

OREGON COAST COMMUNITY COLLEGE
BOARD OF EDUCATION MEETING
Wednesday, August 19, 2015
South County Center
3120 Crestline Drive
Waldport, OR 97394

- A. **Call to order**, Chris Chandler, Board of Education Chair, called the meeting to order at 6:00 PM
- a. Board Roll Call: Board of Education members present: Chris Chandler, Debbie Kilduff, Jim Nelson, Alison Nelson-Robertson, Nancy Osterlund, Jeff Ouderkirk, and Cliff Ryer. Also present: Dr. Birgitte Ryslinge, President of OCCC and the OCCC Chief of Finance and Operations Director (COFO).
 - b. Introductions from Audience: Spencer Smith from Orco Technologies and IT representative for OCCC. Also in audience was Cindy Carlson, Dean of Students and Instruction, OCCC.
 - c. Approval of minutes Regular Board Meeting – June 15, 2015: Alison Nelson-Robertson requested that the minutes be amended with regard to the sale of the Union 50 Building; to clarify that the sale was through the OCCCF. Alison Nelson-Robertson made the motion to approve minutes with amendment, Jeff Ouderkirk seconded, Jim Nelson and Debbie Kilduff abstained, approval received from all others that were present.
 - d. Finalize Agenda: No changes or additions were made to the agenda.
- B. **Board Operations**
- a. College E-mail for Board Members: Dr. Birgitte Ryslinge explained the need/benefits of a college email for Board members to use for all College communications. Spencer Smith, Orco Technologies and IT representative to OCCC, provided an overview of how the new email accounts will be set up.
 - b. 2015 Board Handbook Access: Dr. Ryslinge offered options for Board members to obtain a current version of the handbook, if desired.
 - c. OCCA General Counsel Orientation (2015 update & review): There was a handout available for 'Board Basics'. Dr. Ryslinge presented the material which included training on Oregon Ethic Law for Public Officials.
- C. **Communications**
- a. Written: None
 - b. Public Comment on Agenda Items: None.
- D. **College Reports**
- a. President's Report: Dr. Ryslinge, President made comment on the many changes taking place in Student Services, the increased number of students in our Aquarium Science program, the new business courses being offered at North Campus, and an introduction to a possible Aqua-ponics program. She also noted that our nursing program has seen a 100% pass rate to date this year on the NCLEX testing from our 2015 class. The medical and nursing assistant programs are also growing steadily.

A handout of the new 2015 fall Catch the Way Catalog was available for review. Dr. Ryslinge commended Dave Price and his team on a great job in the expanded areas of the publication.

The publication not only serves as a course listing, but offers highlights on classes, programs, and the opportunity for marketing different events for the College and the Foundation.

- b. Finance Report: COFO Gintner reported that the regular monthly financial reports are on hold, financials will follow once the process is complete. She took this opportunity to update the Board on several other financial and operational matters. 1) State funding allotment for FTE was received and will be adjusted in October once audited FTE numbers are reflected. 2) COFO states we were close on budgeted FTE, and we know there is a structural gap and staff is looking at ways to fill the gap for next year; 3) possible addition of student fees, such as technology is an option that may be submitted to Board for approval. This option is continuing to be explored and further communications will take place in the fall 2015. Student fees typically relate to services for students, a technology fee could support student email and better computing access. 4) College platform software update is still under review. We are currently part of a five school consortium called RogueNet (our version is SharkNet) that is operating off of an older system. Other options in software capabilities are currently being reviewed.

E. Information & Discussion Items

- a. Student Success Spotlight: SENSE Survey Results (2014 Fall): Dr. Ryslinge, President gave an overview of the SENSE report and an explanation of the handout that prepared by Elizabeth Daly, OCCC Data and Research Assistant, comparing the results from 2012 to 2104, and advised of some changes that have been put into place based on the results.
- b. Voluntary Framework for Accountability: Dr. Ryslinge, provided a handout and overview of VFA Community College Measures of Effectiveness. The program will allow community colleges to be compared on a national level with other community colleges and based on the specialty surrounding the unique mission of community colleges in general. All the Oregon Community Colleges are considering this framework for adoption.

F. Action Items:

- a. Approval of Resolution: 16-07.01: Board Calendar of Meetings for 2015-2016
- b. Approval of Resolution: 16-07.02: Appointment of Auditors for 2015-2016
- c. Approval of Resolution: 16-07.03: Appointment of Legal Counsel for 2015-2016
- d. Approval of Resolution: 16-07.04: Required Approvals for 2015-2016
- e. Approval of Resolution: 16-07.05: Appointment of Board representative to OCCC Foundation Board

Debbie Kilduff made a motion to approve all resolutions 16-07 (.01), (.02), (.03), (.04), and (.05) in one combined vote, seconded by Jeff Ouder Kirk; unanimous approval.

Jim Nelson has announced his resignation, effective immediately, due to the sale of his home.

G. Announcement of future meetings

The next regularly scheduled meeting of the OCCC Board of Education will be held September 16, 6:00 PM at the OCCC Central County Campus, 400 SE College Way, Newport, OR 97366

H. Adjournment :

Chris Chandler adjourned the meeting at 7:25 PM

Executive Session Immediately Following

Executive Session – in accordance with ORS 192.660 (2) (d) Labor Negotiation and (2) (e) Real Property Transaction.