was also proposed. Policies 820: Student Conduct and Discipline and 830: Student Right and Responsibilities will be presented at a future meeting.

**E. Approval of the Minutes**

Kilduff moved to approve the August Board meeting minutes. Nelson-Robertson seconded and the minutes were approved.

**F. Action Item**

1. Approval of Resolution 15-09.06: Revised Calendar of Board of Education Meetings for 2014-2015. Ouderkirk moved, Nelson-Robertson seconded and resolution was approved.
2. Approval of agenda amendment to include policies 620 and 800 to be eliminated. Ouderkirk moved, Kilduff seconded and motion passed.
3. Approval of Updated Board of Education Policy 645 and the deletion of Board of Education Policies 405, 500, 620 and 800. Ouderkirk moved, Nelson-Robertson seconded and motion passed.

**G. Announcement of future meetings**

The next regularly scheduled meeting of the OCCC Board of Education will be held at the OCCC Central County Campus at 400 SE College Way in Newport on Wednesday, October 15, 2014 at 6:00 PM.

**H. Adjournment**

The meeting adjourned to executive session at 6:55 p.m.

**Future Agenda Items**

1. Audubon Society Project
2. Systematic Board Policy Reviews and Revisions
3. Approval of the Vision and Mission Statements

**EXECUTIVE SESSION – Immediately following the Regular Session**

Chair Chris Chandler called the executive session to order at 7:00 p.m.

An Executive Session may be called under ORS 192.660 (2)(e) To conduct deliberations with persons designated by the governing body to negotiate real property and (2) (f) To consider information or records that are exempt by law from public transactions.

The executive session adjourned at 7:25p.m.